



# City of Key West, FL

Old City Hall  
510 Greene Street  
Key West FL 33040

## Action Minutes - Final Key West Bight Management District Board

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Wednesday, September 9, 2015

5:00 PM

Old City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3731 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

### Call Meeting To Order

5:01 P.M.

### Roll Call

**Absent** 1 - Mr. Ashby

**Present** 6 - Mr. Bowman, Mr. Henson, Mr. Hughes, Ms. Ovide, Chairman Knowles, and Gardner Jr.

### Pledge of Allegiance to the Flag

### Approval of Agenda

### Approval of Minutes

1 August 5, 2015 (Regular)

**Attachments:** [Minutes](#)

A motion was made by Mr. Bowman, seconded by Mr. Henson, that the Minutes be Approved. The motion passed by a unanimous vote.

### Action Items

- 2 Approving a Lease Renewal for Vacation Key West, Inc., Ferry Terminal, 100 Grinnell Street, Suite 207.

**Attachments:** Executive Summary  
Lease Agreement  
Tenant Request  
Corporate Filings

**Passed**

**Absent:** 1 - Mr. Ashby

**Yes:** 6 - Mr. Bowman, Mr. Henson, Mr. Hughes, Ms. Ovide, Chairman Knowles, and Mr. Gardner Jr.

- 3 Approving use of Key West Historic Seaport Property for the 2015 Key West Halloween Half Marathon & 5K for the weekend of October 17-18, 2015 pending approval of City of Key West Special Event Permit.

**Attachments:** [Key West Bight - 2015 Halloween Half Marathon.pdf](#)

**A motion was made by Mr. Gardner, Jr., seconded by Ms. Ovide, that the Item be Passed. The motion carried by the following vote:**

**Absent:** 1 - Mr. Ashby

**Yes:** 6 - Mr. Bowman, Mr. Henson, Mr. Hughes, Ms. Ovide, Chairman Knowles, and Mr. Gardner Jr.

- 4 Approve the Three Year Contract, for Holiday Lighting - Key West Historic Seaport, with Holiday Lightscares for a base proposal of \$29,850 per year.

**Attachments:** Executive Summary  
RFP # 11-015 Holiday Lights KWHS  
Addendum #1  
Contract  
Bid Tab  
Holiday Lightscares Proposal  
Plant Professional Proposal  
Ranking Forms  
Ranking Summary

**Passed**

**No:** 1 - Mr. Hughes

**Absent:** 1 - Mr. Ashby

**Yes:** 5 - Mr. Bowman, Mr. Henson, Ms. Ovide, Chairman Knowles, and Mr. Gardner Jr.

## Reports

**5**                      Manager's Report

**Attachments:**     [August 2015 Monthly Report](#)  
                              [Sales Comp August 2015](#)  
                              [Port and Marine Project Status](#)  
                              [Schooner Western Union Progress Report](#)

**Received and Filed**

**6**                      Accounts Receivable Report

**Not Received**

**7**                      Key West Bight Preservation Association Report

**Attachments:**     [Tenants Association Report](#)

**Received and Filed**

**8**                      Old Business

**Received and Filed**

## Public Comment

## Board Comments

## Adjournment

**6:07 P.M.**