



## Historic Architectural Review Commission Staff Report for Item 7

To: Chairman Bryan Green and Historic Architectural Review  
Commission Members

From: Enid Torregrosa-Silva, MSHP  
Historic Preservation Planner

Meeting Date: October 27, 2021

Applicant: Artibus Design, Engineers

Application Number: H2021-0050

Address: 317 Whitehead Street

### **Description of Work:**

Renovations to historic one-story wood frame structure. Construction of new two-story wood frame structure to replace existing cmu structure. Site improvements.

### **Site Facts:**

The site under review consists of two historic buildings. The northernmost structure, originally known as 311 Whitehead Street, is a contributing resource built circa 1910 and it is a one-story frame structure used as an office in the past years. The building to the south is a CMU one-story structure with a two-story addition at its rear. The building was built circa 1960 and the rear addition is from 1975. The structure was built for offices until the previous owners sold it this year. Currently both buildings are attached.

A BPAS approval will be required for conversion of office space into residence.

### **Guidelines Cited on Review:**

- Building Exteriors – Wood (page 24), specifically guideline 1.
- Roofing (page 26), specifically guideline 1.
- Windows (pages 29-30), specifically guidelines 2 and 3.

- New Construction (pages 38a-q), specifically guidelines 1, 2, 3 6, 8, 9, 11, 12, 13, 14, 17, 18, 22, 23, 24, and 25.
- Pools (page 39-a), specifically guideline 3.
- Fences and walls (pages 41-42), specifically guidelines 1, 3, 4, and 6.

### **Staff Analysis:**

The Certificate of Appropriateness under review proposes the renovation of a single-story historic frame building, which includes restoration and replacement of missing wood siding matching existing, restoration and replacement of non-existing windows with wood units matching existing and the installation of metal sliders in the rear elevation. The building will be used as a part of the principal use of a new two-story detached house and will contain two bedrooms and bathrooms. The proposed design will maintain the front entry door and the concrete front porch floor. New metal shingles will replace the existing deteriorated ones.

The plan includes the construction of a two-story frame building that will replace the existing CMU structure located to the south side of the one-story historic building. The new building will have a front gable roof on its main core and a side gable roof over the rear portion. A one-story front porch with a hip roof is proposed in the front elevation. The new house will be based on traditional architecture found within the neighboring context but will not mimic any historic building. The house will be rectangular in footprint and will have wood siding, aluminum windows and shutters and metal shingles as the roofing finish material. The building will have a small roof covering an entry on the north elevation that will allow access to the south elevation of the historic house without been attached to it. The maximum height of the house will be 29'-11" from crown of the road.

The plan also includes a pool with deck at the rear portion of the site and not visible from Whitehead Street. Pavers are proposed to replace the existing concrete driveway. A wood fence will be installed at the rear and east side property lines.

### **Consistency with Cited Guidelines:**

It is staff's opinion that the proposed renovations to the historic house are withing the cited guidelines. Staff also finds the new two-story house to follow many of the cited guidelines. Although the building will be taller and scale wise larger than the adjacent one-story house, historic evidence proves that a two-story frame house used to be on that location and approximately the same setback than the proposed new house. Majority of surrounding buildings within the urban context are two-story houses. The only guideline that staff finds the new building will not meet is the requirement of "*For residential development, acceptable proposals must be located on the site no further forward than the front façade set back of existing adjacent property* (guideline 6 for new construction). Still staff finds that the neighboring principal building on the abutting south side has an unusual large street setback and away from the lot in question that its placement will be appropriate with the urban context.

Staff finds the proposed pool and rear deck to meet the guidelines and recommends the Commission to consider the first ten feet of the proposed north side picket fence to be four feet height from the front property line to meet fencing guidelines.

# APPLICATION

# HARC MAJOR PROJECTS CERTIFICATE OF APPROPRIATENESS

\$420 NON-REFUNDABLE BASE APPLICATION FEE - OTHER FEES MAY BE APPLICABLE Rev 12/14/2020 ET



## City of Key West

1300 White Street  
Key West, Florida 33040

HARC COA #	REVISION #	INITIAL & DATE
2021-0050		
FLOOD ZONE	ZONING DISTRICT	BLDG PERMIT #

A PRE-APPLICATION MEETING WITH HARC STAFF IS REQUIRED PRIOR TO SUBMITTAL

ADDRESS OF PROPOSED PROJECT:	317 Whitehead St	
NAME ON DEED:	Michael R Marceau	PHONE NUMBER
OWNER'S MAILING ADDRESS:	PO Box 584, Kennebunkport ME 04046	
APPLICANT NAME:	Serge Mashtakov P.E.	PHONE NUMBER (305) 304-3512
APPLICANT'S ADDRESS:	3710 N Roosevelt Blvd, Key West, FL 33040	EMAIL Serge@artibusdesign.com
APPLICANT'S SIGNATURE:	Serge Mashtakov	DATE 08/10/2021

**ANY PERSON THAT MAKES CHANGES TO AN APPROVED CERTIFICATE OF APPROPRIATENESS MUST SUBMIT A NEW APPLICATION.**

FLORIDA STATUTE 837.06: WHOEVER KNOWINGLY MAKES A FALSE STATEMENT IN WRITING AND WITH THE INTENT TO MISLEAD A PUBLIC SERVANT IN THE PERFORMANCE OF HIS OR HER OFFICIAL DUTY SHALL BE GUILTY OF A MISDEMEANOR OF THE SECOND-DEGREE PUNISHABLE PER SECTION 775.082 OR 775.083. THE APPLICANT FURTHER HEREBY ACKNOWLEDGES THAT THE SCOPE OF WORK AS DESCRIBED IN THE APPLICATION SHALL BE THE SCOPE OF WORK THAT IS CONTEMPLATED BY THE APPLICANT AND THE CITY. THE APPLICANT FURTHER STIPULATES THAT SHOULD FURTHER ACTION BE TAKEN BY THE CITY FOR EXCEEDING THE SCOPE OF THE DESCRIPTION OF WORK, AS DESCRIBED HEREIN, AND IF THERE IS CONFLICTING INFORMATION BETWEEN THE DESCRIPTION OF WORK AND THE SUBMITTED PLANS, THE AFOREMENTIONED DESCRIPTION OF WORK SHALL BE CONTROLLING.

PROJECT INCLUDES: REPLACEMENT OF WINDOWS  RELOCATION OF A STRUCTURE  ELEVATION OF A STRUCTURE

PROJECT INVOLVES A CONTRIBUTING STRUCTURE: YES  NO  INVOLVES A HISTORIC STRUCTURE: YES  NO

PROJECT INVOLVES A STRUCTURE THAT IS INDIVIDUALLY LISTED ON THE NATIONAL REGISTER: YES  NO

DETAILED PROJECT DESCRIPTION INCLUDING MATERIALS, HEIGHT, DIMENSIONS, SQUARE FOOTAGE, LOCATION, ETC.	
<b>GENERAL:</b> Remodeling of the existing historic one story wood frame, restoration of the exterior siding, replacement and repairs to existing wood frame windows, replacement of roofing (victorian shingles), demolition of the existing CMU 2 story house with non-historic front porch enclosure, demolition of joining link, replacement with new detached principle structure 2 story wood frame. Wood siding exterior, aluminum windows, wood front doors, victorian shingle metal roofing, +/- 29'-11" total height from crown of road.	
<b>MAIN BUILDING:</b> Restoration of wood siding, windows and doors, on front and exposed side elevations, new aluminum sliding doors and window rear elevation, new interior build-out.	
<b>DEMOLITION (PLEASE FILL OUT AND ATTACH DEMOLITION APPENDIX):</b>	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	

APPLICATIONS MUST BE SUBMITTED IN PERSON WITH HARD COPIES BY 3PM ON THE SCHEDULED DEADLINE  
 PLEASE SEND AN ELECTRONIC COPY OF ALL DOCUMENTS CITY\_HARC@CITYOFKEYWEST-FL.GOV

ACCESSORY STRUCTURE(S):	
<b>PAVERS:</b> HARC approved pavers, pervious style to replace existing concrete and provide better drainage for major tree located on the right property line.	<b>FENCES:</b> 6ft wood picket fences on rear and left side property lines HARC approved style. Existing fence on right side to remain.
<b>DECKS:</b> Existing concrete front porch to remain. New house wood frame front porches, historic style T&G decking Rear pool deck - composite over wood frame.	<b>PAINTING:</b> White paint both buildings or HARC approved pastel color
<b>SITE (INCLUDING GRADING, FILL, TREES, ETC):</b> No major grading is proposed.	<b>POOLS (INCLUDING EQUIPMENT):</b> 16ftx18ft pool in the rear of the property, pool equipment behind decorative fountain wall in the back.
<b>ACCESSORY EQUIPMENT (GAS, A/C, VENTS, ETC):</b> A/C equipment on the sides, 2 units together with trash and recycle area behind 6ft privacy fence on right side. One unit on left side	<b>OTHER:</b>

OFFICIAL USE ONLY:	HARC COMMISSION REVIEW	EXPIRES ON:
MEETING DATE:	<input type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED <input type="checkbox"/> DEFERRED FOR FUTURE CONSIDERATION	INITIAL:
MEETING DATE:	<input type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED <input type="checkbox"/> DEFERRED FOR FUTURE CONSIDERATION	INITIAL:
MEETING DATE:	<input type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED <input type="checkbox"/> DEFERRED FOR FUTURE CONSIDERATION	INITIAL:
REASONS OR CONDITIONS:		
STAFF REVIEW COMMENTS:		
FIRST READING FOR DEMO:		SECOND READING FOR DEMO:
HARC STAFF SIGNATURE AND DATE:		HARC CHAIRPERSON SIGNATURE AND DATE:

THIS APPLICATION MAY BE REVIEWED BY PLANNING DEPARTMENT STAFF.

# HARC CERTIFICATE OF APPROPRIATENESS: DEMOLITION APPENDIX



## City of Key West

1300 White Street  
Key West, Florida 33040

HARC COA #	INITIAL & DATE
1021-0090	
ZONING DISTRICT	BLDG PERMIT #

### ADDRESS OF PROPOSED PROJECT:

317 Whitehead St

### PROPERTY OWNER'S NAME:

Michael R Marceau

### APPLICANT NAME:

Serge Mashtakov P.E.

I hereby certify I am the owner of record and that the work shall conform to all applicable laws of this jurisdiction. By receiving a Certificate of Appropriateness, I realize that this project will require a Building Permit approval PRIOR to proceeding with the work outlined above and that a final inspection is required under this application. I also understand that any changes to an approved Certificate of Appropriateness must be submitted for review.

### PROPERTY OWNER'S SIGNATURE

DATE AND PRINT NAME

### DETAILED PROJECT DESCRIPTION OF DEMOLITION

Demolish existing two story CMU structure with wood frame front porch enclosure and joining link between the historic 1 story wood frame structure and the CMU building. Manually demolish concrete drive to protect root system of the existing tree.

### CRITERIA FOR DEMOLITION OF CONTRIBUTING OR HISTORIC STRUCTURES:

Before any Certificate of Appropriateness may be issued for a demolition request, the Historic Architectural Review Commission must find that the following requirements are met (please review and comment on each criterion that applies):

(1) If the subject of the application is a contributing or historic building or structure, then it should not be demolished unless its condition is irrevocably compromised by extreme deterioration or it does not meet any of the following criteria:

(a) The existing condition of the building or structure is irrevocably compromised by extreme deterioration.

The existing concrete structure is experiencing severe concrete spalling damage in many areas and shows signs of spalling propagation in others. It appears that the concrete used has high chlorine content (salt in the aggregate) and spalling damage will continue to propagate. Permit records show concrete repairs building permit back in 1995 of a small value which clearly wasn't effective.

(2) Or explain how the building or structure meets the criteria below:

(a) Embodies no distinctive characteristics of a type, period, or method of construction of aesthetic or historic significance in the city and is not a significant and distinguishable building entity whose components may lack individual distinction.

