



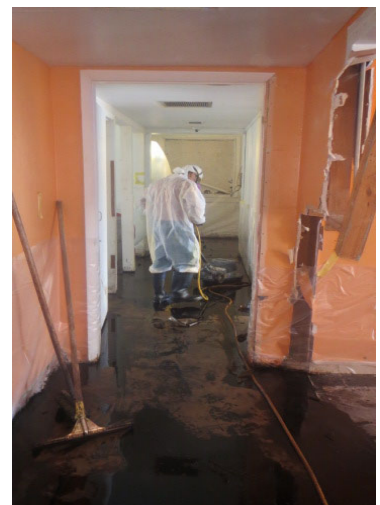
Statement of Qualifications to Provide Environmental Engineering Services 2020

Prepared By:
Wood

5845 N.W. 158th Street
Miami Lakes, FL 33014

Prepared for:
City of Key West

January 8, 2020
RFQ No: 20-002





Wood Environment & Infrastructure Solutions, Inc.
5845 NW 158th Street
Miami Lakes, FL 33014
USA

T: 305-826-5588

www.woodplc.com

January 8, 2020

The City of Key West
Purchasing Division
1300 White Street
Key West, FL 33040

Subject: Signing Authority for RFQ No. 20-002, Environmental Engineering Services 2020

You requested documentation of signature authority within Wood Environment & Infrastructure Solutions, Inc. for the subject services referenced above. In response, I provide the below table of generic delegated contractual authorities for your reference. These authorities apply to federal, state, or local government entities.

Please be advised that Mark Tomczyk has Office Manager authority to sign on behalf of Wood Environment & Infrastructure Solutions, Inc.

As an officer of Wood Environment & Infrastructure Solutions, Inc., I can verify that the limits outlined in the table below are valid for your use:

	Terms & Conditions of Contract do <u>not</u> comply with CPP mandatory terms.		Terms & Conditions of Contract do comply with CPP mandatory terms.	
Managerial Level	Reimbursable contracts	Lump Sum or other high-risk contracts	Reimbursable contracts	Lump Sum or other high-risk contracts
Office Manager	None	None	\$1,000,000	\$500,000
Region Manager	None	None	\$5,000,000	\$2,000,000
Group Manager	None	None	\$15,000,000	\$5,000,000
Operational President	None	None	\$25,000,000	\$10,000,000
CEO	\$350,000,000	\$50,000,000	\$350,000,000	\$50,000,000

Please do not hesitate to contact me at (678) 230-6159 or david.goershel@woodplc.com should you have any questions.

Regards,

David B. Goershel, PG, PMP
President – East US Operations





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January 8, 2020

City Clerk
City of Key West, Florida
1300 White Street
Key West, FL 33040

Re: RFQ Environmental Engineering Services 2020

Wood is pleased to present our extremely qualified Team that has been selected based on unique qualifications, performance records, and technical competency providing similar professional services requested under this Environmental Engineering Services contract. Wood understands that the City is facing many challenges as it deals with its aging infrastructure, limited capacity for development, and rising sea levels. Specific tasks administered under this contract could potentially include the environmental assessment and remediation of commercial and industrial sites related to the marine services industry and former Department of Defense facilities, as well as the assessment and refurbishment of coastal armoring and beaches. As a focal point within the City, the Port of Key West will continue to play a vital role in the City's economy; and as improvements are made, the City's consultant will play an integral role in assisting in its development.

Wood has significant and relevant project experience providing environmental and coastal engineering services for various local municipalities and state and federal agencies, including Monroe County, Village of Islamorada, City of Marathon, Florida Department of Environmental Protection (FDEP), Florida Department of Transportation (FDOT), Broward County, Collier County, City of Naples, Miami-Dade County Public Works, Miami-Dade County Public Schools, and the South Florida Water Management District (SFWMD). We have three locations within the region, including Miami, Naples and West Palm Beach, which makes Wood a one-stop resource for the environmental and coastal engineering services required by the City.

One of Wood's greatest strengths is our ability to partner with our clients and assemble a Team that will satisfy every technical element of the project or task, including experienced engineers, architects, geologists, scientists, and certified technicians familiar with FDEP environmental assessment procedures, applicable ASTM standards, and the design and construction requirements established by local, county, and state agencies. As a result of Wood's numerous years of experience working in the City and throughout the Florida Keys, our professionals are experts in navigating the permit review processes conducted by not only those agencies responsible for regulating building code compliance, but also the following environmental regulatory agencies: SFWMD, FDEP, U.S. Army Corps of Engineers (USACE), NOAA Fisheries, Monroe County Planning and Environmental Resources, and the Florida Keys National Marine Sanctuary (FKNMS), which often have substantial input on environmental and coastal engineering projects.

For this opportunity, Wood is teaming with two firms, which will provide as-needed laboratory, environmental, and coastal engineering services, including **Partner Assessment Corporation** and **Cummins Cederberg, Inc.**

Standard of Excellence

Wood abides by a strict policy of QA and safety that addresses personnel and job site safety, staff qualifications and training, equipment maintenance and calibrations, third party audits and national accreditation, and QA review of technical and engineering work products. Our QA/QC activities are verified annually by internal and third-party external audits.

Respectfully,

WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS, INC.

Mark Tomczyk, PE
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mark.tomczyk@woodplc.com

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Project Manager
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1.0 Company Profile

Wood Environment & Infrastructure Solutions, Inc. (formerly Amec Foster Wheeler Environment & Infrastructure, Inc.) is a global leader in the delivery of project, engineering and technical services to energy and industrial markets. Our business locations reach from northern Canada to southern Chile and across the United Kingdom and Continental Europe. We provide a full range of services to clients in the government, power, industrial, mining, transportation, pharmaceutical, water, and oil & gas sectors.

In 2019, *Engineering News Record* (ENR) ranked Wood sixth on their list of Top 500 Design Firms, fifth on their list of Top 50 in International Markets, and first on the Top 225 International Design Firms list.

Wood has also been recognized for its support of small businesses. Our firm was recognized by the U.S. Small Business Administration (SBA) for Outstanding Small Business Subcontracting. The Small Business

Administration (SBA) found that Wood's program could be used as a teaching model for other large businesses with the same subcontracting plan requirements. In May 2019, Wood received the SBA Dwight

D. Eisenhower Award for Excellence. No more than five companies receive this award each year and only two percent have earned this national award. This year's accolade follows previous wins in 2015, 2011 and 2007.

Wood Florida offers full-service solutions to clients throughout North America and internationally. We are dedicated to the consistent achievement of industry leading standards of excellence in consulting, including:

- Air compliance, permitting, and monitoring
- Architecture
- Civil engineering
- Construction engineering and inspection
- Construction management
- Construction materials testing
- Ecological and permitting services
- Emergency management
- Energy conservation services
- Environmental services
- Facilities services
- Forensic engineering and science
- Fuel services
- Geotechnical engineering
- Laboratory services
- Mining
- Steel services
- Survey and mapping services
- Sustainability and resiliency services
- Water resources





A local environmental and coastal engineering Team experienced in miscellaneous services contract management; City of Key West capital improvement project management and administrative procedures; and local, state, and federal regulator liaison will be ready to mobilize for the first project under the City's Environmental Engineering Services contract. The Wood Environment & Infrastructure Solutions, Inc. (Wood) Team brings that experience and more.

Wood, a global leader in the delivery of project, engineering, and technical services, employs more than 300 people in offices located in every region of Florida, including our local office in Miami Lakes established in the 1960s. Our Florida Operations structure enables us to draw on our experienced local managers and geographic reach to support the needs of our clients, regardless of program and project size and complexity. Our regional Corporate Headquarters is in Alpharetta (Atlanta), Georgia, and we have available technical reach-back support from 60,000 personnel worldwide, including 25,000 personnel in 235 offices in North America alone.

The Wood Team has years of experience completing projects similar in nature to the services requested in this RFQ, with few examples highlighted in this submittal. Our experience with environmental and coastal engineering design services, construction, and permitting in the Florida Keys provides us first-hand knowledge of the issues in this sensitive area of Florida.

Utilizing our existing general engineering contract with City of Key West, Wood has completed various task orders including structural, environmental, and cost assessment. With this knowledge, Wood understands the day to day functions within the City to ensure the successful completion of projects from a technical, schedule, and budget perspective.

Wood has a strong desire to continue working for the City of Key West, and we are proud of our South Florida presence. We are completely committed to working with your staff and are excited about the possibility of providing environmental and coastal engineering services for the City.

2.0 Team Members

Wood has decades of experience in environmental and coastal engineering and design covering all the facets requested in the City of Key West RFQ. However, we have maximized our Team's capabilities by adding key subconsultants to our Team for this specific contract. Our subconsultant partners are described below:

Cummins Cederberg is one of south Florida's premiere consulting and engineering firms, specializing in the marine and coastal environments. The firm was founded by Mr. Jason Cummins, PE and Mr. Jannek Cederberg, PE and has steadily grown to a full service coastal and marine engineering practice that can lead projects from start to finish. Cummins Cederberg is made up of a team of engineers and marine scientists providing a unique comprehensive experience ranging from initial field investigations such as bathymetric surveying, tide/current/ wave measurements, underwater structural inspections, environmental assessments, and soil borings to detailed analyses utilizing complex computer models and the engineering design and permitting of coastal dredge and fill projects, marine structures, seawalls, marinas and ports.

