



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Key West Bight Management District Board

Wednesday, November 13, 2019

4:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

ALL VISUAL PRESENTATIONS (POWER POINT ONLY) FOR AGENDA ITEMS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.

Call Meeting To Order - 4:00 P.M.

Roll Call

Absent 1 - Chairman Knowles

Present 6 - Mr. Ashby, Mr. Gibson, Mr. Hughes, Mr. Langley, Ms. Ovide, and Vice Chair Henson

Pledge of Allegiance to the Flag

Approval of Agenda - The agenda was unanimously approved as presented.

Approval of Minutes

1 October 9, 2019

Attachments: [Minutes](#)

A motion was made by Ms. Kathryn Ovide, seconded by Mr. Danny Hughes, that the Minutes be Approved. The motion passed by an unanimous vote.

2 Key West Bight Preservation Association

Received and Filed

Presentations

3 Historic Seaport Phase II Common Area Plan

Attachments: [Historic Seaport Phase 2 - Presentation](#)

Received and Filed

Action Items

4 Approval of 2020 Meeting Calendar

Attachments: [2020 KW Bight Meeting Dates](#)

A motion was made by Mr. Ashby, seconded by Mr. Hughes, that the Action Item be Approved. The motion carried by the following vote:

Absent: 1 - Chairman Knowles

Yes: 6 - Mr. Ashby, Mr. Gibson, Mr. Hughes, Mr. Langley, Ms. Ovide, and Vice Chair Henson

5 Anderson Outdoor Advertising Lease Renewal at the Ferry Terminal

Attachments: [Executive Summary](#)

[Draft Lease](#)

[Prior Lease](#)

[Corporate Filing](#)

[Personal Guaranty](#)

A motion was made by Mr. Barry Gibson, seconded by Mr. Danny Hughes, that the Action Item be passed. The motion passed by an unanimous vote.

6 Lost Reef Adventures, Inc. Lease Renewal at 261 Margaret Street

Attachments: [Executive Summary](#)

[Draft Lease](#)

[Resolution 14-331 Prior Lease](#)

[Corporate Filing](#)

[Personal Guaranty](#)

A motion was made by Mr. Barry Gibson, seconded by Mr. Danny Hughes, that the Action Item be Passed. The motion passed by an unanimous vote.

- 7 Approving contract award for Invitation to Bid (ITB) #20-003 Fire Main Replacement - Key West Historic Seaport to Marina Utilities, Inc. in the amount not to exceed \$133,900.

Attachments: [Executive Summary](#)
 [Bid Tabulation](#)
 [Marina Utilities Proposal](#)
 [11-5-19 Email Correspondance](#)
 [Gary's Plumbing Proposal](#)
 [ITB #20-003](#)

A motion was made by Mr. Hughes, seconded by Mr. Ashby, that the Action Item be Passed. The motion failed by the following vote:

No: 3 - Mr. Gibson, Ms. Ovide, and Vice Chair Henson

Absent: 1 - Chairman Knowles

Yes: 3 - Mr. Ashby, Mr. Hughes, and Mr. Langley

- 8 Approving contract award for Invitation to Bid (ITB) #20-004 Portable Generator Installation - Key West Bight Ferry Terminal to Nearshore Electric, Inc. in the amount not to exceed \$278,303.

Attachments: [Executive Summary](#)
 [ITB #20-004](#)
 [Addendum #1](#)
 [Addendum #2](#)
 [Addendum #3](#)
 [Bid Memo](#)
 [Nearshore Proposal](#)
 [Pedro falcon Proposal](#)
 [Zabatt Proposal](#)
 [FKE Proposal](#)
 [Bid Tabulation Spreadsheet](#)

A motion was made by Ms. Ovide, seconded by Mr. Hughes, that the Action Item be Passed. The motion carried by the following vote:

Absent: 1 - Chairman Knowles

Yes: 6 - Mr. Ashby, Mr. Gibson, Mr. Hughes, Mr. Langley, Ms. Ovide, and Vice Chair Henson

Reports

9 Director's Report

Attachments: [October 2019 Monthly Report](#)
[Port and Marine Project Status 11-8-19](#)
[FT Passenger Counts](#)
[KWB Rent Gross Sales Comparison Report](#)
[KWB Marine Tenant Charges November 2019](#)
[KWB Rent Roll November 2019](#)
[KWB Rent Gross Sales Comparison Report](#)

Received and Filed

10 Schooner Western Union Report

Attachments: [2019-10 SWUPS KWBB Update](#)

Received and Filed

11 Historic Marker and Information Boards

Attachments: [Plaques and Info Boards](#)

Received and Filed

12 Adept Report

Attachments: [October Report](#)

Received and Filed

Public Comments

Board Member Comments

Adjournment - 5:57 P.M.