



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Sustainability Advisory Board

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Thursday, April 11, 2019

3:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**ALL VISUAL PRESENTATIONS FOR AGENDA ITEMS MUST BE RECEIVED (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.**

**Call Meeting To Order -3:02 PM**

#### Roll Call

**Alison Morales-Kerr arrived at 3:05 PM**

**Absent** 2 - Mr. Detwiler, and Ms. Tarrantino-Wilson

**Present** 5 - Ms. Morales Kerr, Ms. Carleton, Mr. Lightner, Mr. Weekley, and Madam Chair Haskell

#### Pledge of Allegiance to the Flag

#### Approval of Agenda

The agenda was approved as presented unanimously.

#### Approval of Minutes

1 March 14, 2019

**Attachments:** [Minutes](#)

A motion was made by Mr. Richard Lightner, seconded by Mr. Dakin Weekley, that the Minutes be Approved. The motion passed by an unanimous vote.

#### Presentations

- 2 Comparison of Florida and EPA regulations for Hydrogen Sulfide.

-Ed Russo

Attachments: [Presentation Utilities Dept SAB Feb 14](#)

Received and Filed

- 3 Key West City Hall Engineering Report on Rainwater Harvesting

-Ric Lightner

Attachments: [City Hall Cistern Report](#)

Received and Filed

### Action Items

- 4 Friendly Amendments to BPAS Updates

Attachments: [DIVISION 2. BUILDING PERMIT ALLOCATION SYSTEM](#)  
[2019 Friendly Amendment to Cistern Demotion in BPAS](#)

**A motion was made by Mr. Lightner, seconded by Mr. Weekley, that the Action Items be Passed. The motion carried by the following vote:**

**Absent:** 2 - Mr. Detwiler, and Ms. Tarrantino-Wilson

**Yes:** 5 - Ms. Morales Kerr, Ms. Carleton, Mr. Lightner, Mr. Weekley, and Madam Chair Haskell

- 5 Adopting Meeting Procedures Similar to City Commission

Attachments: [Reso 19-069 - Commission Rules](#)

**A motion was made by Ms. Morales Kerr, seconded by Ms. Carleton, that the Action Items be Passed. The motion carried by the following vote:**

**Absent:** 2 - Mr. Detwiler, and Ms. Tarrantino-Wilson

**Yes:** 5 - Ms. Morales Kerr, Ms. Carleton, Mr. Lightner, Mr. Weekley, and Madam Chair Haskell

- 6 Moving Sustainability Advisory Board meetings forward to start at 2:30pm

**A motion was made by Mr. Richard Lightner, seconded by Mr. Dakin Weekley, that the Action Items be Passed. The motion passed by an unanimous vote.**

**7**                      Approving FY19/20 Bicycle Action Plan

**Attachments:**     [Presn - Bicycle Action Plan FY20](#)  
                              [Draft Bike Action Plan FY20](#)

A motion was made by Mr. Richard Lightner, seconded by Ms. Lucy Carleton, that the Action Items be Passed. The motion passed by an unanimous vote.

**Discussion Items****8**                      Cistern Discussions

**Attachments:**     [Single-Home Cistern Study - Hammerstrom Younos-v.2](#)  
                              [The Cistern Solution Manual](#)  
                              [2019 Friendly Amendment to Cistern Demotion in BPAS](#)

Received and Filed

**9**                      SAB Ranking for FY19/20 Prioritizations

**Attachments:**     [Sustainability Priorities Letter FY19](#)  
                              [2019 Priorities Voting Sheet](#)  
                              [Climate Action Plan](#)

Received and Filed

**10**                     SAB Timelines

**Attachments:**     [SAB Timeline](#)  
                              [19-3516 Sunscreen Report Resolution](#)  
                              [18-3229 - Landfill Report Resolution](#)

**Reports**

Madam Chair asked that the board accept the reports as presented. The board agreed.

**11**                     Waste Diversion Report - Dee Dee Green

**Attachments:**     [March 2019 Recycling Report](#)

Received and Filed

12 Energy Manager Report - Terrence Justice

**Attachments:**    [19 01- Energy Report](#)  
                              [18 10 & 11 Energy Report](#)

Received and Filed

13 Sustainability Report

**Attachments:**    [Sustainability Update 4 19](#)

Received and Filed

14 Transporation Report - Tim Staub

**Attachments:**    [SAB Tranportation Report - April](#)

Received and Filed

**Citizens Comments**

**Board Comments**

**Adjournment - 4:47 PM**