Partner offers full-service engineering, environmental and energy consulting and design services throughout the Americas, Europe, and around the globe. Drawing on over 90 years of business experience, Partner's multidisciplinary approach allows the firm to serve clients at all stages from initial due diligence and design to development and construction, as well as the ongoing maintenance and optimization of a real estate asset.



3.0 Key Personnel Expertise

We understand that it is important for the City of Key West to have a consultant that has the personnel available to serve in a responsive manner, as well as provide excellent professional environmental and engineering services. Wood is proposing a Team that provides strong local experience and technical expertise related to all services required for the City of Key West.

The project Team is headed by Mr. Mark Tomczyk, PE, who will be serving as Principal-in-Charge to assure that City of Key West receives excellent client service throughout the entire duration of this contract. Mr. Tomczyk has served as the Principal-in-Charge for many municipal clients in South Florida, including the multiple continuing services contracts that we currently hold for a variety of municipalities and counties.

As a Quality Assurance/Quality Control professional, Mr. Horton, PE, has more than four decades of experience performing project management responsibilities for large projects. In total, his experience encompasses all aspects of engineering and transportation projects, with focus on geotechnical support for design, construction, and environmental investigations. He has supervised field and laboratory investigations, drilling teams, and report preparation and has made recommendations for a variety of foundation alternatives, site preparation techniques, and construction methods. He has served as Chief Engineer for Wood and has provided technical leadership and problem solving for many projects throughout Florida and the southeastern United States.

Mr. Josh Ptomey will serve as the local liaison. As a resident of the Florida Keys, his local knowledge, diligence, and care in handling customer service as relates to projects benefits the Wood Team, as well as the clients he serves in the region. Mr. Ptomey was the field supervisor for the \$49 million USDA NRCS Emergency Watershed Program Grant for Monroe County that removed marine debris from the canals.

Mr. Ricardo Fraxedas, PE, will serve as the contract's Project Manager. Mr. Fraxedas is Wood's Chief Engineer for the environmental engineering practice area and has held that role for many years. He has been responsible for assessments, remediation, and litigation support for a variety of industries and sites, including airports, fuel terminals, manufacturing facilities, educational facilities, and waste disposal sites in the United States, Caribbean, and Latin America. Additionally, Mr. Fraxedas is a former employee of the Department of Regulatory Economic Resources (RER), and has maintained a close working relationship with most of its staff; primarily through the execution of the RER-01 contract. Therefore, Mr. Fraxedas is a valued resource for regulatory negotiations.

Mr. Stephen Hanks, PE, is a valuable resource in a range of engineering services, including surface water modeling, water quality assessment, and wetland and stormwater permitting. Mr. Hanks has extensive experience in a range of environmental services, including remediation, human health risk assessment, and fate and transport modeling. His petroleum site remediation services emphasize free product recovery, bio-enhancement applications, and natural attenuation modeling. Mr. Hanks' environmental services experience includes petroleum companies, insurance providers, and retail facilities.

Mr. Russell Stauffer, PE, is a Technical Director at Partner Engineering and Science, Inc. (Partner), providing management, oversight and expertise for the Environmental Consulting, Building Sciences, and Industrial Hygiene practices. Throughout his 30-year career, Mr. Stauffer has supported risk management projects for a variety of property types and clients. He brings experience in the implementation and management of Industrial Hygiene specialties including asbestos surveys, mold assessments, lead-based paint inspections, indoor air quality (IAQ) assessments, and water intrusion inspections. Mr. Stauffer has a depth of knowledge in environmental and industrial issues specifically prevalent to the State of Florida, such as asbestos



assessment and abatement; mold caused by the constant state of humidity; and water intrusion issues throughout the state.

With more than 22 years of experience, Mr. Ashok Aitharaju's key strengths are in hazardous waste management, sustainability evaluations, environmental compliance and ordinance development, remedial investigations, remedial engineering, environmental assessments, assistance with grant applications, long-term environmental monitoring and regulatory reporting. His consulting engineering experience includes project scope development, proposal preparation, planning, interpretation of field and laboratory data, project management, project health and safety, efficient resource and time management, client interaction, communications with regulatory agencies, and report preparations. His primary function on this project will be to assure that this contract is effectively managed to exceed the City's expectations for project success through project team coordination, project communication with the City, residents and stakeholders, and project budgeting, scheduling, and reporting.

With 32 years of experience, Mr. Paul Thornbury is an experienced senior environmental scientist. During his career, he has conducted numerous hydrogeologic assessments; developed remedial action plans; supervised soil and groundwater remediation system installations and tank removals; prepared real estate transfer audits; and completed regulatory compliance studies. His experience also includes conducting site assessments to delineate contaminant plumes; environmental property transfer audits; asbestos surveys; supervising underground storage tank removals and site remediation project, including large excavations; performing hazardous waste cleanups; and sampling and profiling hazardous waste. He has extensive experience with petrochemical industry clients.

Mr. Jason Cummins, PE, is a Coastal Engineer with significant experience in inspections, planning, engineering, regulatory permitting and construction of coastal and waterfront development and infrastructure projects in Florida, Caribbean and Latin America. Mr. Cummins is a registered Professional Engineer in the U.S.; capable of designing marine facilities, shoreline stabilization and coastal structures. He is proficient in the application of numerical models, including the Danish Hydraulics Institute (DHI) MIKE-21 suite of numerical modelling tools, structural analysis tools and Federal State and Local design codes.

Mr. Gregory Corning, PE, provides technical input and engineering analysis for projects involving project management, dredging and dewatering planning and design, stormwater design and permitting, environmental design and permitting, and construction administration, engineering, and inspection. Mr. Corning has participated in the design of dredging and dewatering projects, the analysis of dewatered sediments for potential beneficial reuse, the analysis of surface water quantity and quality stormwater pollutant loadings systems throughout Florida. He has conducted field exploration and research on several environmental projects, such as sediment analysis for potential contaminants that affect disposal options, surface water assessment and monitoring, and wetland evaluations. He has assisted in the management and planning for dredging and dewatering, stormwater, and wetland projects from the design and permitting stage through construction and final certification. Mr. Corning also possesses experience in the development of grant applications and construction documents such as request for proposals, drawings, technical specifications, and cost estimates.





4.0 Relevant Experience

Key Personnel	Scope of Services	Client Representative
KEYS Diesel Facility Assessment, City of Key West, Florida, 2016 to 2018		
Greg Corning, PE Ricardo Fraxedas, PE Augusto Poitevin, PhD, PE Cesar Rullier, Associate AIA Jim Hoy Paul Thornbury Ashok Aitharaju, EI	Wood performed a site visit, laser scanning of the facility, prepared cost estimates, and submitted a final report of findings, recommendations, and conclusions. The task order included storm resistant roofing, closing of all openings to improve storm resistance, and structural repairs. All exterior repairs were approved by the Historic Architectural Review Commission.	Jim Bouquet, PE 1300 White Street Key West, Florida 33040 305.809.3962 (p) jbouquet@cityofkeywestfl.gov
Harvey Government Facility Assessment, Monroe County, 2016 to 2017		
Gregory Corning, PE Ricardo Fraxedas, PE Augusto Poitevin, PhD, PE Cesar Rullier, Associate AIA Jim Hoy Paul Thornbury	Wood performed a facility condition assessment (FCA), including inspections and accurate analysis of all visible components and elements of the designated property and facility.	Cary Knight Director, Project Management Public Works & Engineering 1100 Simonton Street Suite 2-216 Key West, Florida 33040 305.292.4527 (p) 305.295.4321 (f) knight-cary@monroecounty-fl.gov
Florida Department of Environmental Protection Petroleum Program Environmental Services, Statewide, Florida, 1989 to Ongoing		
Ronald White, PG Gary Kihn, PG Stephen J. Hanks, PE, LEED AP Geoffrey D. Schaefer, PE Ricardo Fraxedas, PE Paul H. Thornbury Cory D. Vowles Ashok Aitharaju, EI Mark. M. Kearns	Wood has provided environmental services at more than 400 petroleum sites statewide with a total value of more than \$80 million in contract fees as a State Cleanup Contractor and a preapproval contractor for FDEP. We have performed petroleum contamination assessments for FDEP throughout the state at sites ranging from convenience stores to major bulk storage facilities and have defined plumes from as many as seven separate sources within a single petroleum site assessment.	Melike Altun Environmental Manager 2600 Blair Stone Road, MS4575 Tallahassee, Florida 32399 850.245.8868 (p) 850.245.2128 (f) melike.altun@dep.state.fl.us



