



City of Key West, FL

Old City Hall
510 Greene Street
Key West FL 33040

Action Minutes - Final Key West Bight Management District Board

Wednesday, November 18, 2015

5:00 PM

Old City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3731 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

Call Meeting To Order

5:00 P.M.

Roll Call

Present 7 - Mr. Ashby, Mr. Bowman, Mr. Gardner Jr., Mr. Henson, Mr. Hughes, Ms. Ovide, and Chairman Knowles

Pledge of Allegiance to the Flag

Approval of Agenda

Approval of Minutes

1 October 14, 2015 (Regular)

Attachments: [Minutes](#)

A motion was made by Ms. Ovide, seconded by Mr. Henson, that the Minutes be Approved. The motion passed by a unanimous vote.

Action Items

2 Approving 2016 Meeting Dates for the Key West Bight Management District Board.

Attachments: [2016 Meeting Dates](#)

A motion was made by Ms. Ovide, seconded by Mr. Henson, that the meeting dates for 2016 be Passed. The motion passed by a unanimous vote.

- 3 *Ratify emergency procurement of structural repairs at Half Shell Raw Bar to Gary the Carpenter in the amount not to exceed \$32,129.99, Check Electric in the amount not to exceed \$35,000.00 and D&V Commercial A/C in the amount not to exceed \$16,895.00 and to make the necessary budget transfers.

Attachments: [Resolution](#)
 [Executive Summary](#)
 [Emergency Declaration](#)
 [Estimates](#)

A motion was made by Ms. Ovide, seconded by Mr. Gardner, Jr., that the Item be Passed. The motion carried by the following vote:

Yes: 7 - Ashby, Mr. Bowman, Mr. Gardner Jr., Mr. Henson, Mr. Hughes, Ms. Ovide, and Chairman Knowles

- 4 Recommending to the CRA the highest ranked respondent, McBride Marketing Group, for Marketing Services Key West Historic Seaport.

Attachments: [Resolution](#)
 [Executive Summary](#)
 [Review Summary](#)
 [Review Overall](#)
 [Scoring Sheets](#)
 [RFP #10-015 Marketing of the Key West Historic Seaport](#)
 [Draft Agreement](#)
 [Adept](#)
 [*Large File* Aqua](#)
 [Integrated](#)
 [McBride](#)
 [Monkey Pickles](#)
 [WGI](#)
 [BG](#)
 [Birdwell](#)

A motion was made by Mr. Hughes, seconded by Mr. Gardner, Jr., that the Board recommend Adept Strategy and Public Relations for Marketing Services. The motion carried by the following vote:

No: 1 - Mr. Bowman

Yes: 6 - Ashby, Mr. Gardner Jr., Mr. Henson, Mr. Hughes, Ms. Ovide, and Chairman Knowles

Reports

5 Manager's Report

Attachments: [October 2015 Monthly Report](#)
 [October 2015 Sales Comparison](#)
 [Port and Marine Project Status 11-6-15](#)
 [October Schooner Western Union Preservation Society Update](#)

Received and Filed

6 Accounts Receivable Report

Attachments: [KWB Upland Rent Roll](#)
 [KWB Marina Tenant Charges 11-15](#)

Received and Filed

7 Key West Bight Preservation Association Report

Received and Filed

8 Old Business

Received and Filed

Public Comment

Board Comments

Adjournment

6:18 P.M.