



THE CITY OF KEY WEST

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MEMORANDUM

EXECUTIVE SUMMARY

TO: Community Redevelopment Agency

FROM: Key West Bight Management District Board
Karen Olson, Deputy Director Port & Marine Services

DATE: February 20, 2019

SUBJECT: Task Order approval, DN Higgins, Inc.

ACTION STATEMENT

Resolution approving a Task Order to DN Higgins, Inc., under the General Utilities Services Contract, for Dumpster Pad and Enclosure at 631 Greene in the amount of \$84,494.19.

BACKGROUND

The new lease for Conch Republic Seafood Company (CRSC) removed the gravel lot where the dumpsters are stored from their demised premises. Previously the dumpsters were for the sole use, and maintained by CRSC, now Seaport tenants within the area can also use the dumpsters. With the increased use it is beneficial to enclose the area to keep it maintained, offer an area for recyclables and control non-tenant use.

The City advertised an Invitation to Bid (ITB #15-021) for the General Utilities Services (GU) Contract. DN Higgins, Inc. was one of two contractors awarded a three-year contract by Resolution 15-292 and extended through Resolution 18-322.

The Key West Bight Management District Board approved this item at their February 13, 2019 meeting.

PURPOSE AND JUSTIFICATION

The proposed task order will provide a 765 square foot dumpster enclosure pad, 21 lineal feet of retaining wall, 6' high enclosure fencing, two 12' dumpster gates, 42" and 60" man gates and bollards per attached engineered plans.

Key to the Caribbean – Average yearly temperature 77° F.

Staff requested pricing from both contractors under the GU Contract with D.N. Higgins, Inc. providing the lowest base bid pricing as follows:

D.N. Higgins, Inc.	\$79,484.19
Charley Toppino & Sons, Inc.	\$86,111.55

Staff evaluated DN Higgins proposal and determined it reasonable and consistent with their contracted unit pricing.

Financial Issues

Funds in are available in the Key West Bight Upland Leases Maintenance Fund account #405-7502-575-6200 (KB75021802 – 631 Greene Street Redevelopment). A \$5,000 allowance will be added to the base bid amount for a total task order of \$84,494.19.

Recommendation

Key West Bight Management District Board recommends approving the Task Order to D.N. Higgins, Inc., under the General Utilities Services Contract, for Dumpster Pad and Enclosure at 631 Greene in the amount of \$84,494.19.