Key Personnel	Scope of Services	Client Representative
	Wood currently operates and maintains more than 20 remediation systems in Florida under the preapproval program. In addition, more than 20 sites have been cleaned up to FDEP soil and groundwater cleanup target levels in the past five years.	
DR Horton Environmental Due Diligence Services, Alabama, California, Florida, Georgia, Illinois, Maryland, Mississippi, New Jersey, North Carolina, Oregon, South Carolina, Texas, and Virginia, 1997 to Ongoing		
Eric D. Arenberg, PG Evan M. Anselmo, EI James E. Marsh Greg Corning, PE Ricardo Fraxedas, PE Paul Thornbury Ashok Aitharaju, EI Mark M. Kearns	Wood is providing a broad range of environmental due diligence services nationwide as requested under a multi-year master services agreement with the largest homebuilder in the United States. Our agreement was originally negotiated in 1997, and Wood has provided environmental services to our client since that time. Services range from Phase I and Phase II Environmental Site Assessments (ESAs) to major remediation projects for sites and properties under consideration for acquisition. Wood's ESAs exceed ASTM standards, as our staff is focused on identifying development conditions; those situations or circumstances that may affect a property's saleability or value, or that may otherwise hinder or delay development. Our client considers Wood their "boots on the ground" staff, and an extension of their corporate risk management department. Wood has provided related services in support of environmental due diligence and property acquisition, including property condition surveys, hazardous materials surveys, wetlands assessment, delineation, consulting services, stormwater (NPDES) permitting support, underground storage tank (UST) removal and closure, regulatory agency negotiations, radon testing and mitigation support, vapor intrusion	Ed Perez 301 Commerce Street, Suite 500 Fort Worth, Texas 76102 817.390.8200 (p)



Key Personnel	Scope of Services	Client Representative
	assessment and mitigation support, asbestos and lead paint surveys, and indoor air quality (IAQ) testing.	
Garrison Bight Marina Environmental Services, Key West, Florida, 2011 to 2014		
Ricardo Fraxedas, PE Stephen Hanks, PE, LEED Paul H. Thornbury Marcelo A. Pichardo	Wood performed a remedial system evaluation and feasibility study of an existing soil and groundwater remediation system for the Garrison Bight Marina on behalf of AIG Insurance. Soil and groundwater had been impacted by an underground storage tank at the site. Based on the results of the feasibility study, Wood installed additional soil vapor extraction (SVE) wells and air sparge (AS) wells in the source area to expedite site remediation and approval of site closure from the FDEP.	Frank Bervaldi President 711 Eisenhower Drive Key West, Florida 33040 305.294.3093 (p) gbmarinakw@aol.com
Sugarloaf Lodge and Marina Soil and Groundwater Assessments, Sugarloaf Key, Florida, 2009 to Ongoing		
Ricardo Fraxedas, PE Stephen Hanks, PE, LEED Paul H. Thornbury Mark M. Kearns Marcelo A. Pichardo	Wood completed soil and groundwater assessment activities at the site in October 2009. Following the completion of site assessment activities at the site, it was determined that Natural Attenuation Monitoring (NAM) was the most cost-effective path to closure for the site. Following the first year of NAM, a plume stability analysis was completed to determine whether conditional closure could be pursued. The plume stability analysis was completed using Monitoring and Remediation Optimization Systems (MAROS) software, which can evaluate statistical trends in plume mass, centroid of mass, and spread. The findings of the plume stability analysis indicated that both the plume mass and centroid of mass were stable, but that spread of the plume was increasing. The FDEP approved the findings of the risk assessment and the municipal restriction for use of non-potable groundwater to	John Good Owner 17001 Overseas Highway Sugarloaf Key, Florida USA 33042 305.745.3211 (p) 305.745.3389 (f)



Key Personnel	Scope of Services	Client Representative
	achieve site closure.	
District School Board of Pasco County, Florida, Pasco County, Florida, 1999 to 2019		
Russell Stauffer, PE	Partner has been the program manager and senior review consultant for the Pasco School District for over a decade. Projects they have overseen have included: Re-assessments and revisions of the AHERA management plans and inspections, response action and clearance project monitoring; Lead-In-Water assessments; Lead-Based-Paint assessments at school facilities; Indoor Air Quality assessments; Post Remediation Verification of microbial (mold, "black-water", etc.,) projects; Roofing and water intrusion assessments; Internal and external public relations meetings and presentations; Phase I and Phase II Environmental Site Assessments; Endangered species and archaeological-impacted site assessments.	Carol L. Thoma Operations Services Specialist Maintenance and Facilities Services 727-774-7947 (office) 727-686-4619 (mobile) cthoma@pasco.k12.fl.us
Higgs Beach Sand Replenishment, Monroe County, Florida, 2018 to 2019		
Jannek Cederberg Leonard Barrera Gina Chiello Jessica Ward Rebecah Delp Caroline Jasperse Jason Cummins	Cummins Cederberg was retained in 2018 to conduct a preliminary benthic survey to document the general extent, species, and density of seagrasses and other potential marine resources of concern (e.g., corals), that may be growing on the submerged substrate within the proposed fill template, as well as, conduct an equilibrated toe-of-fill (ETOF) analysis, to estimate the seaward location of the sand placement and profile adjustment, referred to as the ETOF, based on the profile translation method. In 2019, Cummins Cederberg performed a more extensive reconnaissance survey of the project area and immediate benthic habitats. Cummins Cederberg coordinated with both the FDEP and FKNMS on the design of the survey and subsequent biological monitoring plan. Both surveys were conducted via SCUBA/snorkel using modified BEAMR,	Cary Vick Project Manager Monroe County 305.295.4339 (p) vick-cary@monroecounty-fl.gov



Key Personnel	Scope of Services	Client Representative
	line intercept and Braun Blanquet methodologies to collect and quantify data. A report and basemap were prepared in support of permit applications to the FDEP and USACE.	

5.0 Personnel Qualifications

5.1 Project Staff

Perhaps more so than any other factor, the project staff assigned to the project is a key to maintaining the project budget and schedule. Possession of a pragmatic understanding of the scope of services ensures that the final design is consistent with the intended final end-uses. Equally important is a Team-wide functional knowledge and understanding of the project guidelines and specifications in the context of the overall programmatic goals of the City's vision.

The Wood Team assembled for this project is comprised of a group of highly qualified and experienced professionals who have completed multiple projects with nearly identical scopes of services, budgets, and schedules to the items requested in the City's RFQ. **Our Project Organizational Chart is provided below.**

Additionally, our project Team includes a group of support staff with extensive experience on numerous continuing contracts for environmental for municipalities throughout the state for projects that are similar in scope. Our firm is also capable of supplementing the project Team if unforeseen circumstances necessitate additional resource commitments to meet or improve schedule and/or budget performance.

Wood's project management procedure and strategy for each component of a project is designed to maximize the efficient execution of each task and to ensure the City's satisfaction. Our management process is proven to be one of the most efficient for controlling numerous activities in a timely and cost-effective manner. These processes are tailored to meet the individual needs of each of our clients.

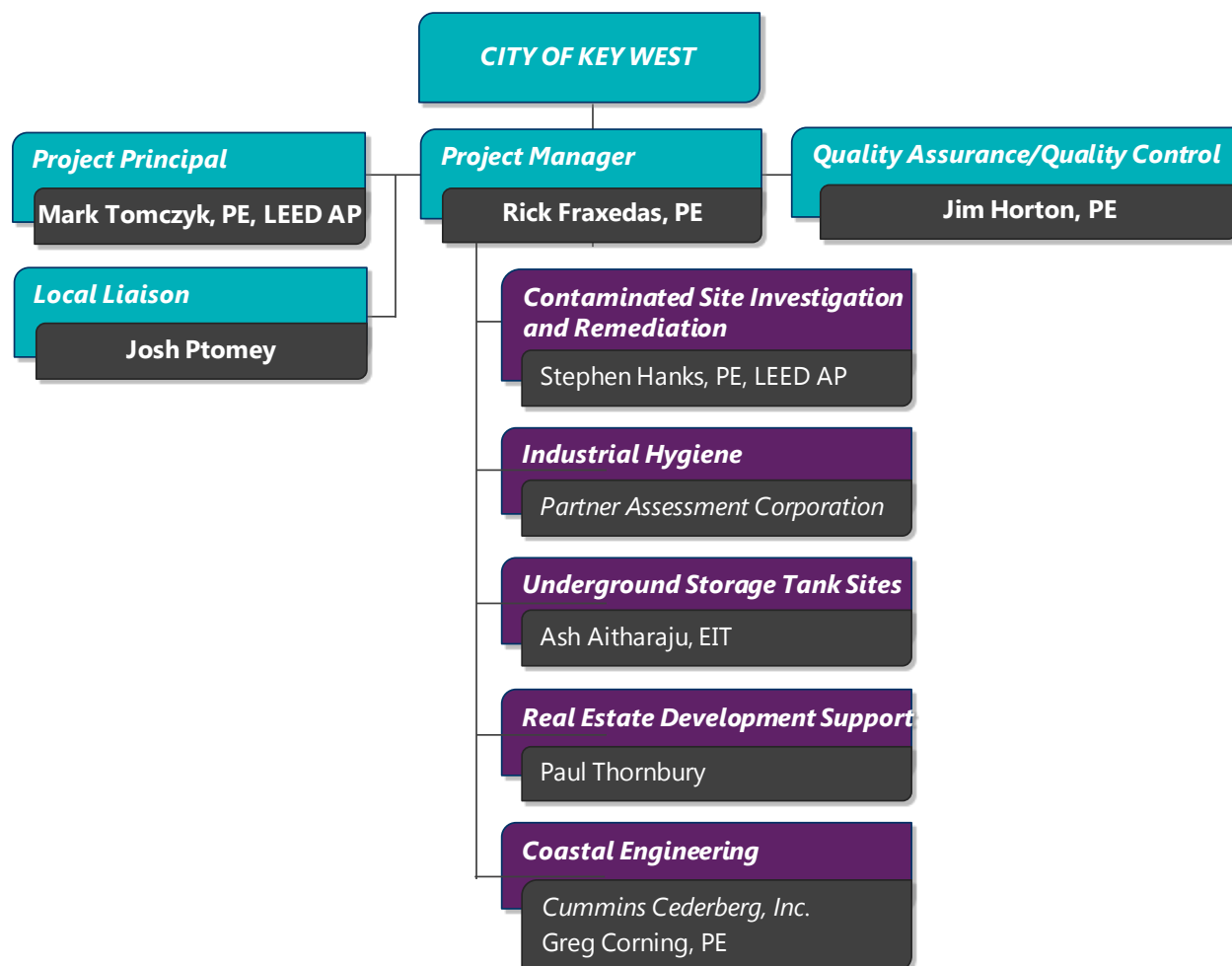
We believe that it is critical that the project management philosophy be focused on the effective coordination and combination of the project elements and services required to successfully complete the project. A practical understanding of both the technical and non-technical aspects are essential to the efficient execution of this project. In summary, the key elements of our project management plan are:

