



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Key West Bight Management District Board

Wednesday, February 10, 2021

4:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

ALL VISUAL PRESENTATIONS (POWER POINT ONLY) FOR AGENDA ITEMS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.

Call Meeting To Order - 4:02 P.M.

Roll Call

Absent 3 - Mr. Ashby, Mr. Gibson, and Mr. Hughes

Present 4 - Vice Chair Henson, Mr. Langley, Ms. Ovide, and Chairman Knowles

Pledge of Allegiance to the Flag

Approval of Agenda - The agenda was approved as presented.

Approval of Minutes

1 January 13, 2021

Attachments: [Minutes](#)

A motion was made by Vice Chair Henson, seconded by Ms. Ovide, that the Minutes be Approved. The motion passed by unanimous vote.

Presentations

2 Key West Bight Board Preservation Association

Received and Filed

- 3 Greene Street Parking Lot, Reef Relief, Fish House, Ice House Conceptual Redevelopment Presentation (K2M Design)

Received and Filed

Action Items

- 4 Request to approve a lease assignment for Kimberly Cragin D/B/A Key West Artworks, LLC located at 201 William Street, Unit A to Conch Tees and Souvenirs, Inc. due to the untimely passing of Michael W. Cash the long time partner of Ms Cragin in the operation of Key West Artworks.

Attachments: [Executive summary](#)
 [Lease Renewal Res 17-134](#)
 [Assignment Request and Death Certificate](#)
 [Lease Assignment 2021](#)
 [New Tenant Personal Guaranty](#)
 [KW Artworks Payment History](#)
 [Public Comment](#)

A motion was made by Ms. Ovide, seconded by Mr. Langley, that the Action Item be Passed. The motion carried by the following vote:

Absent: 3 - Mr. Ashby, Mr. Gibson, and Mr. Hughes

Yes: 4 - Vice Chair Henson, Mr. Langley, Ms. Ovide, and Chairman Knowles

- 5 Request to approve the lease renewal for Yours and Mayan Imports, LLC for Unit A on Lazy Way Lane

Attachments: [Executive Summary](#)
 [Renewal Request](#)
 [Lease Agreement](#)
 [Personal Guaranty](#)
 [Corporate Documents](#)
 [Resolution 16-131 Lease](#)
 [Payment History](#)
 [Certificate of Insurance](#)
 [Public Notice](#)

A motion was made by Mr. Langley, seconded by Ms. Ovide, that the Action Item be Passed. The motion carried by the following vote:

Absent: 3 - Mr. Ashby, Mr. Gibson, and Mr. Hughes

Yes: 4 - Vice Chair Henson, Mr. Langley, Ms. Ovide, and Chairman Knowles

6 Request to approve the lease renewal for Dragonfly Key West, LLC for Unit G on Lazy Way Lane.

Attachments: [Executive Summary](#)
 [Renewal Request](#)
 [Lease Agreement](#)
 [Personal Guaranty](#)
 [Resolution 16-132 Lease](#)
 [Payment History](#)
 [Certificate of Insurance](#)
 [Public Notice](#)

A motion was made by Mr. Langley, seconded by Ms. Ovide, that the Action Item be Passed. The motion carried by the following vote:

Absent: 3 - Mr. Ashby, Mr. Gibson, and Mr. Hughes

Yes: 4 - Vice Chair Henson, Mr. Langley, Ms. Ovide, and Chairman Knowles

7 Approving the Sale of Wild Dolphin Adventures, LLC

Attachments: [Memo for Purchase of Wild Dolphin Adv](#)
 [Email request](#)
 [Coral ReeferWild Dolphin Adv. Lease](#)

A motion was made by Ms. Ovide, seconded by Mr. Langley, that the Action Item be Passed. The motion carried by the following vote:

Absent: 3 - Mr. Ashby, Mr. Gibson, and Mr. Hughes

Yes: 4 - Vice Chair Henson, Mr. Langley, Ms. Ovide, and Chairman Knowles

Reports

8 Schooner Western Union Report

Attachments: [2021-01 SWUPS KWBB Update](#)

Received and Filed

9 Adept Marketing Report

Attachments: [2021-01 AdeptPR-Bight Board Update](#)

Received and Filed

10

Director's Report

Attachments:

[January 2021 Monthly Report](#)

[Port and Marine Project Status 2-3-21](#)

[FT Passenger Counts \(2019 to 2021\)](#)

[January 2020-2021 Sales Comparison Report](#)

[KWB Rent Gross Sales Comparison Report](#)

[KWB Rent Roll February 2021](#)

[KWB Marina Tenant Charges February 2021](#)

[Summary DR15 update](#)

Received and Filed

Public Comment

Board Member Comments

Adjournment - 5:17 P.M.