

RESOLUTION NO. 08-063

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, DIRECTING THE PROCEDURE FOR RECEIPT OF CITY COMMISSION MEETING MATERIALS FROM THE CITY CLERK; DIRECTING THE CITY MANAGER AND CITY ATTORNEY TO ESTABLISH TIMELINES TO ASSIST THE CITY CLERK; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, it is essential to the citizens of Key West that their elected officials have sufficient time to review, analyze and thoughtfully consider all aspects of matters upon which the City Commission is asked to vote; and

WHEREAS, currently the City Commission generally receives the agenda and materials regarding a Commission meeting on the Thursday immediately preceding the Tuesday meeting; and

WHEREAS, providing the information further in advance of a Commission meeting will allow greater opportunity for a more thorough review by the Commission as well as members of the general public;

NOW THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the City Clerk shall provide all pertinent agenda information to the Mayor and City Commissioners at least one week prior to all regularly scheduled Commission meetings. Directing the procedure for receipt of a complete and legible City Commission material.

Section 2: That the City Clerk shall provide all pertinent agenda information to the Mayor and City Commissioners at least one week prior to all specially scheduled Commission meetings if sufficient time between the calling of such meeting and the actual holding of the meeting so allows. If time does not permit, the City Clerk shall provide such materials as soon as possible to allow sufficient review.

Section 3: The City Manager and City Attorney are directed to develop timelines to facilitate adequate internal review in assisting the City Clerk to meet the deadlines specified in this resolution. Such timelines shall include providing information to the City Clerk twelve days prior to the Commission meeting.

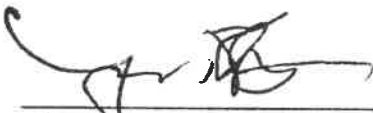
Section 4: That the deadline proscribed in section 5, paragraph c of City Commission resolution 98-331 regarding submission of items to the City Clerk is superseded as specified herein.

Section 5: That this Resolution shall be effective immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission and the procedures herein shall be followed commencing with the regularly scheduled April 1, 2008 City Commission meeting.

Passed and adopted by the City Commission at a meeting held this February day of 20, 2008.

Authenticated by the presiding officer and Clerk of the Commission on February 25, 2008.

Filed with the Clerk February 25, 2008.



MORGAN MCPHERSON, MAYOR

ATTEST:



CHERYL SMITH, CITY CLERK