- Effective client interface and communication
- Assignment of a senior project manager and experienced key personnel
- Preparation of a comprehensive technical approach based on a sound understanding of the project
- Development of a fair and complete budget to accomplish the work
- Use of proven, computerized systems for monitoring and control of project cost and schedule





Project Organizational Chart



6.0 Management Approach

Wood's wide range of Environmental Services enables us to evaluate our clients' potential environmental liabilities and develop holistic remediation strategies that are cost-effective, practical, and conducive to ultimate project goals. Our approach to environmental management focuses on integrating environmental issues and aspects with safety, quality, and productivity to the benefit of our clients and the environment. Our services are packaged to suit the individual needs of each client and range from task-specific deliverables to complete Environmental Management Systems (EMS) program management.

Our Environmental Services include:

- Air quality permitting and compliance
- Assessment and remediation
- Brownfields services
- Compliance monitoring



- Due diligence
- Environmental auditing
- Environmental compliance
- Geologic hazards
- Groundwater science
- Hazardous waste
- Health and safety
- Hydrogeologic analysis
- Petroleum services
- Pollution prevention
- Solid waste management
- UST closure

Environmental legislation some 30 years ago continues to be a driver for cleaning up and keeping our one and only environment clean. Whether it is the Comprehensive Environmental Response Compensation and Liability Act (CERCLA a.k.a. Superfund), the Resource Conservation and Recovery Act (RCRA), the Clean Water Act (CWA) or one of the many others, Wood's staff of geologists, environmental scientists, and engineers have acquired the experience to guide the regulated community through the myriad and mazes of the environmental regulations.

A Phase I environmental site assessment (ESA) is a noninvasive study designed to evaluate the potential environmental hazards and liabilities associated with a property. A Phase II contamination assessment is recommended if concerns of potential environmental conditions are revealed during the Phase I. Phase II assessments typically involve sampling and testing of soil, groundwater, or surface water. The analytical results provide baseline data and, if significant contamination is found, an iterative process is begun to determine the type(s) and extent of contamination present.

Wood diligently works within regulatory timeframes to efficiently complete Phase II ESAs to evaluate Recognized Environmental Conditions (RECs) that are uncovered during our Phase I activities. Wood provides practical approaches to the assessment of the RECs while recognizing our client's budgetary needs. For real estate transactions involving contaminated properties, Wood staff members have successfully performed affirmed category N, S, and D Baseline Environmental Assessments (BEAs) and compliance analyses to obtain liability protection for existing contamination for our clients.

Wood works to meet a remedial strategy's objectives, including mitigation of health and environmental risk, land regeneration for a planned change in land use, reduction of environmental liability, and raised land value. Our specialists evaluate remedial options, feasibility studies, and design remediation programs. We coordinate with planning and regulatory authorities, financially appraise remedial options, prepare a remediation strategy, and manage contracts and evaluate bids. We perform site surveillance and construction quality assurance as well as validation sampling, monitoring, and reporting.

Wood's skilled project managers have coordinated remedial investigations to delineate subsurface impacts at a wide variety of sites, including operating, closed, and abandoned landfills, manufacturing facilities, manufactured gas plants, and spill sites to name a few. Our experience relates to a wide array of remediation activities and technologies such as the installation and operation of in-situ remediation systems for underground storage tank (UST) sites and operating and abandoned waste sites. We have also completed





long term monitoring of remedial activities and extensive source removal projects, including a recent source removal beneath an operating facility. Wood project managers have decades of experience in site characterization, pathway evaluation, feasibility studies, and corrective action implementation. We have successfully obtained tier I and II residential, commercial, and industrial closures of USTs under Part 213. We also have experience closing numerous USTs that are not regulated under Part 213.

Wood has worked with numerous private and public sector clients to complete environmental due diligence associated with real estate transactions and ownership of sites of environmental contamination. Our professionals strictly adhere to the procedures set forth in ASTM E1527-05 or E1528. We use standard site search radii, and all our site reconnaissance activities are completed by our highly qualified staff.

Preacquisition or preinvestment auditing is performed to identify and interpret the risks and liabilities associated with a proposed property transaction associated with the ownership, operation, acquisition, or divestiture of property. These audits often take place within a critical and limited timescale, and thus immediate mobilization of a project Team and reporting turnaround are essential. Specific environmental, health, and safety auditing services provided include due diligence audits, contaminated land assessments, baseline reviews, compliance audits, and corporate environmental report verification.

Coastal Planning, Marine engineering and environmental permitting is a keystone service for Wood's Florida business, which includes six decades of experience in planning, design, permitting, and construction phase services. Our in-house resources have extensive and recent experience in all aspects of the aforementioned services, including:

- Marine diagnostics and water quality assessments
- Bathymetric and terrestrial surveying
- Design and implementation of sediment sampling, analytical, and risk assessment programs, including:
- Sediment removal design and alternatives evaluations
- Sediment dewatering design and alternatives evaluations
- Aquatic habitat assessment and restoration services
- Sediment disposal and beneficial reuse design and alternatives evaluations
- Permitting and compliance
- Public and stakeholder communications and coordination
- Project funding assistance
- Construction and procurement phase assistance

6.1 Project Management Approach

Wood's project management approach is based on our core belief in providing the highest level of service and product quality to our clients. We believe that the fundamental aspects of client service are communication, responsiveness, technical expertise, and most importantly developing a client's-perspective understanding of the project's objectives, constraints, and potential challenges.

To accomplish this level of service standard, the Wood Team will strive to work closely with City staff and stakeholders as extensions of our project Team. This will be facilitated through regular status reports, conversations, and meetings. As a matter of corporate policy, a project execution plan (PEP) will be prepared at the initiation of the project based on the contractual scope, schedule, and budget. The PEP serves as a blueprint for internal assessment and management of project delivery performance. The plan specifically





requires identification of factors which have the potential to affect the project schedule or budget along with mechanisms to measure performance and corrective action plans.

The Wood PEP is a living document that requires continual update throughout the course of the project along with independent internal project reviews. At a task execution level, Wood employs several effective project management tools to monitor the project budget and schedule. We track work efforts and progress for each element of the work plan on a weekly basis. Weekly goals are set for our staff based on the work plan and we hold them accountable for attaining those goals within the allotted hours.

6.2 Quality Assurance/Quality Control

Wood strongly believes that ongoing programmatic QA/QC is a key element of our plan to maintain the project schedule and budget. Our organization structure essentially provides three levels of QA/QC for small, medium, and large projects. At a task level, peer to peer review is mandatory and a key to assuring that small mistakes are not perpetuated throughout the project, snowballing into major problems causing associated schedule and budget concerns.

Project Team meetings are held on a regular basis, providing an opportunity to share project information and identify potential problems and head them off before they become schedule stoppers. Project schedules and milestone dates are reviewed at each Team meeting. We often use emails to send electronic drawings and data which helps reduce schedule snags since data is more easily available and ready for use.

We set weekly goals for our project Team based on our work plan and hold Team members accountable for attaining those goals within the allotted hours. Project efficiency will be maximized by submitting regular project status reports, meeting as needed with City staff to facilitate communication during a project, and limiting the number of Team members working on a project. This allows us to meet the project schedule, but at the same time, minimize unnecessary confusion regarding responsibilities and methodologies.

