

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING THE COMMITTEE RANKING OF FIRMS SUBMITTING RESPONSES TO REQUEST FOR QUALIFICATIONS (RFQ) NO. 19-002: ARCHITECTURAL SERVICES FOR COLLEGE ROAD WORKFORCE HOUSING; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE FIRST-RANKED FIRM, WILLIAM P. HORN ARCHITECT, P.A., UPON CONSENT OF THE CITY ATTORNEY; AUTHORIZING ANY NECESSARY BUDGET TRANSFERS/AMENDMENTS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, on November 13, 2018, the City issued a Request for Qualifications for firms capable of providing architectural services for College Road Workforce Housing; and

WHEREAS, the City Clerk opened seven qualification packages on December 12, 2018; and

WHEREAS, an evaluation committee comprised of City staff, convened at a properly noticed meeting conducted consistent with the "Sunshine Law," on January 3, 2019, and ranked the respondents to the RFQ, and determined a short list of three eligible firms in order of their qualifications; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the top three responses to RFQ No. 19-002 for Architectural Services: College Road Workforce Housing Development are hereby ranked and approved by the City Commission as follows:

- (1) William P. Horn Architect, PA
- (2) K2M Design, Inc.
- (3) PQH Group

Section 2: That the City Manager is authorized to negotiate a contract with the first-ranked firm, William P. Horn Architect, PA, and if the City is unable to negotiate a satisfactory contract, negotiations with that firm will be formally terminated and negotiations undertaken with the second-ranked firm, until an acceptable agreement for Tasks 1 and 2 described in the RFQ is reached.

Section 3: That the City Manager is authorized to execute a contract for Tasks 1 and 2 described in the RFQ, upon consent of the City Attorney.

Section 4: That this project will be funded via a transfer from the Affordable Housing Trust Fund to the College Road Affordable Workforce Housing Project (CP19001802).

Section 5: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this _____ day of _____, 2019.

Authenticated by the Presiding Officer and Clerk of the Commission on _____ day of _____, 2019.

Filed with the Clerk on _____, 2019.

Mayor Teri Johnston	_____
Commissioner Gregory Davila	_____
Commissioner Mary Lou Hoover	_____
Commissioner Sam Kaufman	_____
Commissioner Clayton Lopez	_____
Commissioner Billy Wardlow	_____
Commissioner Jimmy Weekley	_____

TERI JOHNSTON, MAYOR

ATTEST:

CHERYL SMITH, CITY CLERK