



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041 (305) 809-3883

MEMORANDUM

TO: Gregory W. Veliz, City Manager

FROM: Kelly Crowe, P.E., City Engineer

CC: Patti McLaughlin, Assistant City Manager
Mark Finigan, Finance Director
Steve McAlearney, Engineering Director

DATE: June 9, 2020

RE: Ratify the approval of Change Order #1 with Charley Toppino and Sons, Inc. for the addition of Greene Street to the Duval Street Improvements.

ACTION STATEMENT:

Ratify the City Manager's approval of Change Order #1 in the amount of \$124,529.33 to Charley Toppino and Sons, Inc. for additional work performed in relation to the Duval Street Improvements.

BACKGROUND:

Per Resolution 20-071, the City Commission ratified the authority of the City Manager to issue a task order to Charley Toppino and Sons, Inc. (CTS) in the amount of \$924,140.33 to construct the Duval Street Improvements ("project"). The project consisted the construction of Americans with Disabilities Act (ADA) curb ramps and driveways, asphalt mill and pave, pavement marking, and failed asphalt base repair from Wall Street to Truman Avenue.

Due to many of the restrictive quarantine measures in place during the COVID-19 crisis, the number of visitors in Key West was minimal between April and June. The empty streets provided an opportunity to address additional paving and sidewalk repairs. In addition to the approved Duval Street improvements, staff accelerated the design for Greene Street and was able to incorporate those improvements into the overall project.

Change Order #1 consists of the cost of the additional material and labor for the Greene Street portion of the work that was not included in the original task order. The total cost for the additional work is \$124,529.33 bringing the total current cost for the project to \$1,048,669.66.

PURPOSE AND JUSTIFICATION:

The pavement on Greene Street was in poor condition according to the 2019 Pavement Management Plan. Additionally, drainage at the loading zones and isolated sections of sidewalk needed improvement. Performing the improvements in an environment with the reduced volume of vehicles, bicycles and pedestrians in town made for a safer project. With construction crews already mobilized and on site, city staff determined it to be in the best interest of the city to proceed with the additional work.

CTS is performing the work under the 2017 Right of Way (ROW) Contract authorized by Resolution 17-106 and extended for an additional year by Resolution 19-054.

This project is consistent with the Key West Strategic Plan, Infrastructure, Goal #1, *“A transportation system which is aesthetically attractive, functional, efficient, safe and environmentally sensitive”*.

FINANCIAL ISSUES

The additional work will be added to the existing purchase order for the Duval Street Improvements. Funds for project come from account #102-4102-541-6300, Project Number II41022002- Paving.

RECOMMENDATION

Staff recommends ratifying the City Manager’s approval of change order in the amount of \$124,529.33 to Charley Toppino and Sons, Inc. for the addition of Greene Street to the Duval Street Improvements Project.