Additionally, continuous senior level review is essential to meeting project goals and objectives within allocated schedules and budgets. Our specific goal is to identify and correct potential issues during the process to avoid costly and time-consuming backtracking in subsequent elements of the work plan.

Wood recognizes our staff dedication and professional pride that our project Team members possess as an integral component in a project's success. Our project Team is focused on maintaining a common-sense approach throughout the project and avoiding over-complication and over-engineering. Basically, with the experience with similar projects and services, we know what to expect, what to do, and how to do it.

Wood is committed to providing the necessary resources, both technical and managerial, to assure that the City's schedule and budget requirements are met and exceeded. Our confidence in our Team's ability to exceed the City's requirements stems from Wood's project management approach, which consists of rigorous training requirements for all project managers, stringent project management protocols and controls, and internal audits throughout the project to ensure successful project delivery to our clients. Equally important for this project, we are proposing a project Team with extensive relevant experience that will help perform the services at the City's request to assure schedule and project costs are exceeded.

6.3 Ability to Provide Services

Our daily ability to handle the scope of services will be facilitated primarily by continuously tracking staff needs and availability to ensure project commitments are met, and costly staff overloading or under loading is avoided. Our Team's project manager, Mr. Ricardo Fraxedas, PE, will oversee and coordinate this effort.



to ensure an effective staff allocation whereby Team adjustments will be made as dictated by the project requirements and in accordance with the designated work plan. Equally important will be coordination with City staff.

We are confident that this contract will be an excellent fit for the Wood Team in terms of experience and proficiency as well as the availability of the personnel who are proposed. The professionals who would be utilized for this project are committed to client service and accustomed to providing the individual time and effort necessary to successfully achieve the objectives of our clients. We are looking forward to partnering with you for this contract and are ready to start work immediately. The Wood Team is fully confident that we will complete the scope of services successfully and to the full satisfaction of the City of Key West.

6.4 Location

Wood Environment & Infrastructure, Inc., is an architecture and engineering design, environmental consulting, and construction company operating with more than 3,300 professionals in 90 locations across the United States. In Florida, Wood has nearly 400 employees in 11 offices, including 100 in the South Florida region. The Wood Team brings specialized Florida knowledge and experience to our clients with aided service delivery driven by our expansive financial, project management, and IT systems. Utilizing these combined services allows us to draw on vast resources of personnel and experience to meet our clients' needs.

The City of Key West project will be managed and serviced from our Miami Lakes office with additional support from our West Palm Beach, Lakeland, and Orlando offices. While we have Team members in multiple offices, our project managers and highly qualified professionals form seamless and flexible project teams that provide uninterrupted continuity to project tasks. We have a proven working history with a high success rate of coordinating and executing high-value environmental and engineering projects throughout the state. The proximity of our offices to the City of Key West will enable the Wood project Team to rapidly respond to all project needs in a timely and cost-efficient manner.

Wood has been serving the City of Key West and Monroe County for more than a decade and is familiar with all aspects of permitting and regulations for projects in the Keys.

6.5 Workload

The Wood Team has ample capacity, at any given time, to support the City of Key West with this contract. The staff members proposed for this assignment will be available daily to provide the services indicated, and individual staff members' hours can and will be adjusted as dictated by project needs and in accordance with the project work plan and schedule. We understand that the nature of this contract may not be one of uniform workload, but rather of varying labor requirements, and the Wood Team commits to the City that it will provide enough staff resources to handle even peak workload demands. Our Team has the resources available to expedite schedule at any time if needed and all are equally committed to client satisfaction and to outstanding technical performance on each task assignment.

The Wood Team's primary goal is to provide a strong and diverse staff with the interdisciplinary skills and depth of experience necessary to produce all the required tasks on time and within budget, while achieving a quality product.





The current workload and availability for the key environmental personnel are presented in the table below. We are confident that our Team's ability to handle the scope of services required under this RFQ is not affected by our existing workload, which does not include any substantial long-term project commitments for any of our Team members. We feel that the project management methods would facilitate the efficient implementation of this contract.

Key Personnel	Location	Available (%)
Mark Tomczyk, PE	Miami Lakes, Florida	40
James Horton, PE	Jacksonville, Florida	40
Ricardo Fraxedas, PE	Miami Lakes, Florida	60
Josh Ptomey	Tavernier, Florida	70
Stephen Hanks, PE	Pensacola, Florida	70
Ashok Aitharaju, EI	Miami Lakes, Florida	70
Paul Thornbury	Miami Lakes, Florida	70
Greg Corning, PE	Miami Lakes, Florida	60
Russell Stauffer, PE (Partner)	Tampa, Florida	60
Jason Cummins, PE (Cummins Cederberg)	Miami, Florida	60



wood.

City Forms and Affidavits



Ron DeSantis, Governor

Halsey Beshears, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF PROFESSIONAL ENGINEERS

THE ENGINEERING BUSINESS HEREIN IS AUTHORIZED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS, INC

550 NORTHLAKE BLVD.
SUITE 1000
ALTAMONTE SPRINGS FL 32701

LICENSE NUMBER: CA5392

EXPIRATION DATE: FEBRUARY 28, 2021

Always verify licenses online at MyFloridaLicense.com



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State of Florida

Board of Professional Engineers

Wood Environment & Infrastructure Solutions Inc

Has satisfied the requirements of Section 471.025, Florida Statutes. In recognition thereof, the Board of Professional Engineers hereby authorizes this firm to offer engineering services in the State of Florida in accordance with Chapter 471, Florida Statutes, and the rules of the Board.



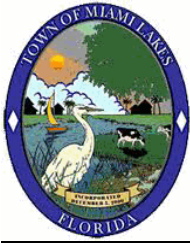
CA Lic. No. 5392

*Witness the Seal of the Board and the Signature
of the Board's duly authorized Chair
this 17th day of July, 1989.*

Kenneth S. Todd, Jr.

Kenneth S. Todd, Jr., Chair





6601 Main Street
Miami Lakes, FL 33016
(305) 512-7132

Town of Miami Lakes

Address of Licensee:

WOOD ENVIRONMENT & INFRASTRUCURE
5845 NW 158 ST
MIAMI LAKES, FL 33014

License Effective:

From: 09/30/2019

To: 09/30/2020

Licensees:**License Categories:**

ENGINEER

ENGINEER

\$111.00

CERTIFICATE OF USE:

09/30/2019

Date of Issue

TOTAL FEE PAID:

\$111.00

This license **MUST BE DISPLAYED IN A CONSPICUOUS PLACE IN YOUR BUSINESS ESTABLISHMENT.** The Town of Miami Lakes must be notified of any changes of use, address or ownership. This License is not transferrable and is subject to revocation.

This License must be renewed on or before September 30 of each year.

LICENSE NUMBER: BTR2020-8451



Ron DeSantis, Governor

Halsey Beshears, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF PROFESSIONAL ENGINEERS

THE ENGINEERING BUSINESS HEREIN IS AUTHORIZED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

CUMMINS CEDERBERG, INC.

7550 RED ROAD
SUITE 217
SOUTH MIAMI FL 33143

LICENSE NUMBER: CA29062

EXPIRATION DATE: FEBRUARY 28, 2021

Always verify licenses online at MyFloridaLicense.com



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State of Florida

Department of State

I certify from the records of this office that CUMMINS CEDERBERG, INC. is a corporation organized under the laws of the State of Florida, filed on March 16, 2010, effective March 17, 2010.

The document number of this corporation is P10000023540.

I further certify that said corporation has paid all fees due this office through December 31, 2019, that its most recent annual report/uniform business report was filed on January 9, 2019, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Ninth day of January, 2019*



A. [Signature]
Secretary of State

Tracking Number: 0890632869CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

CITY OF SOUTH MIAMI
6130 Sunset Dr. South Miami, FL 33143
305 668-2503

LOCAL BUSINESS TAX

2020

Business Name: CUMMINS/CEDERBERG, INC.
7550 SW 57 AVE 217
SOUTH MIAMI, FL 33143

License Number: 20 - 17-00011029

Class: ENGINEERING SERVICES

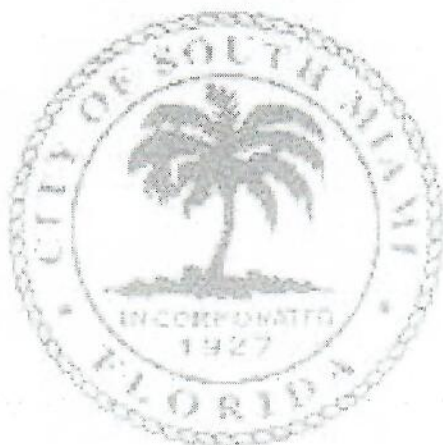
Issue Date: 10/25/2016 Expiration Date: 9/30/2020

Total: \$729.33

Restriction: CONSULTING SERVICES

Comments: ENGINEERING

THIS LICENSE MUST BE DISPLAYED IN A CONSPICUOUS PLACE
In accordance with Article 1, Chapter 13 City Code of



State of Florida

Department of State

I certify from the records of this office that PARTNER ASSESSMENT CORPORATION is a California corporation authorized to transact business in the State of Florida, qualified on November 19, 2012.

