

City of Key West
Annual Budget
Fiscal Year 2021/2022

Fund: 401 Sewer Fund
Department: 0000 Revenue

Key	Object	Account Description	Category	FY 2018/2019 Actuals	FY 2019/2020 Actuals	FY 2020/2021 Adopted	FY 2020/2021 6 Mth Amnd	FY 2020/2021 6 Mth Actuals	FY 2021/2022 Dept Req	FY 2021/2022 CM Review	FY 2021/2022 CC Adopted
4010000	3313602	FEMA Grant		\$0	\$0	\$5,748,941	\$5,748,941	\$0	\$8,276,706	\$4,219,215	\$4,219,215
		GRANT FUNDING - FORCEMAIN FLEMING KEY									\$4,219,215
4010000	3343900	Other Physical Environmnt		\$500,000	\$437,667	\$0	\$0	\$437,667	\$0	\$1,600,000	\$1,600,000
		MAYFIELD GRANT									\$1,600,000
InterGovernmental Revenue				\$500,000	\$437,667	\$5,748,941	\$5,748,941	\$437,667	\$8,276,706	\$5,819,215	\$5,819,215
4010000	3435100	Sewer Service Charges		\$80,869	\$118,945	\$100,000	\$100,000	\$19,223	\$100,000	\$100,000	\$100,000
4010000	3435101	FCAA Collections		\$10,246,038	\$10,254,093	\$10,521,453	\$10,521,453	\$4,346,118	\$10,200,000	\$11,004,427	\$11,004,427
4010000	3435200	Sewer Connection Fees		\$47,684	\$47,783	\$60,000	\$60,000	\$13,595	\$60,000	\$60,000	\$60,000
4010000	3435300	Sewer Penalties		(\$1,989)	(\$887)	\$0	\$0	(\$148)	\$0	\$0	\$0
4010000	3435400	Sewer Charges Navy		\$875,175	\$986,871	\$422,953	\$422,953	\$504,337	\$600,000	\$449,244	\$456,361
4010000	3435500	Navy Contributed Capital		\$0	\$0	\$1,004,165	\$1,004,165	\$0	\$1,830,457	\$1,305,274	\$776,274
Charges For Services				\$11,247,777	\$11,406,806	\$12,108,571	\$12,108,571	\$4,883,125	\$12,790,457	\$12,918,945	\$12,397,062
4010000	3610000	Interest Earnings		\$442,401	\$218,729	\$91,177	\$91,177	\$7,664	\$250,000	\$71,347	\$65,119
4010000	3690000	Other Misc Revenues		\$0	\$9,071	\$0	\$0	(\$5,787)	\$0	\$0	\$0
4010000	3699000	Proceeds/Subrogation		\$483,635	\$425,000	\$0	\$425,000	\$75,000	\$0	\$0	\$0
4010000	3699200	Employee Health		\$0	\$0	\$0	\$0	\$80	\$0	\$0	\$0
Misc Revenue				\$926,035	\$652,800	\$91,177	\$516,177	\$76,957	\$250,000	\$71,347	\$65,119
4010000	3810100	General		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4010000	3814020	Stormwater Utility		(\$0)	(\$0)	\$158,312	\$158,312	\$158,313	\$158,312	\$158,312	\$158,312
4010000	3815020	Insurance Programs		\$0	\$0	\$292,969	\$292,969	\$292,969	\$0	\$0	\$0
4010000	3899006	Retained Earnings		\$0	\$0	\$9,117,684	\$9,530,396	\$0	\$0	\$7,134,748	\$6,511,936
Other Sources				(\$0)	(\$0)	\$9,568,965	\$9,981,677	\$451,282	\$158,312	\$7,293,060	\$6,670,248
Sewer Fund Revenue - Total				\$12,673,812	\$12,497,273	\$27,517,654	\$28,355,366	\$5,849,031	\$21,475,475	\$26,102,567	\$24,951,644

