



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Historic Architectural Review Commission

Wednesday, October 27, 2021

5:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: Individuals are responsible to share their presentation at the meeting on their laptop through Zoom. For City Commission meetings the City Clerk's Office will need a copy for the agenda at least 6 days before the meeting.

Call Meeting To Order - 5:01 P.M.

Roll Call

Absent 2 - Commissioner Chatman, and Commissioner Powell

Present 5 - Commissioner Burkee, Commissioner Cognevich, Commissioner Ingram, Commissioner Oropeza, and Chairman Green

Pledge of Allegiance to the Flag

Approval of Agenda - The agenda was unanimously approved as amended.

Approval of Minutes

1 September 28, 2021

A motion was made by Commissioner Ingram, seconded by Commissioner Oropeza, that the Minutes be Approved. The motion passed by unanimous vote.

HARC Planner's Report

HARC Inspector's Report

2 Report

Received and Filed

Assistant City Attorney's Report

Old Business

3

Second Reading

Demolition of carport. Demolition of existing floor and foundation system at porch and living space - **#1311 Grinnell Street - Seth Neal (H2021-0043)**

A motion was made by Commissioner Ingram, seconded by Commissioner Cognevich, that the Action Item be Approved. The motion carried by the following vote:

Absent: 2 - Commissioner Chatman, and Commissioner Powell

Yes: 5 - Commissioner Burkee, Commissioner Cognevich, Commissioner Ingram, Commissioner Oropeza, and Chairman Green

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Second Reading

Partial demolition of enclosed front porch. Removal of first floor windows and some wall areas to accommodate window reconfigurations - **#1108 Grinnell Street - William Shepler (H2021-0045)**

A motion was made by Commissioner Cognevich, seconded by Commissioner Oropeza, that the Action Item be Approved conditioned on following staff recommendations. The motion carried by the following vote:

Absent: 2 - Commissioner Chatman, and Commissioner Powell

Yes: 5 - Commissioner Burkee, Commissioner Cognevich, Commissioner Ingram, Commissioner Oropeza, and Chairman Green

5

Second Reading

Removal of side porch railings and partial walls. Removal of portion of rear to accommodate new second floor porch. Removal of windows - **#925 Whitehead Street - William Shepler (H2021-0046)**

A motion was made by Commissioner Ingram, seconded by Commissioner Oropeza, that the Action Item be Approved. The motion carried by the following vote:

Absent: 2 - Commissioner Chatman, and Commissioner Powell

Yes: 5 - Commissioner Burkee, Commissioner Cognevich, Commissioner Ingram, Commissioner Oropeza, and Chairman Green

New Business

- 6 **New 6-foot-tall entry gate - #713-727 Windsor Lane - Rob Delaune (H2021-0049)**
- A motion was made by Commissioner Ingram, seconded by Commissioner Cognevich, that the Action Item be Approved based on the fact that the gate is set back from the property line and is an appropriate replacement for the one that existed in the 1990s. Additionally, it is not intended as any precedent but is unique to this property. The motion carried by the following vote:
- Absent:** 2 - Commissioner Chatman, and Commissioner Powell
- Yes:** 5 - Commissioner Burkee, Commissioner Cognevich, Commissioner Ingram, Commissioner Oropeza, and Chairman Green
- 7 **Renovations to historic one-story wood frame structure. Construction of new two-story wood frame structure to replace existing CMU structure. Site improvements - #317 Whitehead Street - Artibus Design (H2021-0050)**
- A motion was made by Commissioner Cognevich, seconded by Commissioner Oropeza, that the Action Item be Approved with the 4-foot fence recommended by staff. The motion carried by the following vote:
- Absent:** 2 - Commissioner Chatman, and Commissioner Powell
- Yes:** 5 - Commissioner Burkee, Commissioner Cognevich, Commissioner Ingram, Commissioner Oropeza, and Chairman Green
- 8 **Demolition of CMU structure. Demolition of connection to historic one-story wood frame structure - #317 Whitehead Street - Artibus Design (H2021-0050)**
- A motion was made by Commissioner Cognevich, seconded by Commissioner Ingram, that the Action Item be Approved. The motion carried by the following vote:
- Absent:** 2 - Commissioner Chatman, and Commissioner Powell
- Yes:** 5 - Commissioner Burkee, Commissioner Cognevich, Commissioner Ingram, Commissioner Oropeza, and Chairman Green
- 9 **Replacement of 4 historic windows with new 2-over-2 wood impact units - #1012 Southard Street - ECI Construction (BLD2021-2327)**
- Postponed to December 21, 2021

Discussion Items

10

HARC Windows and Window Protection Workshop

Received and Filed. It was determined that Commissioners and other interested parties submit their comments on the proposed draft to staff by November 10, 2021.

Comments from Commissioners

Adjournment - 6:20 P.M.