The document number of this corporation is F12000004705.

I further certify that said corporation has paid all fees due this office through December 31, 2019, that its most recent annual report/uniform business report was filed on January 28, 2019, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twenty-eighth day of January,
2019*



Jennifer Kennealy
Secretary of State

Tracking Number: 7365853580CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF PROFESSIONAL ENGINEERS

THE ENGINEERING BUSINESS HEREIN IS AUTHORIZED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

PARTNER ASSESSMENT CORPORATION

PARTNER ENGINEERING AND SCIENCE, INC.
2154 TORRANCE BLVD.
SUITE 200
TORRANCE CA 90501

LICENSE NUMBER: CA31702

EXPIRATION DATE: FEBRUARY 28, 2021

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

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YOUR RETURN MAILING ADDRESS

NAME: PARTNER ASSESSMENT CORPORATION

ADDRESS: 2154 TORRANCE BLVD SUITE 200

CITY: TORRANCE

STATE: CA ZIP CODE: 90501

2018 021988



FILED
Jan 23 2018
EXPIRES
Jan 23 2023

Dean C. Logan, Registrar - Recorder/County Clerk

Official duty signed by 2018 FNS 021988

FICTITIOUS BUSINESS NAME STATEMENT

TYPE OF FILING AND FILING FEE (Check one)

- ☐ Original- \$25.00 (FOR ORIGINAL FILING WITH ONE BUSINESS NAME ON STATEMENT)
☐ Amended (New) Filing- \$25.00 (CHANGES IN FACTS FROM ORIGINAL FILING- REQUIRES PUBLICATION)
☒ Re-file- \$25.00 (NO CHANGES IN THE FACTS FROM ORIGINAL FILING)

\$5.00 - FOR EACH ADDITIONAL BUSINESS NAME FILED ON SAME STATEMENT, DOING BUSINESS AT THE SAME LOCATION \$5.00 - FOR EACH ADDITIONAL OWNER IN EXCESS OF ONE OWNER

The following person(s) is (are) doing business as:

*1. PARTNER ENGINEERING AND SCIENCE, INC.

2.

** 2154 TORRANCE BLVD SUITE 200

Print fictitious business name(s)

TORRANCE CA 90501 LOS ANGELES
City State/Country Zip COUNTY City

Mailing address if different

Articles of Incorporation or Organization Number (if applicable): A180N C2943048

***REGISTERED OWNER(S):

1. PARTNER ASSESSMENT CORPORATION

Full Name/Corp/LLC (P.O. Box not accepted)

2154 TORRANCE BLVD SUITE 200

Residence Address

TORRANCE CA 90501

City State/Country Zip

If Corporation or LLC - Print State of Incorporation/Organization

2.

Full Name/Corp/LLC (P.O. Box not accepted)

Residence Address

City State/Country Zip

If Corporation or LLC - Print State of Incorporation/Organization

3.

Full Name/Corp/LLC (P.O. Box not accepted)

Residence Address

City State/Country Zip

If Corporation or LLC - Print State of Incorporation/Organization

4.

Full Name/Corp/LLC (P.O. Box not accepted)

Residence Address

City State/Country Zip

If Corporation or LLC - Print State of Incorporation/Organization

IF MORE THAN FOUR REGISTRANTS, ATTACH ADDITIONAL SHEET SHOWING OWNER INFORMATION

****THIS BUSINESS IS CONDUCTED BY: (Check one)

- ☐ an Individual ☐ a General Partnership ☐ a Limited Partnership ☐ a Limited Liability Company
☐ an Unincorporated Association other than a Partnership ☒ a Corporation ☐ a Trust ☐ Copartners
☐ a Married Couple ☐ Joint Venture ☐ State or Local Registered Domestic Partners ☐ a Limited Liability Partnership

*****The date registrant started to transact business under the fictitious business name or names listed above: 12/2008

(Insert N/A above if you have not started to transact business)

I declare that all information in this statement is true and correct.

(A registrant who declares as true any material matter pursuant to Section 17913 of the Business and Professions Code that the registrant knows to be false is guilty of a misdemeanor punishable by a fine not to exceed one thousand dollars (\$1,000).)

REGISTRANT(S)/CORP/LLC NAME (PRINT) PARTNER ASSESSMENT CORPORATION

TITLE President

REGISTRANT SIGNATURE

IF CORP OR LLC, PRINT NAME FRANK S. ROMEO, JR.

If corporation, also print corporate title of officer. If LLC, also print title of officer or manager.

This statement was filed with the County Clerk of LOS ANGELES on the date indicated by the filed stamp in the upper right corner.

NOTICE - IN ACCORDANCE WITH SUBDIVISION (a) OF SECTION 17920, A FICTITIOUS NAME STATEMENT GENERALLY EXPIRES AT THE END OF FIVE YEARS FROM THE DATE ON WHICH IT WAS FILED IN THE OFFICE OF THE COUNTY CLERK, EXCEPT, AS PROVIDED IN SUBDIVISION (b) OF SECTION 17920, WHERE IT EXPIRES 40 DAYS AFTER ANY CHANGE IN THE FACTS SET FORTH IN THE STATEMENT PURSUANT TO SECTION 17913 OTHER THAN A CHANGE IN THE RESIDENCE ADDRESS OF A REGISTERED OWNER. A NEW FICTITIOUS BUSINESS NAME STATEMENT MUST BE FILED BEFORE THE EXPIRATION. EFFECTIVE JANUARY 1, 2014, THE FICTITIOUS BUSINESS NAME STATEMENT MUST BE ACCOMPANIED BY THE AFFIDAVIT OF IDENTITY FORM.

THE FILING OF THIS STATEMENT DOES NOT OF ITSELF AUTHORIZE THE USE IN THIS STATE OF A FICTITIOUS BUSINESS NAME IN VIOLATION OF THE RIGHTS OF ANOTHER UNDER FEDERAL, STATE, OR COMMON LAW (SEE SECTION 14411 ET SEQ., BUSINESS AND PROFESSIONS CODE).

I HEREBY CERTIFY THAT THIS COPY IS A CORRECT COPY OF THE ORIGINAL STATEMENT ON FILE IN MY OFFICE.

DEAN C. LOGAN, LOS ANGELES COUNTY CLERK

BY:

D. ATKINS

Deputy

Rev. 01/2014

P.O. BOX 1208, NORWALK, CA 90651-1208

PH: (562) 462-2177

WEB ADDRESS: LAVOTE.NET

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000

VALID OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020

DBA: PARTNER ENGINEERING AND SCIENCE, INC. Receipt #: 315-301438
 Business Name: PARTNER ASSESSMENT CORPORATION Business Type: ENGINEER (ENGINEERING AND ENVIRONMENTAL CONSULTING)

Owner Name: PARTNER ASSESSMENT CORPORATION Business Opened: 09/16/2019
 Business Location: 2154 TORRANCE BLVD STE 200 State/County/Cert/Reg: CA31702
 OUT OF STATE Exemption Code:
 Business Phone: 3106154500

Rooms Seats Employees Machines Professionals
 800

For Vending Business Only						
Number of Machines:				Vending Type:		
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
45.00	0.00	0.00	0.00	0.00	0.00	45.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS**THIS BECOMES A TAX RECEIPT****WHEN VALIDATED**

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

Mailing Address:

PARTNER ASSESSMENT CORPORATION
 2154 TORRANCE BLVD STE 200
 TORRANCE, CA 90501

Receipt #WWW-18-00190986
 Paid 09/17/2019 45.00

2019 - 2020**BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT**

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000

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For Vending Business Only						
Number of Machines:				Vending Type:		
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
45.00	0.00	0.00	0.00	0.00	0.00	45.00

Receipt #WWW-18-00190986
 Paid 09/17/2019 45.00



Ron DeSantis, Governor

Halsey Beshears, Secretary



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

ASBESTOS LICENSING UNIT

THE ASBESTOS BUSINESS ORGANIZATION HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 469, FLORIDA STATUTES

PARTNER ASSESSMENT CORPORATION

PARTNER ENGINEERING AND SCIENCE, INC.
307 CRANES ROOST BLVD, SUITE 2050
ALTAMONTE SPRINGS FL 32701-3441

LICENSE NUMBER: ZA522

EXPIRATION DATE: NOVEMBER 30, 2021

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RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

BOARD OF PROFESSIONAL GEOLOGISTS

THE GEOLOGY BUSINESS HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 492, FLORIDA STATUTES

PARTNER ASSESSMENT CORPORATION

PARTNER ENGINEERING AND SCIENCE, INC.
2154 TORRANCE BLVD SUITE 200
TORRANCE CA 90501

LICENSE NUMBER: GB734

EXPIRATION DATE: JULY 31, 2020

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Ron DeSantis, Governor

Halsey Beshears, Secretary



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

MOLD-RELATED SERVICES LICENSING PROGRAM

THE MOLD ASSESSOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 468, FLORIDA STATUTES