**SALARY BUDGET
FY 21/22 POSITION CONTROL**

SS Cap (does not incl Med)
140,000 FY2021

7.65%

\$14,798 PY \$14,156

<u>COST CENTER/ POSITION TITLE</u>	<u>GRD/ STEP</u>	<u>FY 20/21 Apprvd FTEs</u>	<u>FY 21/22 Proposed FTEs</u>	<u>Health Insurance FTEs</u>	<u>PART TIME</u>	<u>CTRCT COUNT</u>	<u>TEMP COUNT</u>	<u>Notes</u>	<u>Change in FTEs</u>	<u>Annual Salary</u>	<u>12 FY21/22 Salary</u>	<u>12 Longevity</u>	<u>14 Over time</u>	<u>15 Special Pay</u>	<u>21 FICA Medicare</u>	<u>22 Retire Contrib</u>	<u>23 Health Life Ins</u>	<u>TOTAL</u>
401 SEWER FUND																		
GENERAL ADMINISTRATION 3501																		
ADMINISTRATIVE ASSISTANT II	G 109	0.40	0.40	0.40						14,265	17,783					1,067		
CONTRACT & PERMIT ENGINEER	N 133	0.40	0.40	0.40						32,258	38,004					2,280		
DIRECTOR-UTILITIES	U 140	0.40	0.40	0.40						40,196	45,995			360		2,760		
UTILITY ADMINISTRATOR/GIS	N 122	0.00	0.40	0.40						0	30,757					2,461		
		1.20	1.60	1.60	0.00	0.00	0.00			86,719	132,539	0	0	360	10,167	8,567	23,676	175,309
RENEWAL AND REPLACEMENT 3503																		
PROJECT MANAGER	N 126	1.00	1.00	1.00						67,797	70,602			360		5,648		
		1.00	1.00	1.00	0.00	0.00	0.00			67,797	70,602	0	0	360	5,429	5,648	14,798	96,837
		2.20	2.60	2.60	0.00	0.00	0.00		0.40	154,516	203,141	0	0	720	15,595	14,216	38,474	272,146

City of Key West
Annual Budget
Fiscal Year 2021/2022

Fund: 401 Sewer Fund
Department: 3501 General Administration

Key	Object	Account Description	Category	FY 2018/2019 Actuals	FY 2019/2020 Actuals	FY 2020/2021 Adopted	FY 2020/2021 6 Mth Amnd	FY 2020/2021 6 Mth Actuals	FY 2021/2022 Dept Req	FY 2021/2022 CM Review	FY 2021/2022 CC Adopted
4013501	5351200	Regular Salaries & Wages		\$90,313	\$78,012	\$86,719	\$86,719	\$40,691	\$90,188	\$121,548	\$132,539
4013501	5351500	Special Pay		\$360	\$360	\$360	\$360	\$180	\$360	\$360	\$360
4013501	5352100	FICA Taxes		\$6,273	\$6,175	\$6,662	\$6,662	\$2,895	\$6,927	\$9,326	\$10,167
4013501	5352200	Retirement Contributions		\$9,011	\$7,691	\$5,203	\$5,203	\$3,255	\$5,411	\$7,920	\$8,567
4013501	5352300	Life & Health Insurance		\$17,384	\$14,177	\$16,988	\$16,988	\$7,971	\$17,757	\$23,676	\$23,676
4013501	5352400	Workers Compensation		\$8,000	\$8,000	\$8,000	\$8,000	\$4,000	\$0	\$8,000	\$8,000
Personnel Services				\$131,341	\$114,415	\$123,932	\$123,932	\$58,992	\$120,643	\$170,830	\$183,309
4013501	5353100	Professional Services		\$23,100	\$23,675	\$25,000	\$29,715	\$4,715	\$23,000	\$113,000	\$203,000
		INFRASTRUCTURE ASSESSMENT									\$90,000
		RATE STUDY SEWER PROJECTS									\$23,000
		WWTP OPERATING PERMIT RENEWAL APPLICATION									\$90,000
4013501	5353200	Accounting & Auditing		\$16,525	\$17,160	\$15,929	\$15,929	\$8,483	\$18,540	\$18,540	\$18,540
		SHARE OF ANNUAL CITY AUDIT									\$18,540
4013501	5353400	Other Contractual Service		\$183,149	\$205,435	\$201,000	\$201,000	\$86,846	\$208,000	\$295,000	\$295,000
		FCAA INTERLOCAL UTILITY BILLING AGREEMENT									\$295,000
4013501	5354000	Travel & Per Diem		\$6,527	\$11	\$0	\$0	\$0	\$0	\$0	\$0
4013501	5354100	Communications/Postage		\$0	\$10	\$400	\$400	\$0	\$400	\$400	\$400
		SHIPPING AND POSTAGE									\$400
4013501	5354400	Rentals & Leases		\$1,402	\$220	\$1,950	\$1,950	\$117	\$1,950	\$1,950	\$1,950
		COPIER/SCANNER (COST SPLIT BETWEEN 401 AND 403)									\$1,950
4013501	5354500	Insurance		\$147,453	\$147,453	\$147,453	\$147,453	\$73,727	\$148,000	\$148,000	\$148,000
		GENERAL LIABILITY ALLOCATED									\$148,000
4013501	5354700	Printing & Binding		\$15	\$10	\$0	\$0	\$0	\$0	\$0	\$0
4013501	5354900	Other Current Charges		\$177	\$277	\$500	\$500	\$0	\$1,000	\$1,000	\$1,000
		ADVERTISING BIDS (MISC)									\$1,000
4013501	5355100	Office Supplies		\$156	\$126	\$125	\$125	\$89	\$300	\$300	\$300

