

# STAFF REPORT

DATE: November 7, 2019

RE: Administrative Hearing for 257 Margaret Street-Key West Historic Seaport

FROM: Karen DeMaria, City of Key West Urban Forestry Manager

On October 3, 2019, I was made aware that an application is supposed to be submitted to transplant 2 clumps of Christmas Palms at the Key West Seaport restroom construction area to another location in the area. The representative for the contractor stated a concern that the palms had been damaged by the construction and felt it would be best to remove them. An application for removal of the two palm clumps was received on October 7, 2019.

On October 10, a site inspection was done which documented the condition of the palms. Several trunks in each clump have been damaged by construction activities.









10/10/2019



10/10/2019

This is Sea Tech, Inc's first violation. It is recommended that they be required to plant 4 Thatch palms, 6-8 ft tall (overall height), as indicated in the drawing above submitted by Karen Olson.

# Additional Information

## Karen DeMaria

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**From:** Ryon LaChapelle <RyonL@seatech.cc>  
**Sent:** Tuesday, October 29, 2019 9:29 AM  
**To:** Karen DeMaria  
**Subject:** RE: Permit #BDL2019-0461

Good morning Karen,

We received the letter regarding the tree abuse hearing for the two Christmas palms at 257 Margaret St, scheduled for 12NOV2019. After speaking with Karen Olson, She agreed we could install four new thatch palms in replacement of the two existing Christmas tree palms. We were wondering if the removal of the damaged palms is acceptable prior to the hearing to keep the project moving forward. Please advise.

Very Respectfully,

Ryon LaChapelle  
SeaTech, Inc  
305-304-8406

**From:** Karen DeMaria <kdemaria@cityofkeywest-fl.gov>  
**Sent:** Friday, December 28, 2018 11:23 AM  
**To:** Ryon LaChapelle <RyonL@seatech.cc>  
**Subject:** RE: Permit #BDL2018-0864

Received, thank you.

Sincerely,

Karen

**From:** Ryon LaChapelle <[RyonL@seatech.cc](mailto:RyonL@seatech.cc)>  
**Sent:** Friday, December 28, 2018 7:00 AM  
**To:** Karen DeMaria <[kdemaria@cityofkeywest-fl.gov](mailto:kdemaria@cityofkeywest-fl.gov)>  
**Subject:** RE: Permit #BDL2018-0864  
**Importance:** High

Karen,

Please see attached our letter statement for protecting the palms.

Very Respectfully,

Ryon LaChapelle  
SeaTech, Inc  
305-304-8406



RECEIVED

OCT 04 2019

T2019-0461

CITY MANAGER

## Tree Permit Application

Date: 10/03/19

Please Clearly Print All Information unless indicated otherwise.

Tree Address 257 Margaret St  
Cross/Corner Street  
List Tree Name(s) and Quantity 2 Adonidia Palm Triple Stem  
Species Type(s) check all that apply ☒ Palm ( ) Flowering ( ) Fruit ( ) Shade ( ) Unsure  
Reason(s) for Application:

- ☒ REMOVE ( ) Tree Health ( ) Safety ( ) Other/Explain below  
( ) TRANSPLANT ( ) New Location ( ) Same Property ( ) Other/Explain below  
( ) HEAVY MAINTENANCE ( ) Branch Removal ( ) Crown Cleaning/Thinning ( ) Crown Reduction

Additional  
Information  
and Explanation

Property Owner Name City of Key West Historic Seaport  
Property Owner eMail Address KOLSON@CITYOFKEYWEST-FL.GOV  
Property Owner Mailing Address PO BOX 1409  
Property Owner Mailing City KEY WEST State FL Zip 33040  
Property Owner Phone Number (305) 809-3803  
Property Owner Signature [Signature]

Representative Name John Cole Shade Tree Inc  
Representative eMail Address shadetreeservices@yahoo.com  
Representative Mailing Address PO Box 341  
Representative Mailing City Key West State FL Zip 33041  
Representative Phone Number (305) 340-8094

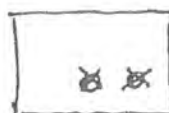
NOTE: A Tree Representation Authorization form must accompany this application if someone other than the owner will be representing the owner at a Tree Commission meeting or picking up an issued Tree Permit

Tree Representation Authorization form attached ( )

<<<<< Sketch location of tree in this area including cross/corner Street >>>>>

Please identify tree(s) with colored tape

Bldg permit  
2019-0596

 - 2 Triple Adonidia Palms

If this process requires blocking of a City right-of-way, a separate ROW Permit is required. Please contact 305-809-3740.



## Tree Representation Authorization

Date: 10/03/19

Attendance at the Tree Commission meeting on the date when your request will be discussed is necessary in order to expedite the resolution of your application. This Tree Representation Authorization form must accompany the application if the property owner is unable to attend or will have someone else pick up the Tree Permit once issued.

Please Clearly Print All Information unless indicated otherwise.

Tree Address 257 Margaret St

Property Owner Name City of Key West Historic Seaport  
Property Owner eMail Address KOLSON@CITYOFKEYWEST-FL.GOV  
Property Owner Mailing Address PO Box 1409  
Property Owner Mailing City Key West State FL Zip 33040  
Property Owner Phone Number 305-809-3803  
Property Owner Signature [Signature]

Representative Name John Cole Shade Tree Inc  
Representative eMail Address Shadetreeservices@yahoo.com  
Representative Mailing Address PO Box 1341  
Representative Mailing City Key West State FL Zip 33041  
Representative Phone Number 305-340-8094

I, Portia Y. Navarro, hereby authorize the above listed agent(s) to represent me in the matter of obtaining a Tree Permit from the City of Key West for my property at the tree address above listed. You may contact me at the telephone listed above if there are any questions or need access to my property.

Property Owner Signature [Signature]

The foregoing instrument was acknowledged before me on this 4th day October, 2019.

By (Print name of Affiant) Portia Y. Navarro who is personally known to me or has produced as identification and who did take an oath.

NOTARY PUBLIC

Sign Name: Portia Y. Navarro Notary Public - State of Florida (seal)

Print Name: Portia Y. Navarro

My Commission Expires: 5/13/2022



## Karen DeMaria

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**From:** John Cole <shadetreeservices@yahoo.com>  
**Sent:** Thursday, October 3, 2019 1:46 PM  
**To:** Karen DeMaria  
**Subject:** Re: 257 Margaret St

Seatech

John

[Sent from Yahoo Mail for iPhone](#)

On Thursday, October 3, 2019, 1:45 PM, Karen DeMaria <kdemaria@cityofkeywest-fl.gov> wrote:

Who are the contractors? This is a violation of City Code.

Karen

**From:** John Cole <shadetreeservices@yahoo.com>  
**Sent:** Thursday, October 3, 2019 12:44 PM  
**To:** Karen DeMaria <kdemaria@cityofkeywest-fl.gov>  
**Subject:** 257 Margaret St

Karen, We are in process of submitting a permit to remove these two Adonida Palms. I got a call yesterday to come out and look at relocating them during the construction phase and told the contractor we would be better off removing and replacing when construction is completed. (They really beat them up) The permit application should be in your office by Monday.

Here are a couple of photos