MEYER, KAREN M

113 BRIER CIRCLE
JUPITER FL 33458

LICENSE NUMBER: MRSA1937

EXPIRATION DATE: JULY 31, 2020

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organized to improve the practice of industrial hygiene
proclaims that

Karen M. Meyer

having met all requirements of
education, experience and examination, and
ongoing maintenance,
is hereby certified in the

**COMPREHENSIVE PRACTICE
of
INDUSTRIAL HYGIENE**

and has the right to use the designations

CERTIFIED INDUSTRIAL HYGIENIST

CIH

Certificate Number 6953 CP

Awarded: December 4, 1995

Expiration Date: June 1, 2022




Chair, ABIH


Chief Executive Officer, ABIH



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Detail By Document Number](#) /

Detail by Entity Name

Foreign Profit Corporation

PARTNER ASSESSMENT CORPORATION

Filing Information

Document Number F12000004705
FEI/EIN Number 20-8264379
Date Filed 11/19/2012
State CA
Status ACTIVE
Last Event REINSTATEMENT
Event Date Filed 10/18/2016

Principal Address

2154 TORRANCE BLVD, SUITE 200
TORRANCE, CA 90501

Mailing Address

611 Industrial Way West
Eatontown, NJ 07724

Changed: 04/04/2017

Registered Agent Name & Address

GALLAGHER, BRIAN
100 SE 3rd Avenue
Floor 10
Fort Lauderdale, FL 33394

Name Changed: 10/18/2016

Address Changed: 01/28/2019

Officer/Director Detail

Name & Address

Title CEO

DERHAKE, JOSEPH P
2154 TORRANCE BLVD, SUITE 200
TORRANCE, CA 90501

Title VP

DERHAKE, DANA
2154 TORRANCE BLVD, SUITE 200
TORRANCE, CA 90501

Title Secretary, COO

BURROLA, MONIQUE
2154 TORRANCE BLVD, SUITE 200
TORRANCE, CA 90501

Title President

Romeo, Frank S, Jr.
2154 TORRANCE BLVD, SUITE 200
TORRANCE, CA 90501

Annual Reports

Report Year	Filed Date
2017	04/04/2017
2018	01/15/2018
2019	01/28/2019

Document Images

01/28/2019 -- ANNUAL REPORT	View image in PDF format
01/15/2018 -- ANNUAL REPORT	View image in PDF format
04/04/2017 -- ANNUAL REPORT	View image in PDF format
10/18/2016 -- REINSTATEMENT	View image in PDF format
01/06/2015 -- ANNUAL REPORT	View image in PDF format
03/06/2014 -- ANNUAL REPORT	View image in PDF format
04/18/2013 -- ANNUAL REPORT	View image in PDF format
11/19/2012 -- Foreign Profit	View image in PDF format



Pursuant to amendments made to Florida Statute 119.071, effective July 1, 2019, accounts exempt from public disclosure are not viewable or payable online.

2019 2nd Quarter Tax Bills are payable on September 1, 2019.

2019 Annual Tax Bills are scheduled to be mailed on October 31, 2019 and will be payable on November 1, 2019.

If paying delinquent real estate taxes (2018 and prior) by mail, acceptable forms of payment are: Cashier's Check, Certified Funds or Money Order.

If paying delinquent real estate taxes (2018 and prior) in person, acceptable forms of payment are: Cashier's Check, Certified Funds, Money Order, or Cash.

The information contained herein does not constitute a title search or property ownership. Amount due May be subject to change without notice.

For instructions on obtaining Payoff/Release of Lis Pendens on Property Appraiser's Office Ad Valorem Tax Litigation Cases, please " [Click Here](#) "

If you have a deed certified on your account, click the following link for sale information <https://miamidade.realtax.com/public/cases/list>

2020 Details — Business Tax Account DERHAKE JOSEPH PATRICK

Business Tax Account #7289959

[Account details](#)

[Account history](#)

[Print this page](#)

2020

Paid

2019

Paid

Account number: 7289959

Business start date: 09/19/2019

Physical business location: UNIN DADE COUNTY

Business address: DERHAKE JOSEPH PATRICK
DOING BUSINESS IN DADE COUNTY

Mailing address: DERHAKE JOSEPH PATRICK
C/O PARTNER ENGINEERING AND SCIENCE INC
307 CRANES ROOST BLVD SE 2050
ALTAMONTE SPRINGS, FL 32701

Owner(s) DERHAKE JOSEPH PATRICK
C/O PARTNER ENGINEERING AND SCIENCE INC
307 CRANES ROOST BLVD SE 2050
ALTAMONTE SPRINGS, FL 32701

Flags Social Security or Federal Employer ID #

Receipts And Occupations

Receipt 7579027

Professions, professional associations 10/01/2019–09/30/2020 NAICS code: 541330 [Print this bill](#)
PROFESSIONAL Units: 1

[Return to Search](#)

Documentation Required by Occupation: State License or Certificate
Document Received: PE80874



Insurance



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
06/27/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Southwest, Inc. Houston TX Office 5555 San Felipe Suite 1500 Houston TX 77056 USA	CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105	
	E-MAIL ADDRESS:	
INSURED JWGUSA Holdings, Inc. Wood Group USA, Inc. and its Subsidiaries and Affiliates 17325 Park Row Houston TX 77084 USA	INSURER(S) AFFORDING COVERAGE	
	NAIC #	
	INSURER A: AIG Specialty Insurance Company 26883	
	INSURER B: ACE American Insurance Company 22667	
	INSURER C: AIG Europe Limited AA1120841	
	INSURER D: INSURER E: INSURER F:	

Holder Identifier :

COVERAGES **CERTIFICATE NUMBER: 570077152748** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			HDOG71570009	07/01/2019	07/01/2020	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$2,000,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			ISA H25300312	07/01/2019	07/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10,000			XOOG24876238010	07/01/2019	07/01/2020	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WLRC66039262 Work Comp- AOS RWCC66039304 Work Comp- WI	07/01/2019	07/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000
C	Archit&Eng Prof			PSDEF1900726 Claims Made- Prof. Liab. SIR applies per policy terms & conditions	07/01/2019	07/01/2020	Aggregate Limit \$5,000,000 Any One Claim \$5,000,000

Certificate No : 570077152748

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Insurance for Wood in the USA. See attached addendum for Additional Named Insured wood companies.

CERTIFICATE HOLDER

CANCELLATION

JWGUSA Holdings, Inc. Wood Group USA, Inc. and its Subsidiaries and Affiliates 17325 Park Row Houston TX 77084 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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RFQ ENVIRONMENTAL ENGINEERING SERVICES 2020

CITY STAFF SELECTION CRITERIA MATRIX

Task Order Name: Request for Qualifications
for Environmental Engineering

Project Number: RFQ 20-002

Firm Wood Environment & Infrastructure Solutions, Inc.

Date January 8, 2020

SELECTION CRITERIA	POINTS ALLOWED	POINTS EARNED
Specialized experience and technical competence of the firm in the listed disciplines.	40	
Professional qualifications of staff personnel/Capacity of assigned and identified staff to accomplish work.	25	
Past Work Experience	20	
Ability to perform the services expeditiously at the request of the CITY. Location and availability of technical support people and assigned project manager to the CITY	10	
Other certifications	5	
Total Points	100	

RFQ ENVIRONMENTAL ENGINEERING SERVICES 2020

ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA)
 : SS
COUNTY OF Monroe)

I, the undersigned hereby duly sworn, depose and say that no portion of the sum herein bid will be paid to any employees of the City of Key West as a commission, kickback, reward or gift, directly or indirectly by me or any member of my firm or by an officer of the corporation.

By: 
Mark Tomczyk, PE
Office Manager

Sworn and subscribed before me this

6 Day of January, 2020.

Margie Praga Tanker
NOTARY PUBLIC, State of Florida at Large

My Commission Expires: 3/20/2023



RFQ ENVIRONMENTAL ENGINEERING SERVICES 2020

**SWORN STATEMENT UNDER SECTION 287.133(3)(a)
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

**THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICE
AUTHORIZED TO ADMINISTER OATHS.**

1. This sworn statement is submitted with Bid, Bid or Contract No. 20-002 for
Environmental Engineering Services
2. This sworn statement is submitted by Wood Environment & Infrastructure Solutions, Inc.
(Name of entity submitting sworn statement)
whose business address is 5845 NW 158th Street, Miami Lakes, FL 33014
and (if applicable) its Federal
Employer Identification Number (FEIN) is 91-1641772 (If the entity has no FEIN,
include the Social Security Number of the individual signing this sworn statement.)
3. My name is Mark Tomczyk, PE and my relationship to
(Please print name of individual signing)
the entity named above is Office Manager.
4. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including but not limited to, any Bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, material misrepresentation.
5. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means
 1. A predecessor or successor of a person convicted of a public entity crime: or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
7. I understand that a "person" as defined in Paragraph 287.133(1)(8), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter

RFQ ENVIRONMENTAL ENGINEERING SERVICES 2020

into a binding contract and which Bids or applies to Bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)

☒ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND (Please indicate which additional statement applies.)

