

Sean T. Brandenburg

Chief of Police



Key West

POLICE DEPARTMENT

TO: James K. Scholl, City Manager
FROM: Chief Sean T. Brandenburg
DATE: February 27, 2019
RE: SPI-Command Officers Development Course

Action: Send Lieutenant Matt Haley to the Southern Police Institute – 84th Command Officers Development Course (CODC) held at the Institute of Public Safety @ Broward Community College, Ft. Lauderdale, Florida, March 25th – July 26th, 2019.

Background: The Command Officers Development Course is a comprehensive course of study for those law enforcement individuals desiring to advance their management careers. This would include any personnel an agency desires to develop into quality senior managers. Personnel already serving in senior management positions as well as first level supervisors who the agency foresees advancing to the next managerial level would benefit most from the course content offered. The Command Officers Development Course is divided conveniently into 5 two-week sessions to facilitate senior command staff attending the course with minimum disruption of assigned duties related to their current law enforcement assignments. In 2016 we sent and graduated two supervisors to SPI-CODC. In 2013, Capt. JR Torres and I attended and graduated from SPI-CODC, and in 2017 I attended the FBI National Academy.

Participants successfully completing this course of study will be able to:

- Assist in developing the strategic direction of an organization, including the mission, values, and goals
- Enhance internal communications within an organization
- Develop alternative solutions to specific problems
- Prepare a formal staff study
- Plan, implement and evaluate focused policing strategies
- Develop rules, regulations, policies and procedures to meet needs, comply with law and meet CALEA standards
- Demonstrate an understanding of the primary federal requirements associated with personnel issues (including recruitment, selection, promotion, retention, discipline, termination, family leave, sick time, overtime and compensation)



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- Define, evaluate and develop risk management strategies
- Determine an organizations effectiveness and the efficiency of police operations
- Identify cost centers and assign unit costs to enhance organization productivity
- Demonstrate an understanding of internal affairs and the need to establish high ethical standards for police personnel

Financial Impact: State forfeiture funds will be used to pay for all expenses. The use of forfeiture funds for specialized training is authorized under Florida Statute 932.7055

Tuition = \$3,595.00

Hotel Cost = \$7,800.00

Per Diem = \$2,115.00

Gas = \$300.00

TOTAL COST: \$13,810.00

Recommendation: I recommend sending this Officer to SPI-CODC. The skills, knowledge and networking which is gained through this class is invaluable.



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