

Executive Summary



To: Patti McLauchlin, City Manager

From: Maria Ratcliff, Special Events Administrator

Date: September 21, 2021

RE: Recommendation to Approve the Wesley House Family Services Be Lighted Bike Ride - October 3, 2021

Action:

Respectfully request the City Commission approve "The Wesley House Family Services Holiday Village and Annual Lighted Bike Ride"

Background:

The City Manager's Office has received an application from "The Wesley House Family Services for a Lighted Bike Ride as a fundraiser. The Applicant has agreed to abide by City Codes and Ordinances. The Wesley House Family Services was advised that the approval may be revoked by the Commission or the City Manager, due to exigent circumstances such as the resurgence of COVID-19 in the Community.

Financial Impact:

There will be no additional expenses to the City as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Matrix.

Recommendation:

Request the City Commission approve the "Wesley House Family Services Lighted Bike Ride starting at the Key West Coffee Butler Amphitheater".