



# THE CITY OF KEY WEST

## Executive Summary

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To: Patti McLauchlin, City Manager  
CC: Todd Stoughton, Assistant City Manager  
From: Jim Young, Director of Code Compliance *JY*  
Date: September 30, 2021  
Subject: Extension of Contract for Code Compliance Special Magistrate  
Donald E. Yates

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### **ACTION STATEMENT:**

The City Commission will consider to extend the contract for Code Compliance Special Magistrate Donald E. Yates for a two-year period.

### **BACKGROUND:**

On September 29, 2019, a contract was executed between the City of Key West, (City) and Donald E. Yates, Esq. (Yates), whereupon the City offered to engage Yates to serve as the Code Compliance Special Magistrate. Yates accepted the City's offer and has been serving as the Code Compliance Special Magistrate for the past two years. Section II (a) of the contract states "The term of this agreement shall be for a period beginning on the 1<sup>ST</sup> day of October, 2019 and shall terminate on the 30<sup>TH</sup> day of September, 2021, with an additional two-year option to extend on behalf of the City."

### **OPTIONS:**

1. To approve the extension of the contract with Yates for a two-year period.
2. To disapprove the extension of the contract with Yates for a two-year period amendment.

### **RECOMMENDATION:**

Approve the extension of the contract.