



THE CITY OF KEY WEST

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Engineering Services
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EXECUTIVE SUMMARY

Date: January 22, 2019

To: Jim Scholl, City Manager

From: Jim Bouquet, P.E., Senior Project Manager

Subject: Approve a one (1) year extension to the Right-of-Way Improvements 2017 Contract with Charley Toppino and Sons, Inc.

Action Statement

This resolution extends for one (1) year City of Key West Right-of-Way Improvements 2017 Contract for Charley Toppino and Sons, Inc. originally approved under Resolution 17-106. This resolution authorizes the City Manager to execute the contract extension.

Background

Charley Toppino and Sons, Inc. and Douglas N. Higgins, Inc. were awarded two (2) year Right-of-Way Improvement contracts by Resolution 17-106 in April 2017. Current agreements for these firms expire April 2019. Charley Toppino and Sons, Inc. requested a contract extension per the attached letter dated January 1, 2019.

As documented in the attached email from Paul Waters to Jim Bouquet on January 22, 2019, Douglas N. Higgins elected not extend their contract with the City.

Purpose and Justification

This resolution provides exercising a one year, mutually agreed extension of the existing Right-of-Way Improvement 2017 contract for Charley Toppino and Sons, Inc. to continue providing roadway, sidewalk and Americans with Disabilities Act (ADA) services to the City. This extension is in accordance with the previously executed agreement.

Key to the Caribbean – Average yearly temperature 77° F.

Financial Issues

Financial implications of this resolution are limited to future task orders issued by staff and subject to City Commission/City Manager approval of the identified project(s). Unit prices from the current base contract are unchanged.

Recommendation

Staff recommends extending for one (1) year City of Key West Right-of-Way Improvements 2017 Contract for Charley Toppino and Sons, Inc. originally approved under Resolution 17-106, and authorizing the City Manager to execute the contract extension.