



## THE CITY OF KEY WEST

201 William Street Key West, FL 33040 (305) 809-3790

# EXECUTIVE SUMMARY

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**TO:** Community Redevelopment Agency

**FROM:** Key West Bight Management District Board  
Karen Olson, Deputy Director Port & Marine Services

**DATE:** April 24, 2019

**SUBJECT:** Purchase of 13 Dual Trash Receptacles

### **ACTION STATEMENT**

Resolution approving purchase of 13 dual trash receptacles from Swartz Associates, Inc. in the amount of \$33,500 per Key West City Ordinance Sections 2-797(3)(a)(b), 2-843(a)(5) and 2-844(a).

### **BACKGROUND**

Over the past three years the Key West Historic Seaport has been replacing the old single trash receptacles with new dual trash receptacles throughout the property including the Ferry Terminal. The dual trash receptacles are manufactured by SiteScapes, Inc. and the materials, construction and finish have proven its ability to withstand the very corrosive environment of a seaport.

The Key West Bight Management District Board approved this item at their May 15, 2019 meeting

### **PURPOSE AND JUSTIFICATION**

The 13 dual trash receptacles will replace the remaining 15-year-old single receptacles that are in very poor condition and are used in combination with a blue recycle container. The new receptacles are a combination unit providing both trash and recycle containers.

Seaport staff researched a variety of trash receptacles and selected the Sitescapes, Inc. products based on the corrosion resistance and durability of their materials. Swartz Associates, Inc. provided a proposal in the amount of \$33,500 for this product "piggy backing" off the Manatee County School Districts publicly solicited ITB #16-0025-MR. Also, staff has solicited quotes

from other suppliers for our previous purchases and determined that Swartz Associates, Inc. costs have been significantly cheaper per unit. Staff feels City of Key West Ordinance Section 2-797(3)(a), which allows for purchase under existing local government contracts and Section 2-797(3)(b), which requires an informal solicitation to determine if the contract price is fair and reasonable, have been met.

This item is manufactured by SiteScapes, Inc. and staff are requesting Brand Name exceptions under City of Key West Ordinance Section 2-843(a)(5) and 2-844(a) be granted. The City has purchased these name brand items in the past and feel it is in the best interest of the City to maintain the needed continuity of our street furnishings throughout the Historic Seaport.

### **FINANCIAL ISSUES**

Funds were budgeted for and will be used from accounts #405-7504-575-6400, #405-7505-575-6400 and #405-7506-575-6400.

### **RECOMMENDATION**

Key West Bight Management District Board recommends approving the purchase of 13 dual trash receptacles from Swartz Associates, Inc. for \$33,500 per Key West City Ordinance Section 2-797(3)(a)(b), 2-843(a)(5) and 2-844(a).