

# Executive Summary



**To:** Gregory W. Veliz, City Manager

**From:** Todd Stoughton, Risk Manager TS

**Via:** Patti McLauchlin, Assistant City Manager

**Date:** 7/27/2020

**RE:** Recommendation to Cancel All Special Events for Calendar Year 2020

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## **Action:**

Due to the ongoing novel coronavirus pandemic I respectfully request the City Commission cancel all future Special Events for calendar year 2020. This will include all events listed on Attachment (a) and will suspend the ability for anyone to apply for a Special Event in accordance with Article II – Special Events, in the Key West Code of Ordinances for the remaining calendar year.

## **Background:**

The novel coronavirus continues to spread throughout the world, and especially in South Florida. As articulated in the Local State of Emergency, and by the Governor, County, and City directives, the virus continues to spread rapidly. Although considerable efforts have been made to stem to spread of the virus the number of County residents who have contracted the virus continues to rise. The cancellation, or postponement, of Special Events is happening throughout South Florida to help reduce the spread of the novel coronavirus. Until the threat dissipates, or a cure is developed, large gatherings continue to allow the novel coronavirus to spread.

## **Financial Impact:**

If the City Commission approves the recommendation of Staff as submitted the financial impact to the City would be minimal. It is understood that the financial impact to local businesses and vendors is substantial, and staff will continue to make recommendations to management and the City Commission to allow more special events after the new year if the spread of the novel coronavirus declines to the level that is acceptable for these types of events.

## **Recommendation:**

Request the City Commission approve the recommendation to cancel all Special Events for Calendar Year 2020.