City of Key West
Annual Budget
Fiscal Year 2021/2022

Fund: 401 Sewer Fund
Department: 3501 General Administration

Key	Object	Account Description	Category	FY 2018/2019 Actuals	FY 2019/2020 Actuals	FY 2020/2021 Adopted	FY 2020/2021 6 Mth Amnd	FY 2020/2021 6 Mth Actuals	FY 2021/2022 Dept Req	FY 2021/2022 CM Review	FY 2021/2022 CC Adopted
4013501	5355400	Books-Subscrip-Membership		\$313	\$258	\$1,000	\$1,000	\$203	\$1,000	\$1,000	\$1,000
		WEFTEC MEMBERSHIP									\$1,000
4013501	5355500	Training		\$1,860	\$0	\$0	\$0	\$1,665	\$2,000	\$2,000	\$2,000
		TRAINING FWRC WEFTEC									\$2,000
4013501	5355701	Bad Debt		\$43,659	\$4,139	\$0	\$0	\$0	\$0	\$0	\$0
Operating Expenditures				\$424,336	\$398,773	\$393,357	\$398,072	\$175,845	\$404,190	\$581,190	\$671,190
4013501	5356400	Machinery and Equipment		\$0	\$0	\$0	\$0	\$0	\$45,000	\$0	\$0
Capital Outlay				\$0	\$0	\$0	\$0	\$0	\$45,000	\$0	\$0
4013501	5357100	Debt Service-Principal		\$0	\$0	\$2,158,966	\$2,158,966	\$2,164,286	\$2,360,442	\$2,226,297	\$2,226,297
		SEWER REVENUE BONDS SERIES 2012									\$490,000
		SEWER REVENUE BONDS SERIES 2013									\$1,556,061
		STATE REVOLVING LOAN									\$180,236
4013501	5357200	Debt Service-Interest		\$407,199	\$347,547	\$500,195	\$500,195	\$170,284	\$600,011	\$250,482	\$250,482
		SEWER REVENUE BONDS SERIES 2012									\$5,072
		SEWER REVENUE BONDS SERIES 2013									\$242,463
		STATE REVOLVING LOAN									\$2,947
4013501	5357300	Other Debt Service Costs		\$39,908	\$35,334	\$0	\$0	\$0	\$0	\$0	\$0
Debt Service				\$447,106	\$382,881	\$2,659,161	\$2,659,161	\$2,334,570	\$2,960,453	\$2,476,779	\$2,476,779
4013501	5359100	Transfers		\$797,900	\$794,919	\$787,671	\$787,671	\$393,836	\$800,000	\$922,009	\$922,009
		TRANSFER TO ADAPTATION AND SUSTAINABILITY FUND FOR WIND RETROFIT PROJECT									\$58,146
		TRANSFER TO GENERAL FUND FOR INDIRECT COSTS FY22									\$863,863
Transfers				\$797,900	\$794,919	\$787,671	\$787,671	\$393,836	\$800,000	\$922,009	\$922,009
4013501	5359803	Operating		\$0	\$0	\$1,828,181	\$2,253,181	\$0	\$0	\$1,949,524	\$1,977,308
4013501	5359804	Salary Contingency		\$0	\$0	\$0	\$0	\$0	\$0	\$72,261	\$80,811