The building has strictly utilitarian office/commercial building look for a structure constructed in 1963. With later alterations and enclosure of the front porch to mimic the adequate wood frame structure. Which in reality destroyed and altered any esthetical value of the 1963 modern style front entry into the office. Later 2nd story addition further deteriorated the character of the building and is currently a nuisance to the otherwise beautiful neighborhood.

Nothing in this application is intended to alter the authority of the Building Official to condemn for demolition dangerous buildings, as provided in Section 102-218 of the Land Development Regulations and Chapter 14 of the Code of Ordinances.

- (b) Is not specifically associated with events that have made a significant contribution to local, state, or national history.

No known events that made a significant contribution to local, state or national history have occurred in this building.

- (c) Has no significant character, interest, or value as part of the development, heritage, or cultural characteristics of the city, state or nation, and is not associated with the life of a person significant in the past.

No known historically significant persons associated with this structure.

- (d) Is not the site of a historic event with significant effect upon society.

The building wasn't a site of any historical event important to Key West society.

- (e) Does not exemplify the cultural, political, economic, social, or historic heritage of the city.

Does not exemplify any cultural, political, economic, social or historic heritage of Key West.

- (f) Does not portray the environment in an era of history characterized by a distinctive architectural style.

No distinctive character or architectural style can be assigned to what is left of the structure.

- (g) If a part of or related to a square, park, or other distinctive area, nevertheless should not be developed or preserved according to a plan based on the area's historic, cultural, natural, or architectural motif.

N/A

- (h) Does not have a unique location or singular physical characteristic which represents an established and familiar visual feature of its neighborhood or of the city and does not exemplify the best remaining architectural type in a neighborhood.

N/A

Nothing in this application is intended to alter the authority of the Building Official to condemn for demolition dangerous buildings, as provided in Section 102-218 of the Land Development Regulations and Chapter 14 of the Code of Ordinances.

(i) Has not yielded, and is not likely to yield, information important in history,

Not likely to yield any important historical information.

#### CRITERIA FOR DEMOLITION OF NON-CONTRIBUTING OR NON-HISTORIC STRUCTURES:

The following criteria will also be reviewed by the Historic Architectural Review Commission for proposed demolitions. The Commission shall not issue a Certificate of Appropriateness that would result in the following conditions (please review and comment on each criterion that applies):

(1) Removing buildings or structure that are important in defining the overall historic character of a district or neighborhood so that the character is diminished.

The building is not important to the overall historic character of a district. If anything it is a nuisance and a distraction to the neighborhood it is located in.

(2) Removing historic buildings or structures and thus destroying the historic relationship between buildings or structures and open space.

Proposed demolition actually restores historical accuracy by removing a link between one story wood frame historical structure and to be replaced with properly proportioned wood frame structure following the style of the distict.

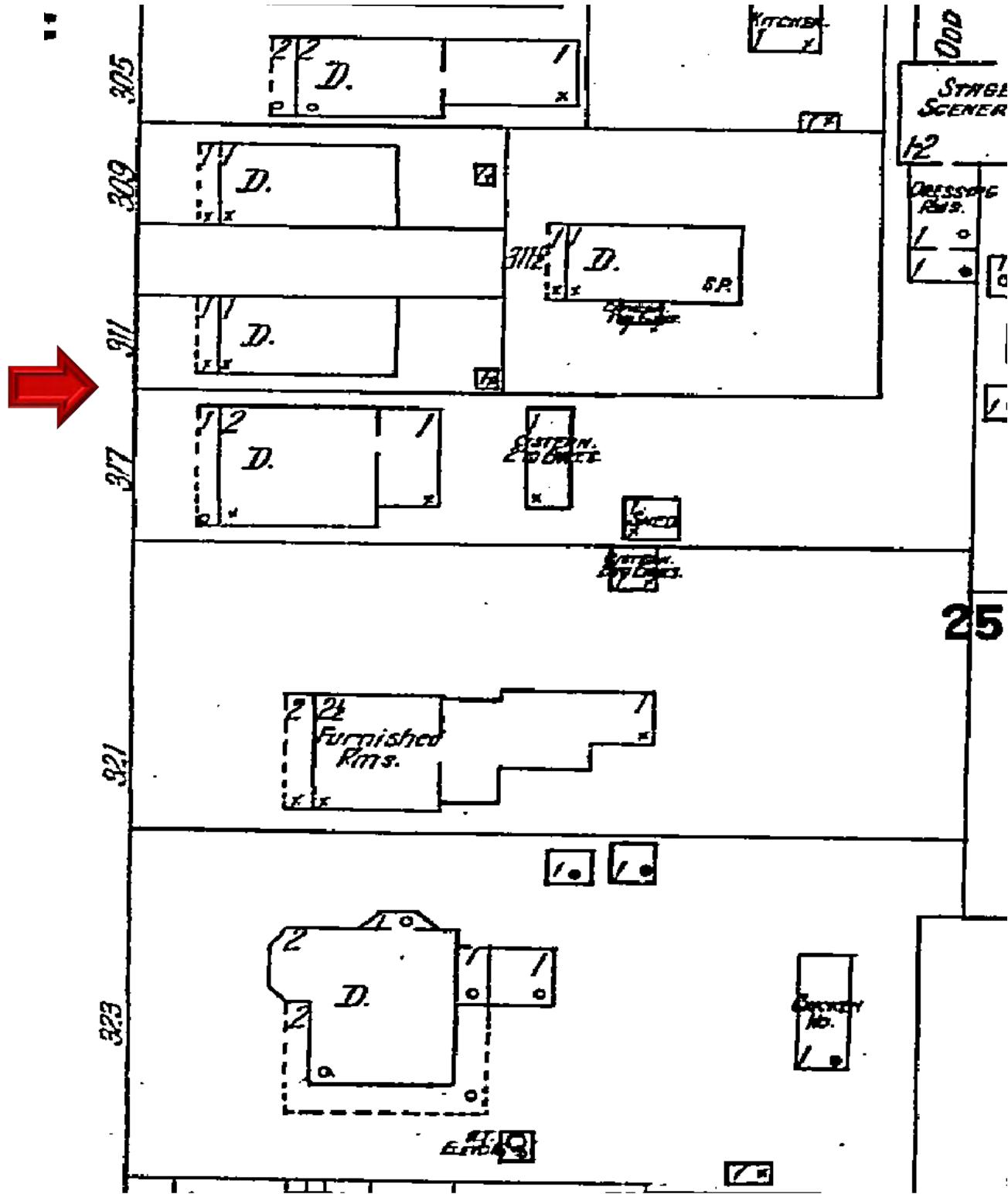
(3) Removing an historic building or structure in a complex; or removing a building façade; or removing a significant later addition that is important in defining the historic character of a site or the surrounding district or neighborhood.

The CMU structure, the joining link, the 2nd story rear addition nor later wood frame enclosure in the front are not important in defining the historic character of the site and are only obstructing the existing wood frame 1 story part of the compound.

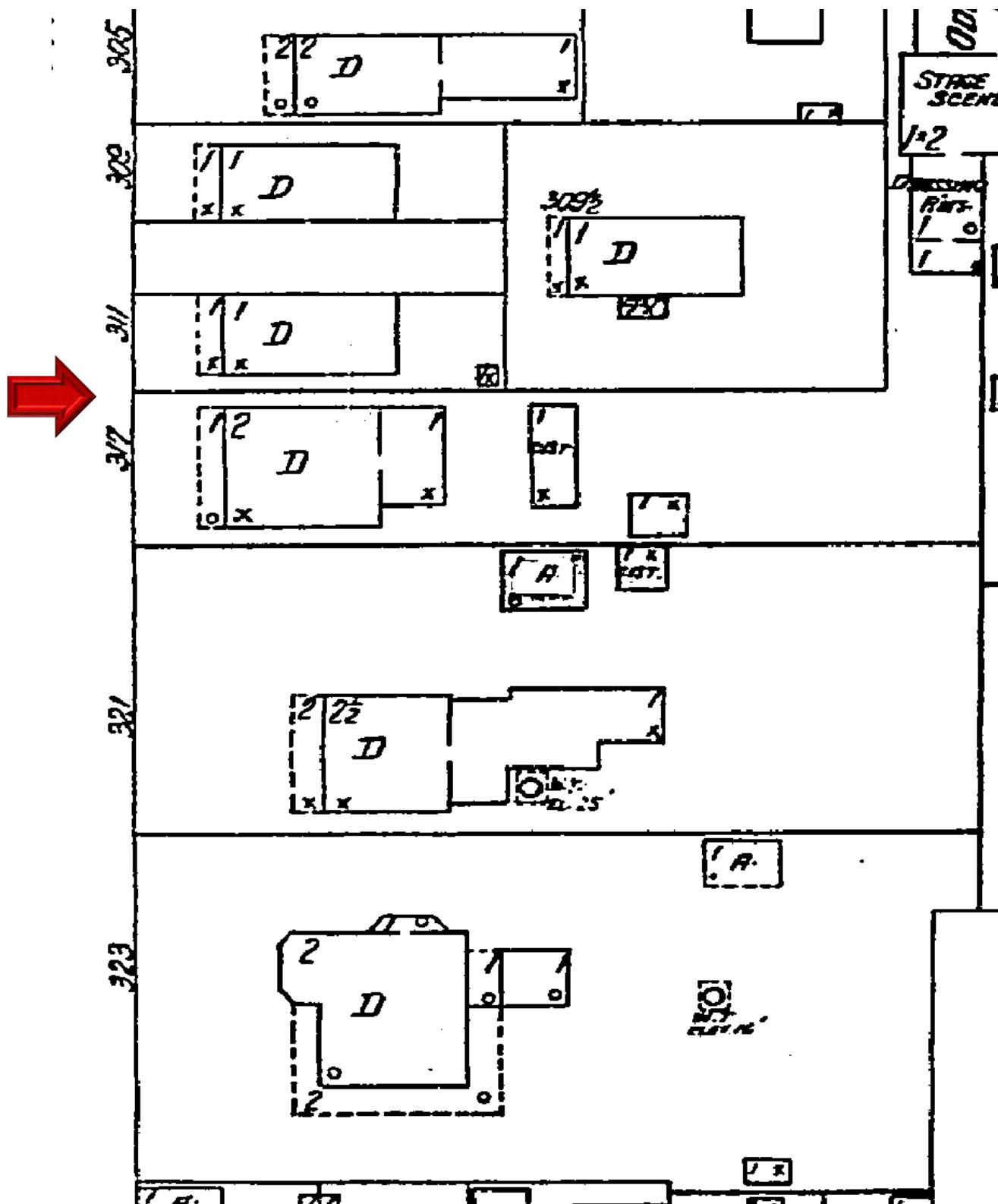
(4) Removing buildings or structures that would otherwise qualify as contributing.