☐ There has been a proceeding concerning the conviction before a hearing of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order.)

☐ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)

☐ The person or affiliate has not been put on the convicted vendor list. (Please describe any action taken by or pending with the Department of Environmental Services.)


(Signature)

1-6-20
(Date)

STATE OF Florida

COUNTY OF Dade

PERSONALLY APPEARED BEFORE ME, the undersigned authority,

Mark Tomczyk, PE who, after first being sworn by me, affixed his/her signature in the
(Name of individual signing)

space provided above on this 6 day of January, 2020.

My commission expires:
NOTARY PUBLIC

3/20/2023





EQUAL BENEFITS FOR DOMESTIC PARTNERS AFFIDAVIT


16

RFQ ENVIRONMENTAL ENGINEERING SERVICES 2020

CONE OF SILENCE AFFIDAVIT


STATE OF Florida)
 : SS
COUNTY OF Monroe)

I the undersigned hereby duly sworn depose and say that all owner(s), partners, officers, directors, employees and agents representing the firm of Wood Environment & Infrastructure Solutions, Inc. have read and understand the limitations and procedures regarding communications concerning City of Key West issued competitive solicitations pursuant to City of Key West Ordinance Section 2-773 Cone of Silence (attached).


MARK TOMCZUK
OFFICE MANAGER

Sworn and subscribed before me this

6 Day of January, 2020.


NOTARY PUBLIC, State of Florida at Large

My Commission Expires: 3/20/2023



NON-COLLUSION AFFIDAVIT

STATE OF FLORIDA)

:

SS COUNTY OF MONROE)

I, the undersigned hereby declares that the only persons or parties interested in this Proposal are those named herein, that this Proposal is, in all respects, fair and without fraud, that it is made without collusion with any official of the Owner, and that the Proposal is made without any connection or collusion with any person submitting another Proposal on this Contract.

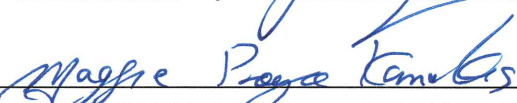
By: -



Mark Tomczyk, PE
Office Manager

Sworn and subscribed before me this

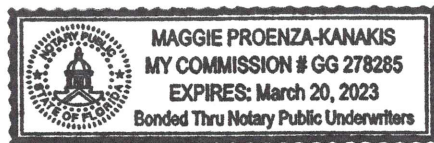
6 day of January, 2020.



NOTARY PUBLIC, State of Florida at Large

My Commission Expires:

3/20/2023



CITY OF KEY WEST INDEMNIFICATION FORM

PROPOSER agrees to protect, defend, indemnify, save and hold harmless The City of Key West, all its Departments, Agencies, Boards, Commissions, officers, City's Consultant, agents, servants and employees, including volunteers, from and against any and all claims, debts, demands, expense and liability arising out of injury or death to any person or the damage, loss of destruction of any property which may occur or in any way grow out of any act or omission of the PROPOSER, its agents, servants, and employees, or any and all costs, expense and/or attorney fees incurred by the City as a result of any claim, demands, and/or causes of action except of those claims, demands, and/or causes of action arising out of the negligence of The City of Key West, all its Departments, Agencies, Boards, Commissions, officers, agents, servants and employees. The PROPOSER agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suit at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or fraudulent. The City of Key West does not waive any of its sovereign immunity rights, including but not limited to, those expressed in Section 768.28, Florida Statutes.

These indemnifications shall survive the term of this agreement. In the event that any action or proceeding is brought against the City of Key West by reason of such claim or demand, PROPOSER shall, upon written notice from the City of Key West, resist and defend such action or proceeding by counsel satisfactory to the City of Key West.

The indemnification provided above shall obligate PROPOSER to defend at its own expense to and through appellate, supplemental or bankruptcy proceeding, or to provide for such defense, at the City of Key West's option, any and all claims of liability and all suits and actions of every name and description covered above which may be brought against the City of Key West whether performed by PROPOSER, or persons employed or utilized by PROPOSER.


The PROPOSER's obligation under this provision shall not be limited in any way by the agreed upon Contract Price as shown in this agreement, or the PROPOSER's limit of or lack of sufficient insurance protection.

PROPOSER: Wood Environment & Infrastructure Solutions, Inc.

Address

5845 NW 158th Street, Miami Lakes, FL 33014

Signature



Mark Tomczyk, PE

Print Name

Title

Office Manager

COMPANY SEAL



1-6-20

Date

RFQ ENVIRONMENTAL ENGINEERING SERVICES 2020

NOTARY FOR THE PROPOSER

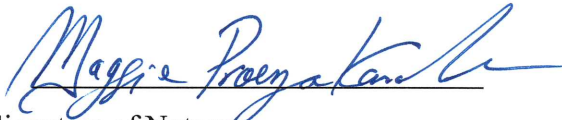
STATE OF Florida

COUNTY OF Monroe

The foregoing instrument was acknowledged before me this 6 day of January, 2020. By
Mark Tomczyk, PE, Office Manager, of *** (Name of officer or agent, title of officer or agent) Name of
corporation acknowledging) ***Wood Environment & Infrastructure Solutions, Inc.
or has produced N/A as identification.



MARK TOMCZYK
OFFICE MANAGER



Signature of Notary



Return Completed form with Print, Type or Stamp Name of Notary

Supporting documents to: City of Key West Purchasing

Title or Rank



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3883

ADDENDUM NO. 1

RFQ #20-002 ENVIRONMENTAL ENGINEERING SERVICES

This addendum is issued as supplemental information to the bid package for clarification of certain matters of both a general and a technical nature. The referenced Request for Qualifications (RFQ) package is hereby amended in accordance with the following items:

Responses to Requests for Information

1. Is there any chance for a deadline extension for RFQ 20-002 Environmental Engineering Services, considering the holidays?
 - a. *The City prefers to maintain the current response date at this time.*
2. Is there any way we can get a copy of the prior winning submittal(s)?
 - a. *Yes, prior proposals attached to this addendum hereto.*
3. Is this RFQ to replace an existing contract? If so, who are the incumbents?
 - a. *Current contract holders; Tetra Tech; Atkins North America, Inc.*
4. How much was spent during the previous contract term?
 - a. *\$2,238,731 Total sum of all of the previous contracts.*
5. Will resumes for key personnel apply toward the 20 page limit, or will you consider them in a manner similar to forms and affidavits and exclude them from the 20 page limit?
 - a. *Names, job classifications, and qualifications of engineering personnel who will be assigned to perform services of this contract are included in the 20 page maximum.*
6. May we use a copy of the City's logo within in our response?
 - a. *Yes.*
7. Will Key West accept proposals that address only coastal engineering (Scope Item B., page 8) or must the proposals include both environmental and coastal engineering (Scope Items A and B)?
 - a. *Proposers will be allowed to submit qualification and proof of experience that documents qualifications for Coastal Engineering without Environmental Engineering.*

All Proposers shall acknowledge receipt and acceptance of this Addendum by submitting the addendum with their proposal. Proposals submitted without acknowledgement or without this Addendum may be considered non-responsive.

A handwritten signature in blue ink, appearing to read "Mark Tomczyk", is written over a horizontal line.

Signature
Mark Tomczyk, PE
Office Manager

Wood Environment & Infrastructure Solutions, Inc.

Name of Business



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3883

ADDENDUM NO. 2

RFQ #20-002 ENVIRONMENTAL ENGINEERING SERVICES

This addendum is issued as supplemental information to the bid package for clarification of certain matters of both a general and a technical nature. The referenced Request for Qualifications (RFQ) package is hereby amended in accordance with the following items:

Responses to Requests for Information

1. Does the City prefer the one printed copy of the response to be bound or unbound?
a. There is no preference, responses may be bound or unbound.
2. With the looming holidays, does the City anticipate an extension to the deadline of January 8, 2020?
a. City prefers to maintain the current response date of January 08, 2020.
3. The RFQ, page 9, "Submissions Details," seventh bullet, references a few of the forms required for inclusion in the response, ending the sentence with "... for members of any team." Please clarify whether this phrase means that the following forms must be included for both the prime bidder AND proposed subconsultants in the response.
a. Signed forms will not be required from proposed subconsultants at this time.
4. There was an addendum posted for RFQ 20-002 Environmental Engineering Services, and question #2's answer states that prior proposals are attached to the addendum. However, I am not seeing those attached.
a. Attachment was not included by mistake and is now attached to this Addendum.

All Proposers shall acknowledge receipt and acceptance of this Addendum by submitting the addendum with their proposal. Proposals submitted without acknowledgement or without this Addendum may be considered non-responsive.

A blue ink signature of Mark E. Tomczyk, written over a horizontal line.

Signature Mark E. Tomczyk, PE
Office Manager

Wood Environment & Infrastructure Solutions, Inc,

Name of Business