City of Key West
Annual Budget
Fiscal Year 2021/2022

Fund: 401 Sewer Fund
 Department: 3501 General Administration

Key	Object	Account Description	Category	FY 2018/2019 Actuals	FY 2019/2020 Actuals	FY 2020/2021 Adopted	FY 2020/2021 6 Mth Amnd	FY 2020/2021 6 Mth Actuals	FY 2021/2022 Dept Req	FY 2021/2022 CM Review	FY 2021/2022 CC Adopted
4013501	5359900	Other Uses		\$0	\$0	\$7,612,377	\$7,612,377	\$0	\$0	\$5,909,079	\$6,919,235
Reserves				\$0	\$0	\$9,440,558	\$9,865,558	\$0	\$0	\$7,930,864	\$8,977,354
General Administration - Total				\$1,800,684	\$1,690,988	\$13,404,679	\$13,834,394	\$2,963,243	\$4,330,286	\$12,081,672	\$13,230,641

City of Key West
Annual Budget
Fiscal Year 2021/2022

Fund: 401 Sewer Fund
Department: 3503 Renewal and Replacement

Key	Object	Account Description	Category	FY 2018/2019 Actuals	FY 2019/2020 Actuals	FY 2020/2021 Adopted	FY 2020/2021 6 Mth Amnd	FY 2020/2021 6 Mth Actuals	FY 2021/2022 Dept Req	FY 2021/2022 CM Review	FY 2021/2022 CC Adopted
4013503	5351200	Regular Salaries & Wages		\$65,440	\$68,319	\$67,797	\$67,797	\$31,813	\$70,509	\$70,509	\$70,602
4013503	5351500	Special Pay		\$360	\$360	\$360	\$360	\$180	\$360	\$360	\$360
4013503	5352100	FICA Taxes		\$5,031	\$5,248	\$5,214	\$5,214	\$2,445	\$5,421	\$5,421	\$5,429
4013503	5352200	Retirement Contributions		\$5,172	\$6,013	\$5,424	\$5,424	\$2,545	\$5,641	\$5,641	\$5,648
4013503	5352300	Life & Health Insurance		\$13,475	\$14,021	\$14,156	\$14,156	\$6,643	\$14,798	\$14,798	\$14,798
Personnel Services				\$89,479	\$93,962	\$92,951	\$92,951	\$43,626	\$96,729	\$96,729	\$96,837
4013503	5353100	Professional Services		\$180,363	\$14,236	\$0	\$40,822	\$2,740	\$90,000	\$0	\$0
4013503	5354100	Communications/Postage		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4013503	5354400	Rentals & Leases		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4013503	5354600	Repairs and Maintenance		\$205,636	\$265,941	\$508,000	\$626,690	\$139,516	\$414,500	\$414,500	\$414,500
		HYDRAULIC 4" PUMPS									\$18,000
		IMPELLERS FOR LIFT STATION PUMPS									\$24,500
		LARGE PLUGS									\$15,000
		MISC SEWER SYSTEM REPAIRS									\$250,000
		PUMP REPAIR KITS FOR LIFT STATIONS									\$27,000
		SPARE PUMPS									\$80,000
4013503	5354900	Other Current Charges		\$350	\$529	\$0	\$0	\$0	\$0	\$0	\$0
4013503	5355200	Operating Supplies		\$0	\$21,270	\$0	\$0	\$0	\$0	\$0	\$0
4013503	5355201	Fuel		\$7,185	\$6,392	\$7,500	\$7,500	\$3,156	\$8,000	\$8,000	\$8,000
		FLEET UNLEADED AND DIESEL									\$8,000
Operating Expenditures				\$393,535	\$308,368	\$515,500	\$675,012	\$145,412	\$512,500	\$422,500	\$422,500
4013503	5356400	Machinery & Equipment		\$0	\$0	\$0	\$137,300	\$0	\$495,000	\$388,000	\$388,000
		VACTOR TRUCK									\$388,000
4013503	5356500	Construction In Progress		\$0	\$0	\$5,575,212	\$5,575,212	\$713,940	\$300,000	\$2,102,944	\$2,102,944
		SE35031801 - AERATION BASIN BLOWER (CARRY FORWARD \$1,848,063)									\$0
		SE35031802 - DIRECTIONAL BORE INFLUENT FORCE MAIN - FLEMING KEY (CARRY FORWARD \$8,195,885)									\$1,502,944
		NEW CIP - ODOR CONTROL AT PUMP STATIONS									\$100,000
		NEW CIP - PUMP STATION D GENERATOR									\$300,000
		NEW CIP - PUMP STATION REHAB PHASE 4									\$200,000
Capital Outlay				\$0	\$0	\$5,575,212	\$5,712,512	\$713,940	\$795,000	\$2,490,944	\$2,490,944
Renew and Replacement - Total				\$483,013	\$402,329	\$6,183,663	\$6,480,475	\$902,978	\$1,404,229	\$3,010,173	\$3,010,281