N/A

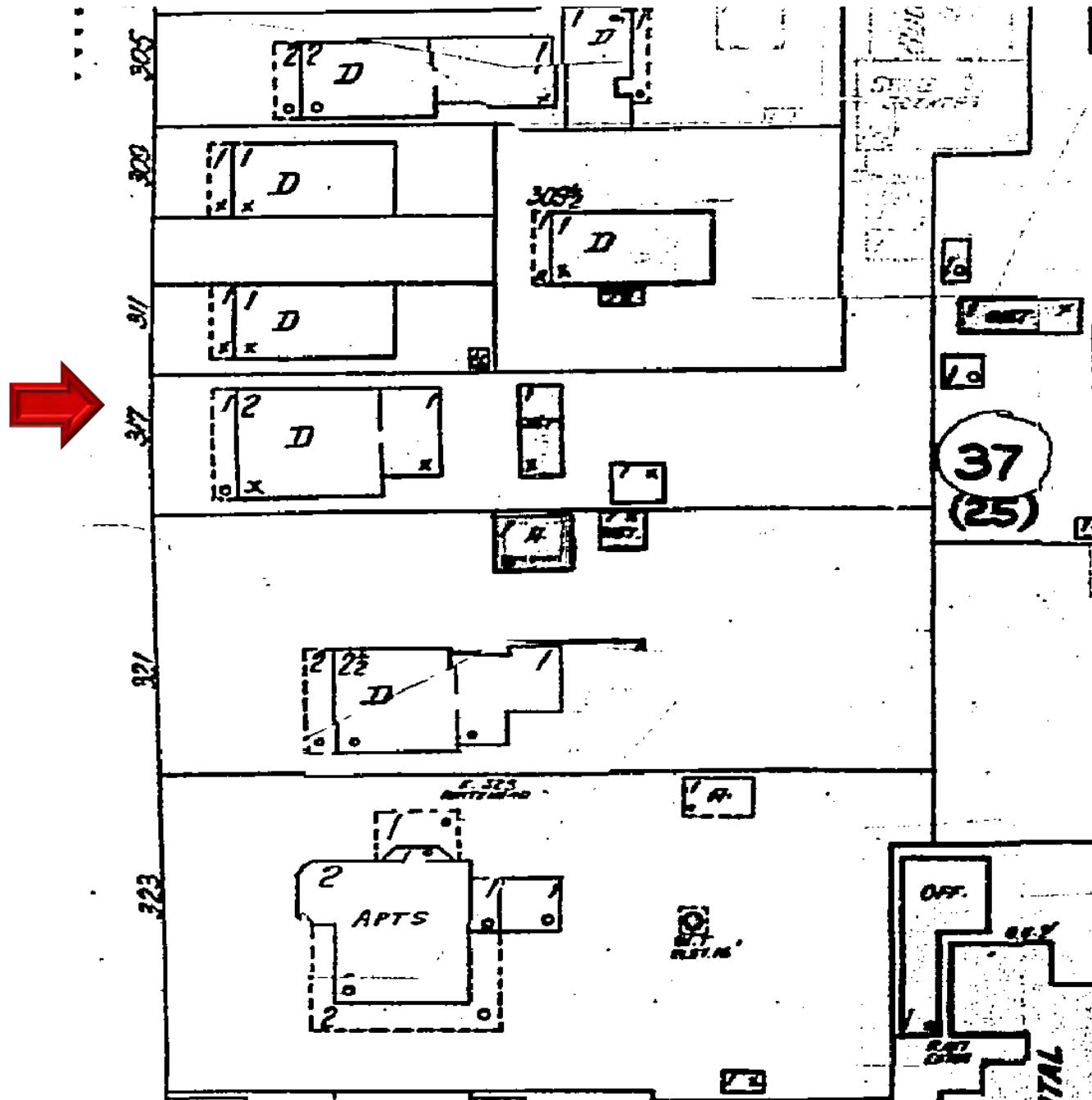
# SANBORN MAPS



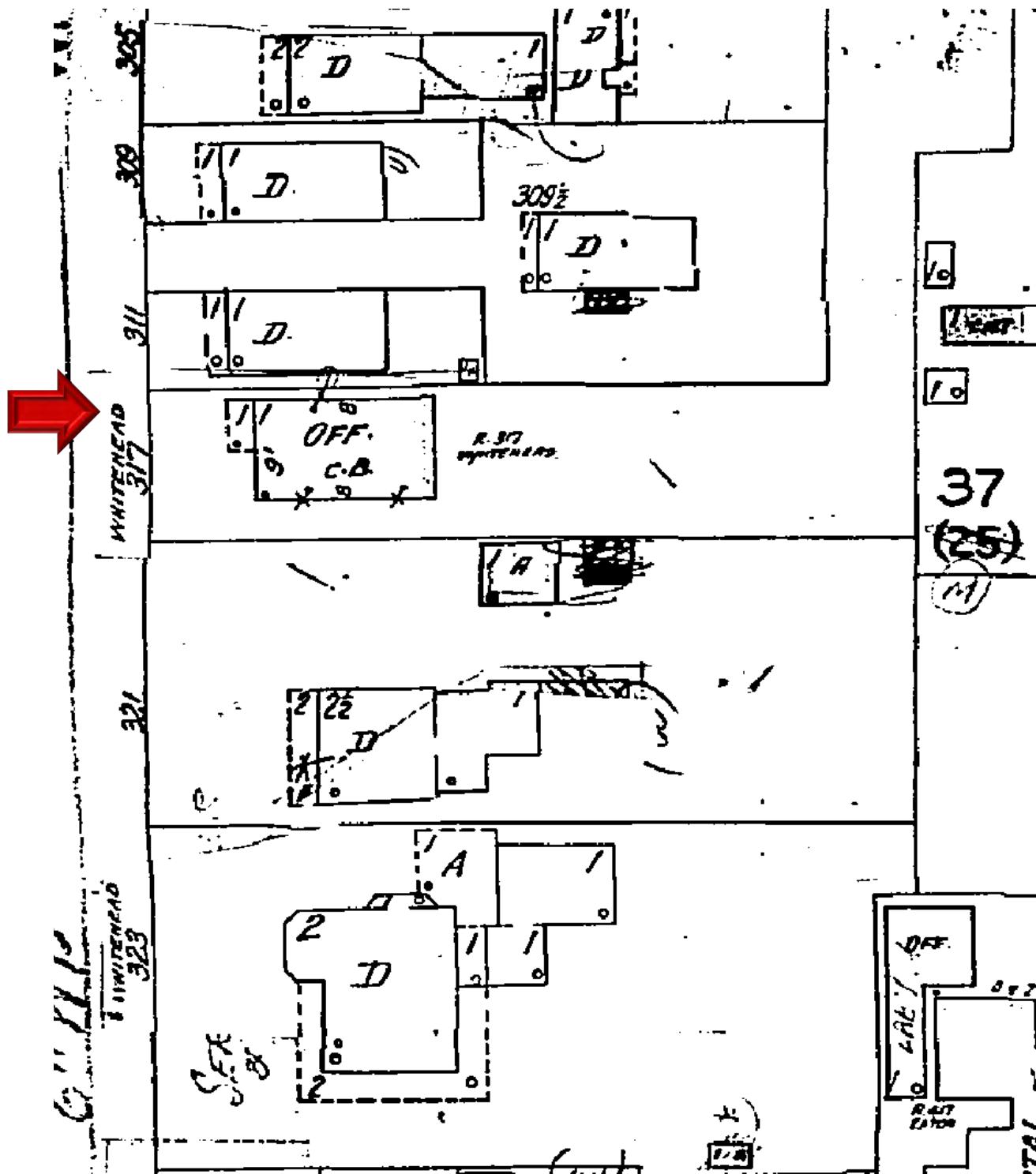
1912 Sanborn Map



1926 Sanborn Map



1948 Sanborn Map



1962 Sanborn Map

## PROJECT PHOTOS



**311 Whitehead Street circa 1910. Monroe County Library.**



1941 Aerial photo. Monroe County Library.



**311 Whitehead Street. Monroe County Library.**



**317 Whitehead Street circa 1965. Monroe County Library.**

**309-317 WHITEHEAD ST.  
HISTORICAL PHOTOS**



**311 WHITEHEAD STREET  
(PART OF 317 NOW)**



**317 WHITEHEAD STREET**

**317 WHITEHEAD ST.  
EXISTING BUILDING PHOTOS**



**HISTORICAL BUILDING  
FRONT SIDE VIEW**



**HISTORICAL BUILDING  
LEFT SIDE VIEW**

**317 WHITEHEAD ST.  
EXISTING BUILDING PHOTOS**



**FRONT SIDE VIEW**



**HISTORICAL BUILDING  
REAR SIDE VIEW**

**317 WHITEHEAD ST.  
EXISTING BUILDING PHOTOS**



**LEFT SIDE VIEW**



**RIGHT SIDE VIEW**

# SURVEY

## MAP OF BOUNDARY SURVEY

A PART OF LOT 3, SQUARE 25  
WILLIAM A. WHITEHEAD'S MAP OF THE ISLAND OF KEY WEST  
KEY WEST, MONROE COUNTY, FLORIDA

ADDRESS: 317 WHITEHEAD STREET  
KEY WEST, FLORIDA 33040

CERTIFIED TO:  
Michael R. Marceau  
Spottswood, Spottswood, Spottswood & Sterling, PLLC  
Chicago Title Insurance Company  
Fidelity National Title Insurance Company

BEARING BASE: FLORIDA STATE PLAN  
REFERENCE: NORTH AMERICAN DATUM  
BEARING TO THE FLORIDA STATE PLAN  
REFERRED TO THE NAD83/2011  
EAST ZONE, (NAD83/2011) INDICATED

CORNER OF CAROLINE  
AND WHITEHEAD STREETS

FOUND NAILS  
AND DISCS ID  
STAMPED LB6884

2.74' (M)

S34°03'37"E IS REFERENCED, EAST ZONE, (NAD83/2011)  
COORDINATE OF 1983, 2007 ADJUSTMENT, 90 DEGREES  
WEST OF WAY LINE, 120.00 (C) SOUTHEASTERLY (D)  
ALL ANGLES ARE 90 DEGREES UNLESS OTHERWISE INDICATED

(152.50 TO POINT OF BEGINNING OF PROPOSED SUBJECT  
COORDINATE OF 1983, 2007 ADJUSTMENT, 90 DEGREES  
WEST OF WAY LINE, 120.00 (C) SOUTHEASTERLY (D)  
ALL ANGLES ARE 90 DEGREES UNLESS OTHERWISE INDICATED)

3.00' OFFSET LINE (SURVEY CONTROL LINE)

POINT OF BEGINNING:  
PROPOSED SUBJECT TO  
AND TOGETHER WITH  
INGRESS AND EGRESS  
EASEMENT (SET OUT)  
DSC ID LB7846

FOUND NAIL AND DISC ID  
-GIBLE OFFSET 3.00' WEST  
"ING 309-309 1/2  
/FOUND  
LE) FEET 00 INCHES 00

ABBREVIATIONS:	
(C)	= CALCULATED
CA	= CENTRAL ANGLE
CL	= CENTERLINE
CLF	= CHAINLINK FENCE
CONC.	= CONCRETE
(D)	= DEED
EB	= ELECTRIC BOX
EM	= ELECTRIC METER
(F)	= FIELD
FI	= FENCE INSIDE
FO	= FENCE OUTSIDE
FOL	= FENCE ON LINE
GL	= GROUND LEVEL
L	= ARC LENGTH
(M)	= MEASURED
NAVD	= NORTH AMERICAN VERTICAL DATUM 1988
NGS	= NATIONAL GEODETIC SURVEY
NGVD	= NATIONAL GEODETIC VERTICAL DATUM (1929)
P	= PLAT
PID	= PERMANENT IDENTIFIER
R	= RADIUS
ROL	= ROOF OVERHANG LINE
SCO	= SANITARY CLEAN-OUT
SMH	= SANITARY MANHOLE
SV	= SEWER VALVE
WM	= WATER METER
WV	= WATER VALVE

