

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING THE RANKING OF THE RESPONSES TO REQUEST FOR PROPOSALS (RFP) NO. 009-019: CODE COMPLIANCE SPECIAL MAGISTRATE; AUTHORIZING THE CITY MANAGER TO NEGOTIATE A CONTRACT FOR APPROVAL BY THE CITY COMMISSION FOR A CODE COMPLIANCE SPECIAL MAGISTRATE; AUTHORIZING THE CITY MANAGER TO NEGOTIATE A CONTRACT FOR APPROVAL BY THE CITY COMMISSION FOR AN ALTERNATE CODE COMPLIANCE SPECIAL MAGISTRATE; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City issued a Request for Proposals for a Code Compliance Special Magistrate, capable of providing services set forth in RFP No. 009-19; and

WHEREAS, on July 17, 2019, the City Clerk opened three proposals and tabulated the responses to the RFP; and

WHEREAS, a ranking committee comprised of five (5) city staff members convened in a public meeting on July 29, 2019 to evaluate the proposals based on established criteria, and recommend approval of an agreement to provide the services of Code Compliance Special Magistrate with the highest-ranked proposer, Donald E. Yates, Esq., and approval of an agreement to provide the services of Alternate Code Compliance Special Magistrate with Albert L. Kelley, Esq.; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA AS FOLLOWS:

Section 1: That the three responses to RFP No. 009-19 for Code Compliance Special Magistrate were presented to the Commission, with a staff committee ranking recommendation, and the Commission approved the ranking and selected one candidate and an alternate as follows:

(1) Donald E. Yates, Esq.

(2) Albert L. Kelley, Esq. (alternate)

Section 2: That the City Manager is authorized to negotiate a contract with the top-ranked candidate, Donald E. Yates, Esq. in substantial conformance with documents in the RFP response, to provide the services of Code Compliance Special Magistrate. The City Manager is directed to bring the contract before the City Commission for final approval.

Section 3: That the City Manager is authorized to negotiate a contract with the ranked candidate, Albert L. Kelley, in substantial conformance with documents in the RFP response, to provide the services of Alternate Code Compliance Special

Magistrate. The City Manager is directed to bring the contract before the City Commission for final approval.

Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this _____ day of _____, 2019.

Authenticated by the Presiding Officer and Clerk of the Commission on _____ day of _____, 2019.

Filed with the Clerk on _____, 2019.

Mayor Teri Johnston	_____
Vice Mayor Sam Kaufman	_____
Commissioner Gregory Davila	_____
Commissioner Mary Lou Hoover	_____
Commissioner Clayton Lopez	_____
Commissioner Billy Wardlow	_____
Commissioner Jimmy Weekley	_____

TERI JOHNSTON, MAYOR

ATTEST:

CHERYL SMITH, CITY CLERK