City of Key West
Annual Budget
Fiscal Year 2021/2022

Fund: 401 Sewer Fund
 Department: 3504 Treatment Plant Operation

Key	Object	Account Description	Category	FY 2018/2019 Actuals	FY 2019/2020 Actuals	FY 2020/2021 Adopted	FY 2020/2021 6 Mth Amnd	FY 2020/2021 6 Mth Actuals	FY 2021/2022 Dept Req	FY 2021/2022 CM Review	FY 2021/2022 CC Adopted
4013504	5353100	Professional Services		\$117,258	\$53,536	\$0	\$0	\$0	\$0	\$0	\$0
4013504	5353400	Other Contractual Service		\$4,356,269	\$4,262,462	\$4,359,312	\$4,359,312	\$2,207,156	\$4,750,000	\$4,594,722	\$4,594,722
		OMI CONTRACT									\$4,594,722
4013504	5354302	Electricity		\$531,952	\$764,094	\$816,000	\$816,000	\$428,359	\$856,000	\$856,000	\$856,000
4013504	5354600	Repairs and Maintenance		\$463,521	\$795,218	\$212,000	\$777,663	\$50,564	\$140,000	\$140,000	\$140,000
		DISK FILTER CLOTH REPLACEMENTS (ANNUAL)									\$24,000
		EMERGENCY PLANT REPAIRS OVER \$5,000									\$100,000
		UV CHANNEL LAMP REPLACEMENTS									\$16,000
4013504	5355200	Operating Supplies		\$0	\$0	\$0	\$0	\$705	\$0	\$0	\$0
4013504	5355201	Fuel		\$12,307	\$10,154	\$12,000	\$12,000	\$1,534	\$12,000	\$0	\$0
Operating Expenditures				\$5,481,308	\$5,885,464	\$5,399,312	\$5,964,975	\$2,688,318	\$5,758,000	\$5,590,722	\$5,590,722
4013504	5356300	Infrastructure		\$0	\$0	\$0	\$68,750	\$61,875	\$0	\$0	\$0
4013504	5356400	Machinery & Equipment		\$0	\$0	\$0	\$6,500	\$6,494	\$0	\$0	\$0
4013504	5356500	Construction In Progress		\$0	\$0	\$2,530,000	\$2,000,272	\$627,602	\$14,279,350	\$5,420,000	\$3,120,000
		SE35041902 - THIRD EFFLUENT PUMP (CARRY FORWARD \$644,936)									\$0
		SE35042002 - SWITCH GEAR UPGRADE (CARRY FORWARD \$2,646,256)									\$0
		SE35042006 - SOLIDS DEWATERING (CARRY FORWARD \$2,00,206)									\$850,000
		SE35042101 - SCADA UPGRADES (CARRY FORWARD \$100,000)									\$0
		SE35042102 - RAS WAS PUMP VALVE REPLACEMENT (CARRY FORWARD \$83,311)									\$1,500,000
		SE35042103 - COMPOST FACILITY (CARRY FORWARD \$300,000)									\$0
		MAINTENANCE QUONSET OFFICES									\$70,000
		NEW CIP - 24" & 18" RAS VALVES									\$200,000
		NEW CIP - ADMIN BUILDING FIRE SYSTEM									\$150,000
		NEW CIP - ADMIN BUILDING INTERIOR RENOVATIONS									\$250,000
		NEW CIP - STORM ROLL UP DOORS									\$100,000
Capital Outlay				\$0	\$0	\$2,530,000	\$2,075,522	\$695,971	\$14,279,350	\$5,420,000	\$3,120,000
Treatment Plant Operations - Total				\$5,481,308	\$5,885,464	\$7,929,312	\$8,040,497	\$3,384,289	\$20,037,350	\$11,010,722	\$8,710,722
Sewer Fund Expenditures - Total				\$7,765,005	\$7,978,780	\$27,517,654	\$28,355,366	\$7,250,510	\$25,769,325	\$26,102,567	\$24,951,644