**GENERAL NOTES**

- 1.) THIS SURVEY WAS PERFORMED FOR THE SOLE AND EXCLUSIVE BENEFIT OF THE PARTIES LISTED HEREIN AND SHALL NOT BE RELIED UPON BY ANY OTHER ENTITY OR INDIVIDUAL WHOMSOEVER. LIKEWISE, ANY REUSE OF THIS SURVEY FOR ANY PURPOSE OTHER THAN WHICH WAS ORIGINALLY INTENDED, WITHOUT THE WRITTEN PERMISSION OF THE UNDERSIGNED SURVEYOR & MAPPER, WILL BE DONE SO AT THE RISK OF THE REUSING PARTY AND WITHOUT ANY LIABILITY TO THE UNDERSIGNED SURVEYOR & MAPPER.
- 2.) LEGAL DESCRIPTIONS HAVE BEEN FURNISHED BY THE CLIENT OR HIS/HER REPRESENTATIVE. PUBLIC RECORDS HAVE NOT BEEN RESEARCHED BY THE SURVEYOR TO DETERMINE THE ACCURACY OF THESE DESCRIPTIONS NOR HAVE ADJOINING PROPERTIES BEEN RESEARCHED TO DETERMINE OVERLAPS OR HIATUS.
- 3.) THIS SURVEY DOES NOT PURPORT TO SHOW OWNERSHIP OF WALLS OR FENCES ALONG PROPERTY LINES.
- 4.) ADDITIONS OR DELETIONS TO THIS SURVEY MAP BY OTHER THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED WITHOUT WRITTEN CONSENT OF THE SIGNING PARTY OR PARTIES.
- 5.) FOUNDATIONS BENEATH THE SURFACE ARE NOT SHOWN.
- 6.) MEASURED DIMENSIONS EQUAL PLATTED OR DESCRIBED DIMENSIONS UNLESS INDICATED OTHERWISE.
- 7.) UNITS OF MEASUREMENT ARE U.S. SURVEY FEET AND DECIMAL PARTS THEREOF.
- 8.) THE EXPECTED USE OF THE PROPERTY IS RESIDENTIAL WITH AN ACCURACY STANDARD OF ONE FOOT IN 7,500 FEET. ACCURACY WAS VERIFIED THROUGH A REDUNDANCY OF MEASUREMENTS TO MEET OR EXCEED CLOSURE.
- 9.) SYMBOLS SHOWN HEREON AND IN THE LEGEND MAY HAVE BEEN ENLARGED FOR CLARITY, THESE SYMBOLS HAVE BEEN PLOTTED AT THE CENTER OF THE FIELD LOCATION AND MAY NOT REPRESENT THE ACTUAL SHAPE OR SIZE OF THE FEATURE

LEGAL DESCRIPTION:  
On the Island of Key West, known on William A. Whitehead's map,  
delineated in February, A.D. 1829, as Part of Lot Three (3), in Square  
Twenty-Five (25), described by metes and bounds as follows:  
beginning at a point on Whitehead Street, One Hundred Eighty-Five  
85 feet from the corner of Caroline and Whitehead Streets; thence at  
right angles to Whitehead Street in a Northeasterly direction One  
hundred (100) feet; thence at right angles in a Northwesterly direction  
sixteen and One-Fourth (16.25) feet; thence at right angles in a  
southwesterly direction Ten (10) feet; thence at right angles in a  
northwesterly direction Sixteen and One-Fourth (16.25) feet; thence at  
right angles in a Southwesterly direction Ninety (90) feet to a point on  
Whitehead Street; thence at right angles in a Southeasterly direction  
along Whitehead Street Thirty-two and One-Half (32.50) feet to the  
point of Beginning.

ND

on the Island of Key West, known on William A. Whitehead's map, delineated in February, A.D. 1829, as Part of Lot Three (3), in Square twenty-Five (25), described by metes and bounds as follows:

commencing at a point on the Northeasterly side of Whitehead Street, distant One Hundred Eighty-Five (185) feet from the corner of the intersection of Whitehead Street and Caroline Street, and running thence at right angles to Whitehead Street in a Northeasterly direction One Hundred (100) feet; thence at right angles in a Southeasterly direction Thirty-Four (34) feet, Six (6) inches to the Northwesterly boundary of the land now owned by Virginia Lee Mock as described in deed recorded in Deed Book G-24, Pages 44 and 45, Monroe County, Florida Public Records; thence meandering the said Northwesterly boundary of the land of the said Virginia Lee Mock in a Southwesterly direction One Hundred (100) feet to Whitehead Street; thence in a Northwesterly direction along the Northeasterly line of Whitehead Street Thirty-Four (34) feet, Six (6) inches to the point or place of beginning.

SUBJECT TO (an easement for ingress and egress newly authored by  
the undersigned)

on the Island of Key West, Monroe County, Florida and being a part of  
lot 3, Square 25, according to William A. Whitehead's Map of said  
Island, delineated in February, 1829 and being more particularly  
described as follows: COMMENCE at the intersection of the  
Northeasterly Right-of-Way Line of Whitehead Street and the  
Southeasterly Right of Way Line of Caroline Street; thence in a  
southeasterly direction along the said Northeasterly Right-of-Way line  
of Whitehead Street for 152.50 feet to the POINT OF BEGINNING;  
thence Northeasterly 90.00 feet; thence Southeasterly 5.00 feet; thence  
southwesterly 90.00 feet; thence Northwesterly 5.00 feet to the Point of  
beginning

TOGETHER WITH (an easement for ingress and egress newly  
authorized by the undersigned)

on the Island of Key West, Monroe County, Florida and being a part of  
lot 3, Square 25, according to William A. Whitehead's Map of said  
Island, delineated in February, 1829 and being more particularly  
described as follows: COMMENCE at the intersection of the  
Northeasterly Right-of-Way Line of Whitehead Street and the  
Southeasterly Right of Way Line of Caroline Street; thence in a  
southeasterly direction along the said Northeasterly Right-of-Way line  
of Whitehead Street for 152.50 feet to the POINT OF BEGINNING;  
thence Northeasterly 90.00 feet; thence Northwesterly 5.00 feet; thence  
Southwesterly 90.00 feet; thence Southeasterly 5.00 feet to the Point of  
beginning



HEREBY CERTIFY THAT THIS SURVEY WAS MADE UNDER MY RESPONSIBLE CHARGE  
AND MEETS THE STANDARDS OF PRACTICE AS SET FORTH BY THE FLORIDA BOARD  
OF PROFESSIONAL SURVEYORS AND MAPPERS IN CHAPTER 5J-17, FLORIDA  
ADMINISTRATIVE CODE, PURSUANT TO SECTION 472.027, FLORIDA STATUTES. THIS  
SURVEY, WHEN SCHEDULE B HAS BEEN PROVIDED MEETS THE PROVISIONS OF  
FLORIDA ENDORSEMENT FORM 9, SUBPARAGRAPH 1(B) 1(SETBACKS),  
1(B)3(ENCROACHMENTS), & 1(B)4(EASEMENTS), SCHEDULE "B" HAS NOT BEEN  
PROVIDED.

GNED   
ROBERT E. REECE  
PROFESSIONAL SURVEYOR AND MAPPER  
FLORIDA LICENSE NO. LS 5632

SCALE:	1"=20'
FIELD WORK DATE:	03/30/21
REVISION DATE:	-/-
SHEETS:	1 OF 1
DRAWN BY:	GF
CHECKED BY:	RER
INVOICE NO.:	21022603

# PROPOSED DESIGN

# HARC PERMIT PLANS FOR 317 WHITEHEAD ST

SITE LOCATION



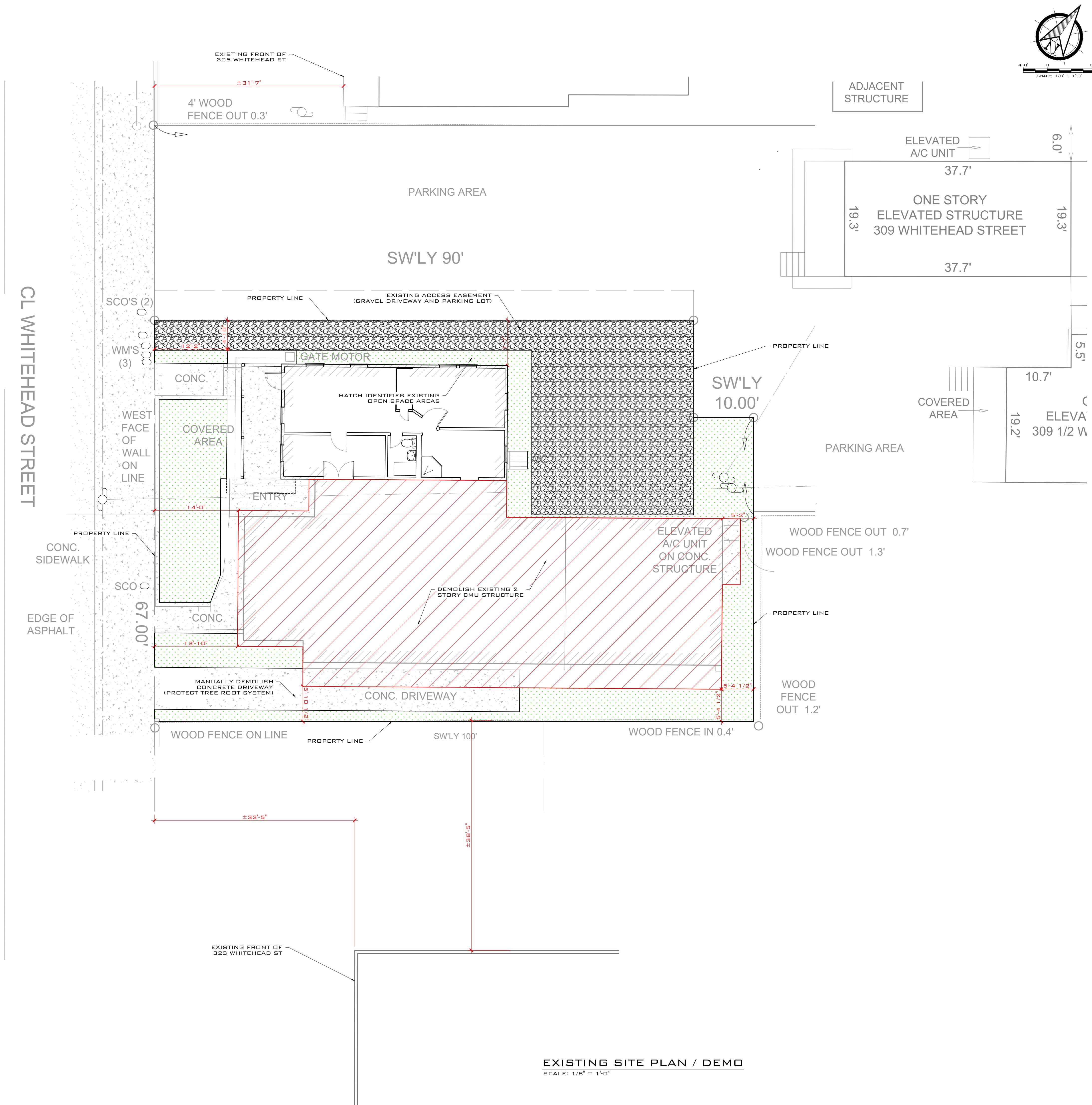
LOCATION MAP

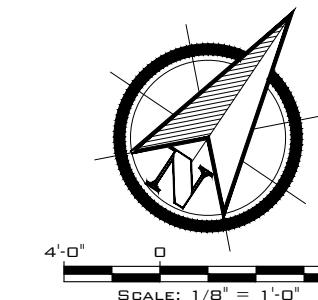
PROJECT LOCATION:  
317 WHITEHEAD ST,  
KEY WEST, FL 33040

CLIENT:

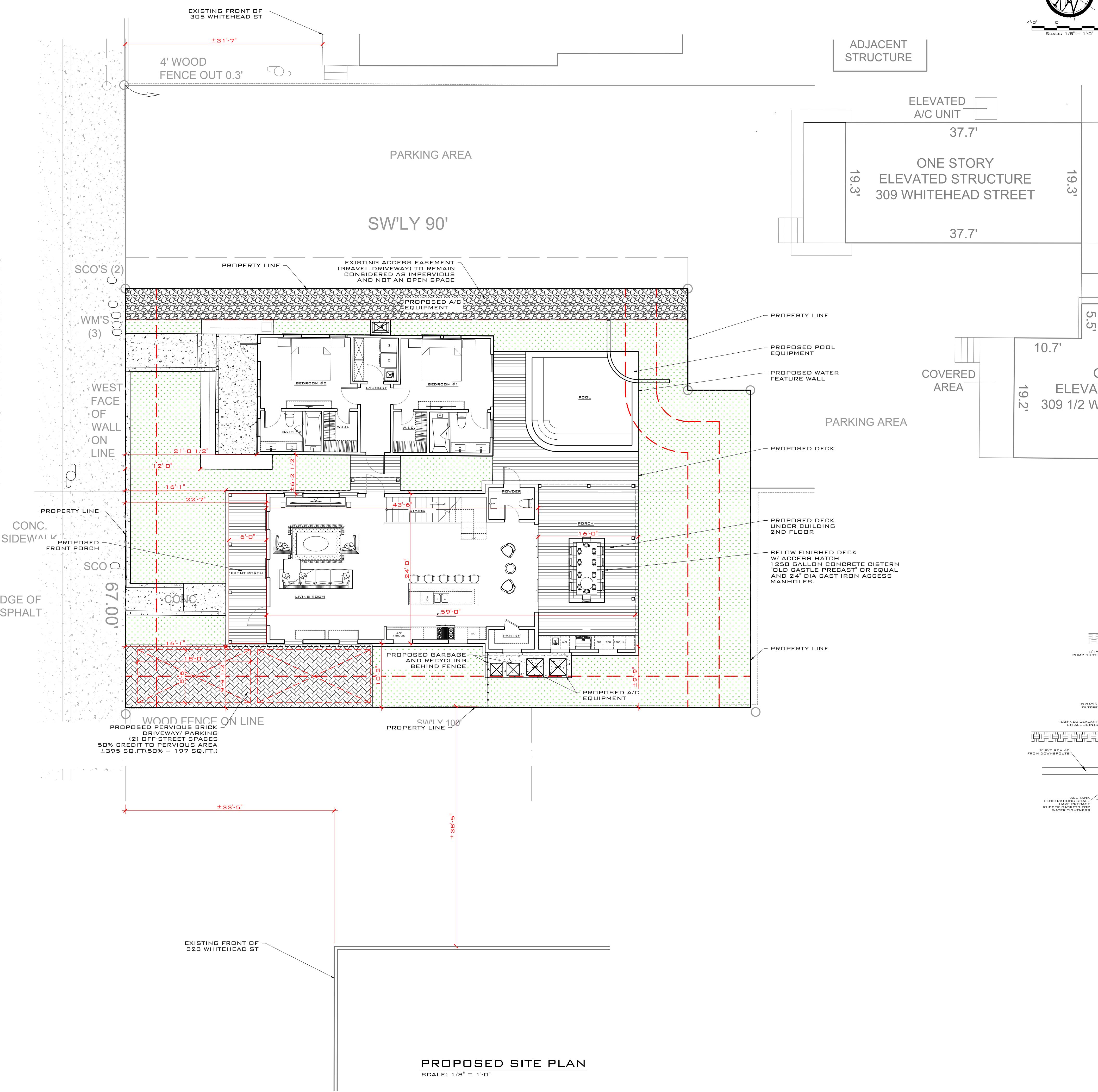
MICHAEL R MARCEAU

REV:	DESCRIPTION:	BY:	DATE:
FINAL			
ARTIBUS DESIGN			
ENGINEERING AND PLANNING			
371 N. RODESEVELT BLVD			
KEY WEST, FL 33040			
TEL: 305-294-1000			
WWW.ARTIBUSDESIGN.COM			
CA # 30835			
THIS DRAWING IS NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL SEAL			
MICHAEL R MARCEAU			
317 WHITEHEAD ST			
KEY WEST, FL 33040			
EXISTING SITE PLAN			
DATE: 09/29/21 DRAWN BY: DA CHECKED BY: SAM			
2106-01 DRAWING NO: 0-100 REVISION: 1			
SERGE MASHTAKOV PROFESSIONAL ENGINEER STATE OF FLORIDA LICENSE NO. 77480			





CL WHITEHEAD STREET



REV:	DESCRIPTION:	BY:	DATE:
FINAL			
<b>ARTIBUS DESIGN</b> ENGINEERING AND PLANNING			
3710 N. RODESELT BLVD KEY WEST, FL 33040 (305) 294-2222 www.artibusdesign.com CA # 30835			
CLIENT:	MICHAEL R MARCEAU		
PROJECT:	317 WHITEHEAD ST		
ADDR:	317 WHITEHEAD ST KEY WEST, FL 33040		
NAME:	PROPOSED SITE PLAN		
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PERMIT NO:	2106-01 C-102		
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SITE DATA:

TOTAL SITE AREA: ±6,537.39 SQ.FT

LAND USE: HRO  
FLOOD ZONE: AE6

SETBACKS

FRONT:  
REQUIRED 5'-0"  
EXISTING 13'-6-1/2"  
PROPOSED NO CHANGES

LEFT SIDE:  
REQUIRED 5'-0"  
EXISTING 4'-10"  
PROPOSED NO CHANGES

RIGHT SIDE:  
REQUIRED 5'-0"  
EXISTING 5'-4-1/2"  
PROPOSED ±6'-7"  
**IMPROVEMENT**

REAR:  
REQUIRED 10 FT  
EXISTING 5'-2"  
PROPOSED ±17'-11"  
**IMPROVEMENT**

MAXIMUM IMPERVIOUS SURFACE RATIO:

REQUIRED: 60% (3,922.43 SQ.FT.)  
EXISTING 79.81% (±5,517.89 SQ.FT.)  
PROPOSED 58.43% (±3,820.39 SQ.FT.)  
**IMPROVEMENT**

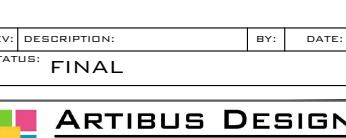
MAXIMUM BUILDING COVERAGE:

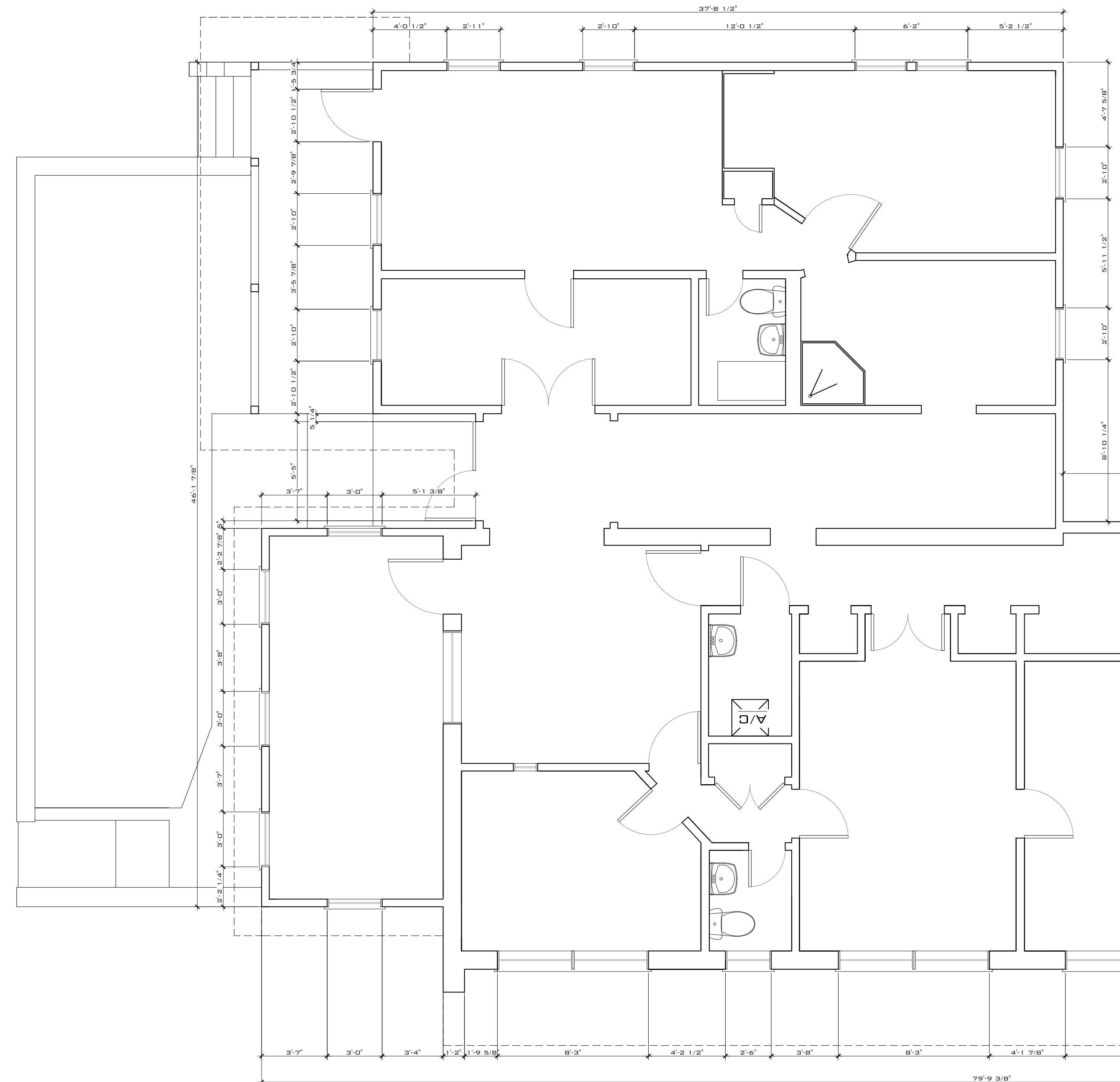
REQUIRED 50% (3,268.69 SQ.FT.)  
EXISTING 52.21% (±3,413.7 SQ.FT)  
PROPOSED 41.68% (±2,725.0 SQ.FT.)  
**IMPROVEMENT**

OPEN SPACE MINIMUM:

REQUIRED 35% (2,288.08 SQ.FT.)  
EXISTING 20.18% (±1,319.5 SQ.FT.)  
PROPOSED 35.07% (±2,293.0 SQ.FT.)  
**IMPROVEMENT**

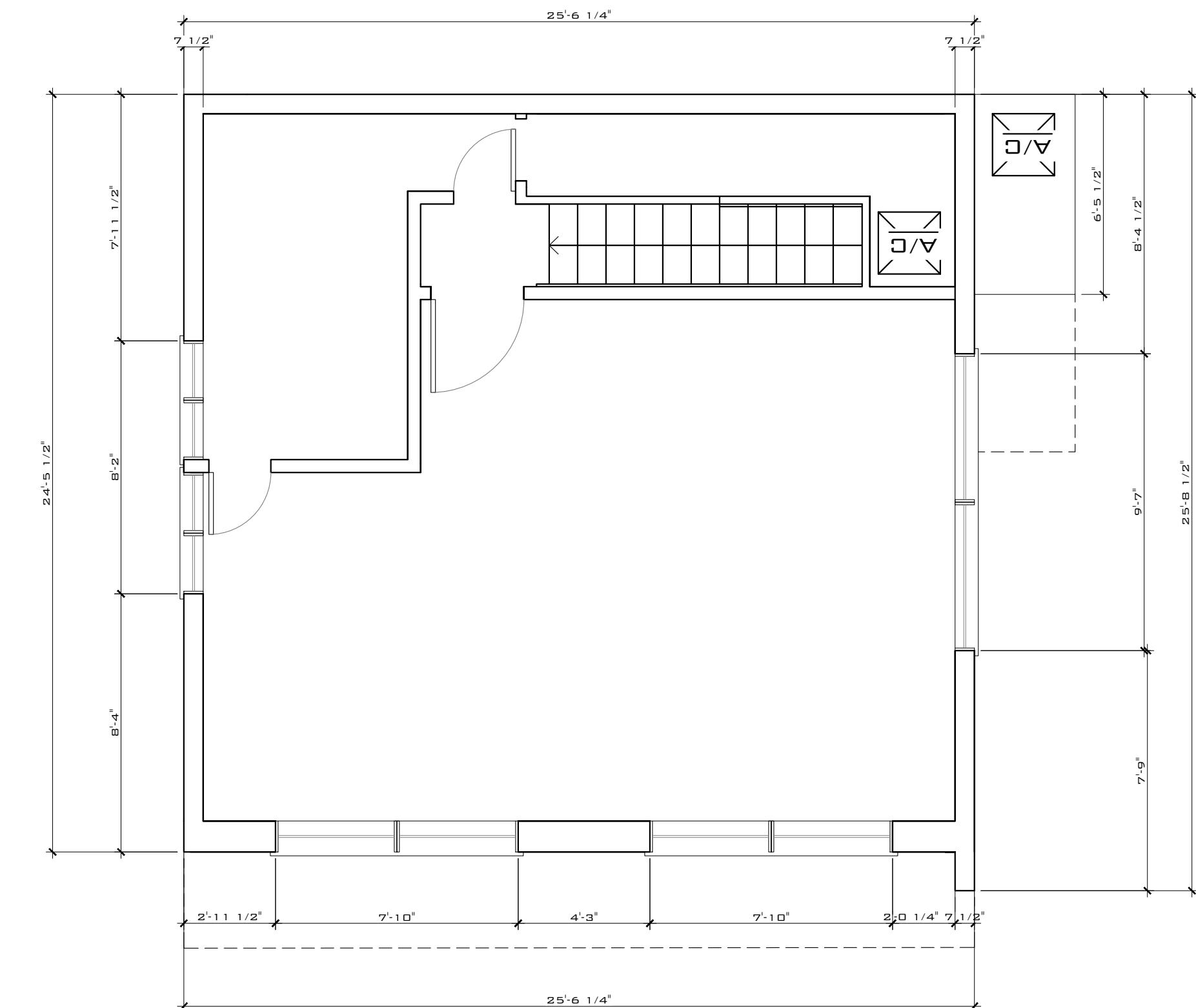
NO BUILDING ADDITIONAL COVERAGE  
TO THE REAR SETBACK IS PROPOSED  
NO CALCULATIONS ARE PROVIDED

