



THE CITY OF KEY WEST

Parking Division

1300 White Street, Key West, FL 33040

Executive Summary

TO: Patti Mclaughlin, City Manager

FROM: John Wilkins, Parking Director

DATE: 8/20/2021

SUBJECT: Purchase 26 CWT parking paystations

Action Statement:

Purchase 26 CWT Paystations from Cale America, Inc. under Section 2-797(4) of the City's purchasing exception ordinance for \$173,890.00. Price includes equipment, initial supply order, shipping, and installation. Authorizing the necessary budget amendment as outlined in the Financial section of this Executive Summary.

Background:

The City of Key West needs to replace aging parking paystations and new pay to park areas are being created in the 500, 600, 700, 800, 900 blocks of Whitehead Street and the 200 block of Elizabeth. The model selected for this purchase is an updated model that was purchased last year. The updated model includes larger screens which are more visible in bright sunlight. They are also able to be upgraded to integrate with our new Passport Labs, Inc. contract. Within the past year parking technicians tested this new model and have been satisfied with the results.

There are many benefits with using the same vendor and paystations make and model that are in the best interest of the City of Key West. Our Meter Technicians are manufacturer certified to service Cale CWO paystations without voiding their first-year warranty. Additional certification training for

our Meter Technicians will not be required. Our Meter Technicians have in-depth experience with service from Cale America, Inc. and with this particular CWO model. There are only one set of parts and one set of supplies to maintain. The operating and reporting software will be from the same company. The Finance Department will only need to communicate with one vendor for credit card processing and refunds. Parking customers will have a unified experience throughout the city when purchasing parking time. There will be a continuity of data stream for research and evaluation of parking revenue and volume since 2013.

Attached to this Legistar item is a spreadsheet with proposed locations. These locations may change as needed.

Financial:

The Parking Division is seeking to purchase from Cale America, Inc. per the City's purchasing exception ordinance section 2-797(4). It is our determination that having the Cale CWO updated pay station model streamlines our operation and makes it more economical and efficient to operate. This model is manufactured and sold exclusively by Cale America, Inc.

Funds of \$173,890 for the purchase, shipping, initial supplies, and installation of 26 Cale machines were anticipated to be appropriated in the FY 2021-22 budget. Long lead delivery times, aging equipment and the introduction of new Cale machine locations necessitate the immediate purchase. A FY 2021 budget amendment moving \$173,890 from the General Fund operating reserve account, 001-1900-519.9803, to the Parking Department, Machinery and Equipment account, 001-1206-512.64 will be required.

Funds for operational costs (CWO and Back Office Support) for replacement equipment are included in the proposed FY 2021-22 budget being presented to the City Commission for approval. Operational costs for the new locations in an amount of \$6,636.00 has been identified in the proposed FY 2021-22 City of Key West budget.

Recommendations:

Purchase 26 CWT Multi-Use Kiosks Paystations with touchscreen display from Cale/ Flowbird Group for \$173,890.00 which includes the following expenses: \$3,250.00 for shipping, \$3,250.00 for installation, \$1,250.00 for initial supplies, and \$10,400.00 for lightbar with motion sensor.