FY 2021-22 Carry Forward
Fund 401

FUND	PROJECT	DESCRIPTION	PTD BUDGET	Exp. To Date PTD TOTAL	Encumbrances	Grant/Navy Funding	PTD BALANCE
401	SE1504	Lift Station Rehab	\$ 4,034,700	\$ 4,000,050	\$ 143,906	\$ 2,426	\$ 32,225
401	SE35031801	Aeration Basin Blower	\$ 2,038,950	\$ 190,887	\$ 1,779,000	\$ 425,054	\$ 1,423,009
401	SE35031802	Bidirectional Bore	\$ 8,465,212	\$ 269,327	\$ 79,048	\$ 5,748,941	\$ 2,388,436
401	SE35032001	County Project - Bertha	\$ 135,000	\$ 21,270	\$ -	\$ 7,961	\$ 105,769
401	SE35032101	Riviera Bridge Force Main	\$ 65,000			\$ 4,550	\$ 60,450
401	SE35041902	Third Effluent Pump	\$ 1,698,850	\$ 1,053,914	\$ 608,651	\$ 148,335	\$ 496,601
401	SE35042002	Switch Gear Upgrades	\$ 2,739,650	\$ 93,394	\$ 2,726,331	\$ 608,639	\$ 2,037,617
401	SE35042003	Structure Anoxic	\$ 150,000	\$ 18,960	\$ -	\$ 30,139	\$ 100,901
401	SE35042004	Ferric Tank Replacement	\$ 150,000	\$ 15,220		\$ 30,999	\$ 103,781
401	SE35042006	Solids Dewatering	\$ 2,250,000	\$ 49,794	\$ -	\$ 506,047	\$ 1,694,159
401	SE35042101	SCADA Upgrades	\$ 100,000	\$ -	\$ 28,472	\$ 23,000	\$ 60,000
401	SE35042102	RAS WAS Pump Replacement	\$ 92,850	\$ 9,539	\$ 83,274	\$ 19,162	\$ 64,150
401	SE35042103	Compost Facility	\$ 300,000	\$ -	\$ 99,711	\$ 69,000	\$ 231,000

\$ 8,798,096

\$ 15,107,286 Claim on Cash - 09/07/2021

\$ 319,103 Impact Fees

\$ 6,628,294 Cash - After CIP

\$ 783,017 Remaining Revenue FY21

\$ (118,807) Remaining Expenditures - 3801

\$ (298,942) Remaining Expenditures - 3803

\$ (481,626) Remaining Expenditures - 3804

\$ 6,511,936 FY 21-22 Carry Forward