REV:	DESCRIPTION:	BY:	DATE:
	STATUS:	FINAL	
 ARTIBUS DESIGN ENGINEERING AND PLANNING			
371 N. ROOSEVELT BLVD KEY WEST, FL 33040 (305) 294-1000 www.ARTIBUSDESIGN.COM CA # 30835			
CLIENT: MICHAEL R MARCEAU			
PROJECT: 317 WHITEHEAD ST			
SITE: 317 WHITEHEAD ST KEY WEST, FL 33040			
TITLE: SITE DATA			
DATE:	REVISION:	DA:	SM:
09/29/21	1	DA	SM
PAGE 2 OF 27			
AS SHOWN			
PROJECT NO. 2106-01 DRAWING NO. C-103			
SIGNATURE: SERGE MASHTAKOV PROFESSIONAL ENGINEER STATE OF FLORIDA LICENSE NO. 77480			



## **EXISTING FIRST FLOOR PLAN**

**SCALE: 1/4" = 1'-0"**

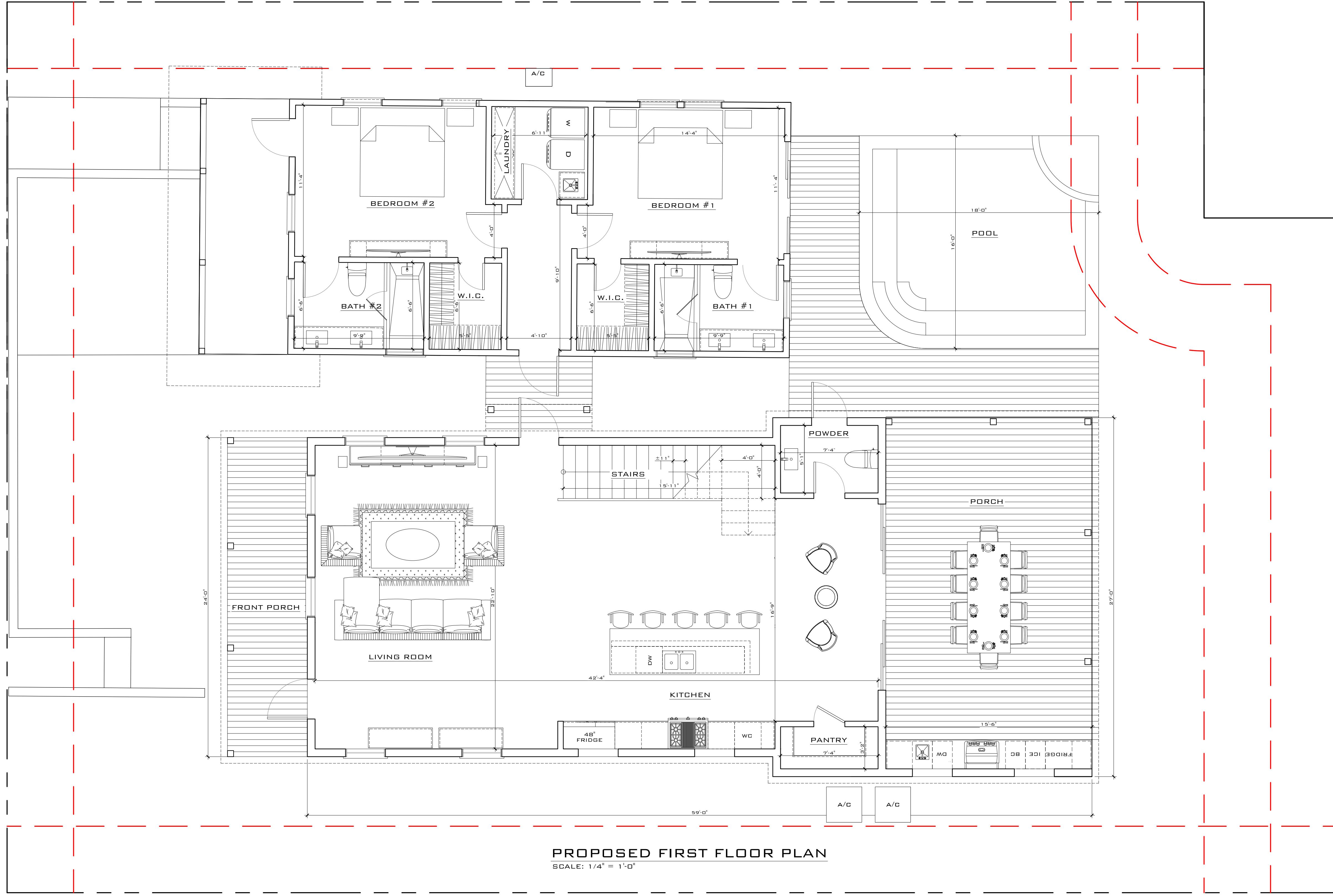


## **EXISTING SECOND FLOOR PLAN**

---

SCALE: 1/4" = 1'-0"

DESCRIPTION: JS: FINAL		BY:	DATE:
 <b>ARTIBUS DESIGN</b> ENGINEERING AND PLANNING			
<b>ARTIBUS DESIGN</b> 10 N. ROOSEVELT BLVD KEY WEST, FL 33040 (305) 304-3512 <a href="http://www.ArtibusDesign.com">www.ArtibusDesign.com</a> # 30835			
RE: <b>MICHAEL R MARCEAU</b>			
ECT: <b>317 WHITEHEAD ST</b>			
<b>317 WHITEHEAD ST</b> <b>KEY WEST, FL 33040</b>			
: <b>EXISTING FLOOR PLANS</b>			
DATE 11x17: <b>SHOWN</b>		DATE: <b>09/29/21</b>	DRAWN: <b>DA</b>
ECT NO: <b>06-01</b>		DRAWING NO: <b>A-101</b>	CHECKED: <b>SAM</b>
			REVISION: <b>1</b>



REV: DESCRIPTION: BY: DATE:  
STATUS: FINAL

**ARTIBUS DESIGN**  
ENGINEERING AND PLANNING

317 N. RODESEVELT BLVD  
KEY WEST, FL 33040  
(305) 294-2000  
www.ARTIBUSDESIGN.COM  
CA # 30835

CLIENT: MICHAEL R MARCEAU

PROJECT: 317 WHITEHEAD ST

317 WHITEHEAD ST  
KEY WEST, FL 33040  
**PROPOSED FLOOR PLAN**

DATE: 09/29/21 DRAWN: DA CHECKED: SAM

REVISION: 1

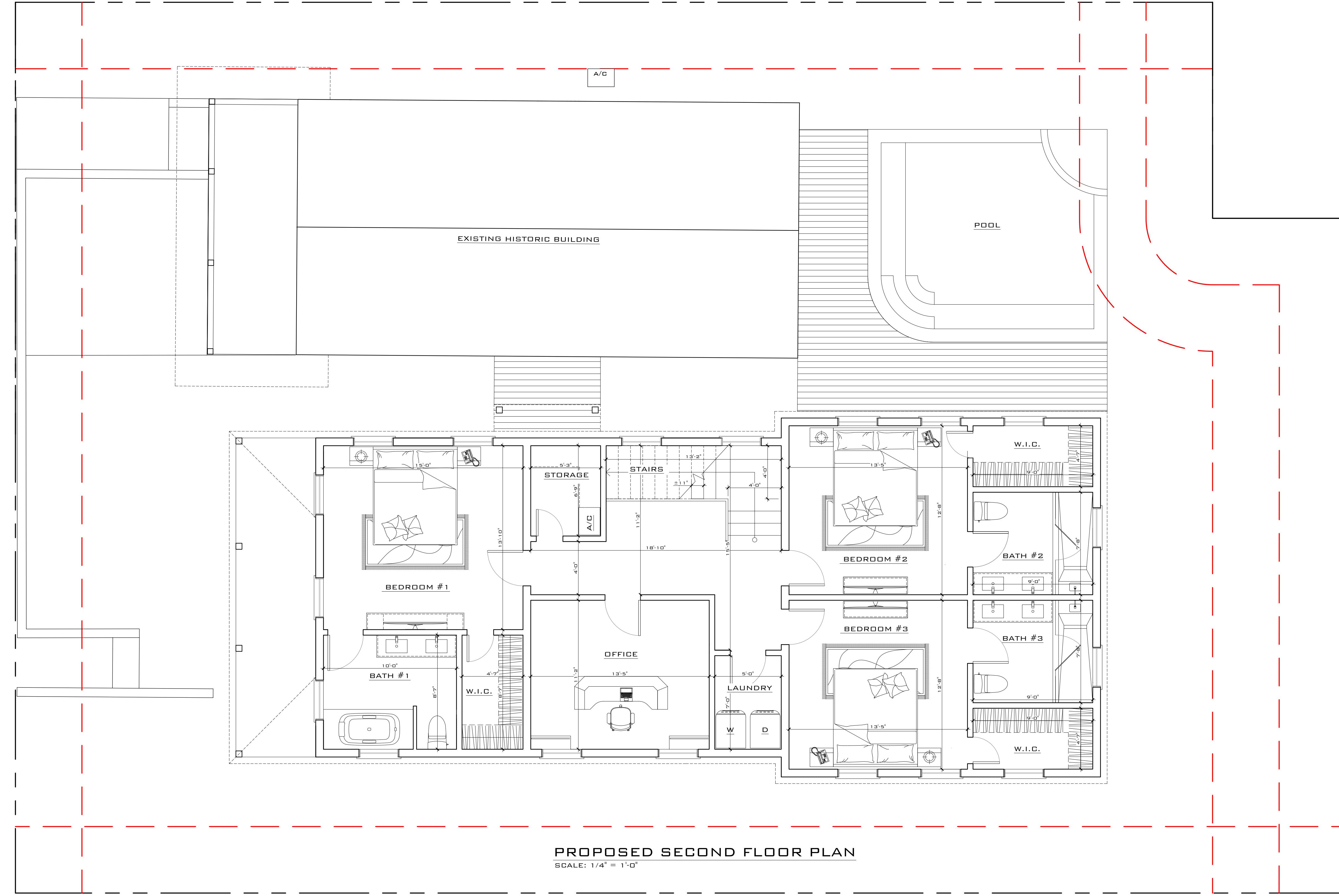
FILE: 2106-01 A-102

PROJECT NO: DRAWING NO: REVISION:

2106-01 A-102 1

THIS DRAWING IS NOT VALID WITHOUT THE  
SIGNATURE AND ORIGINAL SEAL

SERGE MASHTAKOV  
PROFESSIONAL ENGINEER  
STATE OF FLORIDA  
LICENSE NO. 71480



REV: DESCRIPTION: BY DATE:  
STATUS: FINAL  
  
**ARTIBUS DESIGN**  
ENGINEERING AND PLANNING  
  
 ARTIBUS DESIGN  
371 N. RODESEVELL BLVD  
KEY WEST, FL 33040  
(305) 294-1000  
WWW.ARTIBUSDESIGN.COM  
CA # 30835  
  
 THIS DRAWING IS NOT VALID WITHOUT THE  
SIGNATURE AND ORIGINAL SEAL  
  
 MICHAEL R MARCEAU  
  
 317 WHITEHEAD ST  
KEY WEST, FL 33040  
PROPOSED FLOOR PLAN  
  
 SIGNATURE:  
 DATE:  
 SERGE MASHTAKOV  
PROFESSIONAL ENGINEER  
STATE OF FLORIDA  
LICENSE NO. 77480  
  
 DRAWN: DA  
CHECKED: DA  
SIGNED: DA  
  
 DRAWING NO. 2106-01  
REVISION: A-103  
 DATE: 09/29/21  
 PROJECT NO. 317 WHITHEAD ST  
 FILE: PROPOSED FLOOR PLAN  
 PAGE 211777



REV: DESCRIPTION: BY DATE:  
STATUS: FINAL  
**ARTIBUS DESIGN**  
ENGINEERING AND PLANNING  
371 N. RODESEVELL BLVD  
KEY WEST, FL 33040  
(305) 294-1000  
WWW.ARTIBUSDESIGN.COM  
CA # 30835

THIS DRAWING IS NOT VALID WITHOUT THE  
SIGNATURE AND ORIGINAL SEAL

CLIENT: MICHAEL R MARCEAU  
PROJECT: 317 WHITEHEAD ST  
SITE: 317 WHITEHEAD ST  
KEY WEST, FL 33040  
STREETSCAPES

SIGNATURE:  
DATE:  
REVISION: 2106-01  
SERGE MASHTAKOV  
PROFESSIONAL ENGINEER  
STATE OF FLORIDA  
LICENSE NO. 774480

REVISION: 2106-01  
DATE: 09/29/21  
DRAWN: DA  
CHECKED: SAM  
PROJECT NO: 2106-01  
DRAWING NO: A-104  
REVISION: 1



EXISTING FRONT ELEVATION

SCALE: 1/4" = 1'-0"



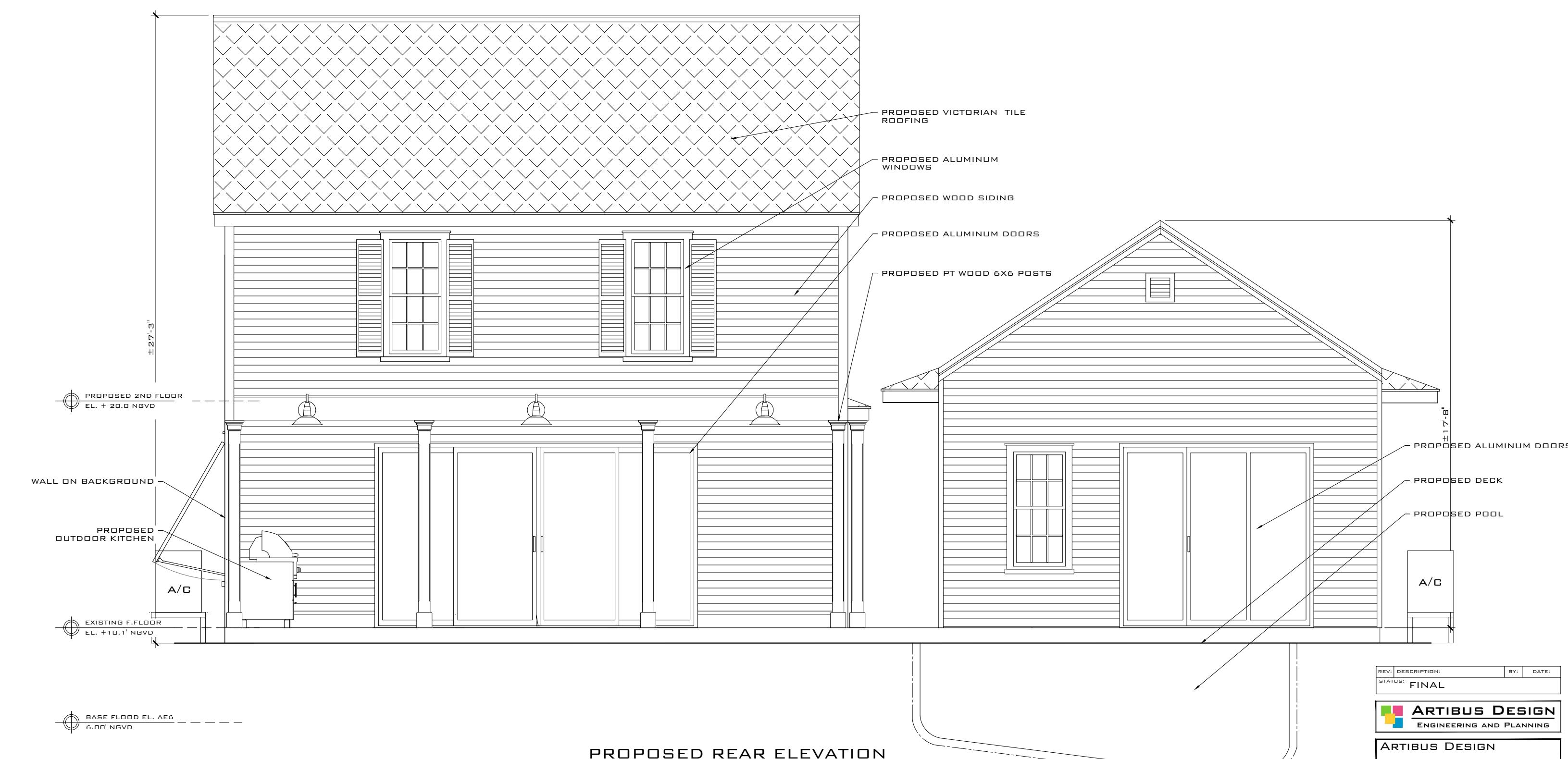
EXISTING REAR ELEVATION

SCALE: 1/4" = 1'-0"



PROPOSED FRONT ELEVATION

SCALE: 1/4" = 1'-0"



PROPOSED REAR ELEVATION

SCALE: 1/4" = 1'-0"

REV:	DESCRIPTION:	BY:	DATE:
	STATUS:	FINAL	
<b>ARTIBUS DESIGN</b> ENGINEERING AND PLANNING			
371 N. RODESEVEL BLVD KEY WEST, FL 33040 305-294-0000 www.ARTIBUSDESIGN.COM CA # 30835			
PROJECT: <b>317 WHITEHEAD ST</b>			
Bldg: <b>317 WHITEHEAD ST</b> KEY WEST, FL 33040			
Title: <b>PROPOSED ELEVATIONS</b>			
DATE:	AS SHOWN	DRAWN:	RECHECKED
REVISION:	2106-01	DA	SAM
THIS DRAWING IS NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL SEAL			
SIGNATURE: DATE: SERGE MASHTAKOV PROFESSIONAL ENGINEER STATE OF FLORIDA LICENSE NO. 71480			

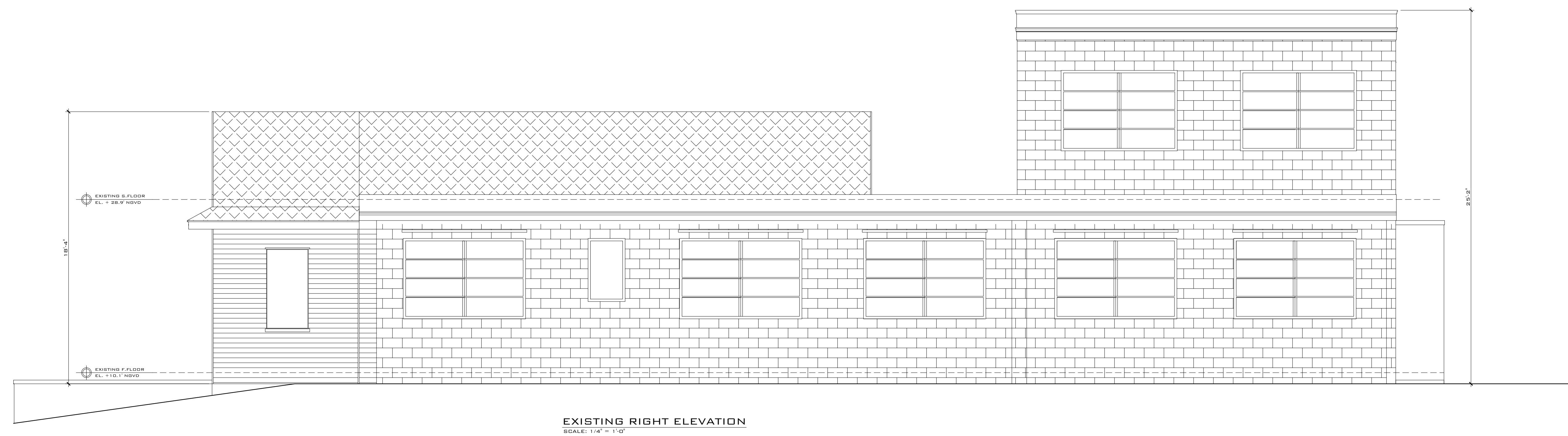


EXISTING LEFT ELEVATION  
SCALE: 1/4" = 1'-0"



PROPOSED LEFT ELEVATION  
SCALE: 1/4" = 1'-0"

THIS DRAWING IS NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL SEAL			
REVISION: <b>FINAL</b>			
ARTIBUS DESIGN ENGINEERING AND PLANNING			
317 N. RODESEVELL BLVD KEY WEST, FL 33040 (305) 294-1000 WWW.ARTIBUSDESIGN.COM CA # 30835			
CLIENT: <b>MICHAEL R MARCEAU</b>			
PROJECT: <b>317 WHITEHEAD ST</b>			
ADDR: <b>317 WHITEHEAD ST KEY WEST, FL 33040</b>			
TITLE: <b>PROPOSED ELEVATIONS</b>			
DATE: <b>09/29/21</b>			
DRAWN BY: <b>SERGE MASHTAKOV</b>			
PRACTICING ENGINEER IN FLORIDA STATE OF FLORIDA LICENSE NO. 71480			
SIGNATURE:			
DATE: <b>2106-01</b>			
DRAWN NO: <b>A-106</b>			
REVISION: <b>1</b>			



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ARTIBUS DESIGN ENGINEERING AND PLANNING			
ARTIBUS DESIGN 371 N. RODESEVELL BLVD KEY WEST, FL 33040 (305) 294-1000 www.ARTIBUSDESIGN.COM CA # 30835			
DRAWN BY: MICHAEL R MARCEAU			
PROJECT: 317 WHITEHEAD ST			
SHEET: 317 WHITEHEAD ST KEY WEST, FL 33040			
TITLE: PROPOSED ELEVATIONS			
DATE: 09/29/21	DRWNR: DA	REVISION: 1	STATUS: FINAL
PROJECT NO: 2106-01			
DRAWING NO: A-107			
SIGNATURE: SERGE MASHTAKOV PROFESSIONAL ENGINEER STATE OF FLORIDA LICENSE NO 774480			



REV:	DESCRIPTION:	BY:	DATE:
	STATUS:	FINAL	
<b>ARTIBUS DESIGN</b> ENGINEERING AND PLANNING			
371 N. RODESEVELL BLVD KEY WEST, FL 33040 (305) 294-1200 www.ARTIBUSDESIGN.COM CA # 30835			
CLIENT: MICHAEL R MARCEAU			
PROJECT: 317 WHITEHEAD ST			
SITE: 317 WHITEHEAD ST KEY WEST, FL 33040			
TITLE: PROPOSED ELEVATIONS			
REVISION:	DATE:	DRAWN:	CHECKED:
2106-01	09/29/21	DA	SAM
THIS DRAWING IS NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL SEAL			
Serge Mashtakov Professional Engineer State of Florida License No. 77480			

# NOTICING

# Public Meeting Notice

The Historic Architectural Review Commission will hold a public meeting at **5:00 p.m., October 27, 2021 at City Hall, 1300 White Street**, Key West, Florida. In order to view the live feed of the meeting, you can tune in to Comcast channel 77, AT&T Uverse channel 99, or type this link into your browser:

[http://keywestcity.granicus.com/MediaPlayer.php?publish\\_id=1&embed=1](http://keywestcity.granicus.com/MediaPlayer.php?publish_id=1&embed=1) If you wish to participate virtually, please contact HARC staff at 305-809-3975. The purpose of the hearing will be to consider a request for:

**RENOVATIONS TO HISTORIC ONE-STORY WOOD FRAME STRUCTURE.  
CONSTRUCTION OF NEW TWO-STORY WOOD FRAME STRUCTURE TO  
REPLACE EXISTING CMU STRUCTURE. SITE IMPROVEMENTS.  
DEMOLITION OF CMU STRUCTURE. DEMOLITION OF CONNECTION TO  
HISTORIC ONE-STORY WOOD FRAME STRUCTURE.**

**#317 WHITEHEAD STREET**

**Applicant – Artibus Design**

**Application #H2021-0050**

If you wish to see the application or have any questions, you may visit the Planning Department during regular office hours at 1300 White Street, call 305-809-3973 or visit our website at [www.cityofkeywest-fl.gov](http://www.cityofkeywest-fl.gov).

**THIS NOTICE CAN NOT BE REMOVED FROM THE SITE UNTIL HARC FINAL DETERMINATION**

ADA ASSISTANCE: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number at 800-955-8771 or 800-955-8770 (Voice) or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

# PROPERTY APPRAISER INFORMATION


**Monroe County, FL**
**Disclaimer**

The Monroe County Property Appraiser's office maintains data on property within the County solely for the purpose of fulfilling its responsibility to secure a just valuation for ad valorem tax purposes of all property within the County. The Monroe County Property Appraiser's office cannot guarantee its accuracy for any other purpose. Likewise, data provided regarding one tax year may not be applicable in prior or subsequent years. By requesting such data, you hereby understand and agree that the data is intended for ad valorem tax purposes only and should not be relied on for any other purpose.

By continuing into this site you assert that you have read and agree to the above statement.

**Summary**

Parcel ID	00004490-000000
Account#	1004677
Property ID	1004677
Millage Group	10KW
Location	317 WHITEHEAD St, KEY WEST
Address	
Legal Description	KW PT LT 3 SQR 25 G71-343/44 G72-528/29 A4-460/61 OR294-445/47 OR491-356/57 OR605-887 OR819-1809/12 OR819-1815/18 OR863-1434/35 OR877-1405 OR909-1035/36 OR2558-1823/24 OR3097-0350 OR3097-343 <i>(Note: Not to be used on legal documents.)</i>
Neighborhood	32020
Property Class	ONE STORY OFFICE (1700)
Subdivision	
Sec/Twp/Rng	06/68/25
Affordable Housing	No

**Owner**

MARCEAU MICHAEL R  
PO Box 584  
Kennebunkport ME 04046

**Valuation**

	2021	2020	2019	2018
+ Market Improvement Value	\$196,353	\$196,353	\$205,854	\$0
+ Market Misc Value	\$2,215	\$2,235	\$2,256	\$0
+ Market Land Value	\$1,441,409	\$1,441,409	\$1,264,910	\$1,061,504
= Just Market Value	<b>\$1,639,977</b>	<b>\$1,639,997</b>	<b>\$1,473,020</b>	<b>\$1,061,504</b>
= Total Assessed Value	<b>\$1,317,690</b>	<b>\$1,197,900</b>	<b>\$1,089,000</b>	<b>\$990,000</b>
- School Exempt Value	\$0	\$0	\$0	\$0
= School Taxable Value	<b>\$1,639,977</b>	<b>\$1,639,997</b>	<b>\$1,473,020</b>	<b>\$1,061,504</b>

**Land**

Land Use	Number of Units	Unit Type	Frontage	Depth
(1700)	6,537.00	Square Foot	67	100

**Commercial Buildings**

Style	OFFICE BLD-1 STORY / 17C
Gross Sq Ft	3,799
Finished Sq Ft	3,534
Perimeter	0
Stories	2
Interior Walls	
Exterior Walls	AB AVE WOOD SIDING
Quality	300()
Roof Type	
Roof Material	
Exterior Wall1	AB AVE WOOD SIDING
Exterior Wall2	
Foundation	
Interior Finish	
Ground Floor Area	
Floor Cover	
Full Bathrooms	0
Half Bathrooms	0
Heating Type	
Year Built	1963
Year Remodeled	
Effective Year Built	1991

Condition Code	Description	Sketch Area	Finished Area	Perimeter
OPX	EXC OPEN PORCH	133	0	0
FLA	FLOOR LIV AREA	3,534	3,534	0
OPU	OP PR UNFIN LL	102	0	0
OUU	OP PR UNFIN UL	30	0	0
TOTAL		3,799	3,534	0

**Yard Items**

Description	Year Built	Roll Year	Quantity	Units	Grade
RW2	1975	1976	1	157 SF	3
FENCES	1989	1990	1	500 SF	2
UTILITY BLDG	1994	1995	1	18 SF	4
FENCES	1994	1995	1	30 SF	4

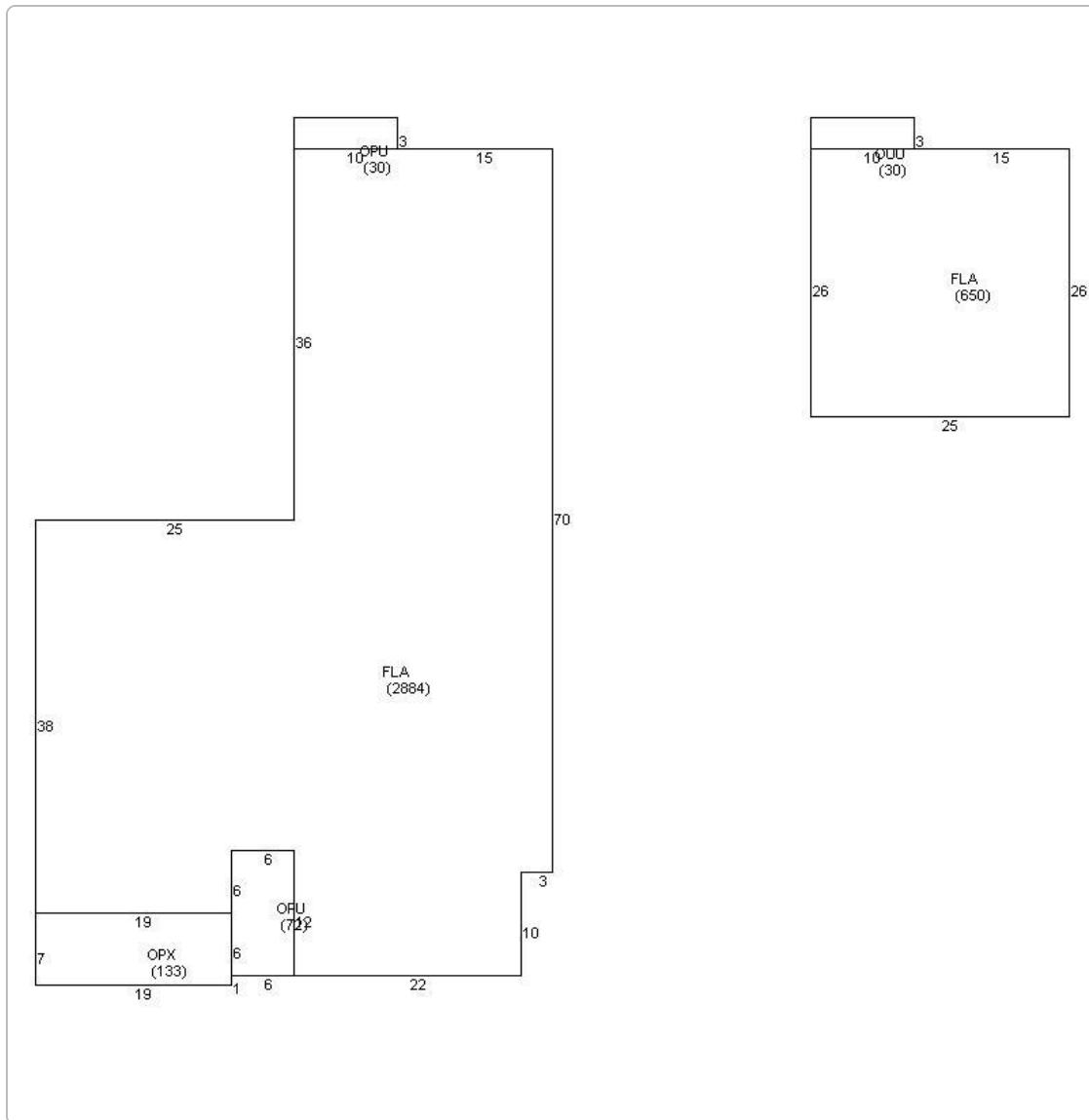
**Sales**

Sale Date	Sale Price	Instrument	Instrument Number	Deed Book	Deed Page	Sale Qualification	Vacant or Improved
5/5/2021	\$1,150,000	Warranty Deed	2319413	3097	0350	01 - Qualified	Improved
5/5/2021	\$100	Quit Claim Deed	2319411	3097	343	11 - Unqualified	Improved
3/7/2012	\$0	Quit Claim Deed		2558	1823	11 - Unqualified	Improved
4/1/1983	\$75,000	Warranty Deed		877	1405	U - Unqualified	Improved
2/1/1975	\$40,000	Conversion Code		605	887	Q - Qualified	Improved

**Permits**

Number	Date Issued	Date Completed	Amount	Permit Type	Notes
15-4105	10/19/2015	5/13/2017	\$8,950	Commercial	REPLACE GRAVEL ROOF.
10-00000095	1/14/2010		\$500	Commercial	INSTALL SIGN
06-3374	6/5/2006	9/28/2006	\$2,000	Commercial	INSTALL TORCH DOWN MODIFIED RUBBER 1 1/2 SQRS.
05-4598	12/14/2005	12/31/2005	\$500	Commercial	RUN POWER FOR ARM ACROSS DRIVEWAY
05-4772	10/31/2005	12/31/2005	\$500	Commercial	EMERGENCY ELECTRIC REPAIR FROM WILMA
05-3183	10/7/2005	12/31/2005	\$5,415	Commercial	RELOCATE LIFTMASTER ARM AT BARRIER ENTRANCE
B953330	10/1/1995	12/1/1995	\$1,000	Commercial	CBS STORAGE BLDG/WALL
B953475	10/1/1995	12/1/1995	\$1,700	Commercial	CANVAS COVERED CARPORT
B951363	4/1/1995	8/1/1995	\$400	Commercial	REPAIR CONCRETE
B950502	2/1/1995	8/1/1995	\$1,200	Commercial	SCAPE/REPAIN BUILDING

**View Tax Info**[View Taxes for this Parcel](#)**Sketches (click to enlarge)**



## Photos



**Map****TRIM Notice**[2021 TRIM Notice \(PDF\)](#)**2021 Notices Only****No data available for the following modules:** Buildings, Mobile Home Buildings, Exemptions.

The Monroe County Property Appraiser's office maintains data on property within the County solely for the purpose of fulfilling its responsibility to secure a just valuation for ad valorem tax purposes of all property within the County. The Monroe County Property Appraiser's office cannot guarantee its accuracy for any other purpose. Likewise, data provided regarding one tax year may not be applicable in prior or subsequent years. By requesting such data, you hereby understand and agree that the

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