



# City of Key West, FL

Old City Hall  
510 Greene Street  
Key West FL 33040

## Action Minutes - Final

### City Commission

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Tuesday, November 1, 2016

6:00 PM

Old City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3731 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**CALL MEETING TO ORDER - 6:00 P.M.**

#### ROLL CALL

**Absent** 1 - Commissioner Lopez

**Present** 6 - Commissioner Kaufman, Commissioner Payne, Commissioner Romero, Commissioner Wardlow, Commissioner Weekley and Mayor Cates

**INVOCATION - Chaplain Jason Dart, Coast Guard Sector Key West**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

#### APPROVAL OF AGENDA

*The Agenda was approved with the addition of a Proclamation for 16 Days of Activism without objection.*

#### PROCLAMATIONS

**1**

##### Veterans Day

**Sponsors:** Mayor Cates, Commissioner Kaufman, Commissioner Lopez, Commissioner Payne, Commissioner Romero, Commissioner Wardlow and Commissioner Weekley

**Attachments:** [Proclamation](#)

**Received and Filed**

**2** Veterans of Foreign Wars "Buddy Poppy Days"

**Sponsors:** Mayor Cates

**Attachments:** [Proclamation](#)

Received and Filed

**3** National Hunger and Homelessness Awareness Week

**Sponsors:** Mayor Cates, Commissioner Weekley and Commissioner Kaufman

**Attachments:** [Proclamation](#)

Received and Filed

**4** 16 Days of Activism

**Sponsors:** Mayor Cates

**Attachments:** [Proclamation](#)

Received and Filed

**PRESENTATIONS****5** Key West Youth Ambassador Graduation

**Sponsors:** Commissioner Kaufman

Postponed

**6** Corridor Lane Purposing Study for South Roosevelt Boulevard

**Sponsors:** City Manager Scholl

**Attachments:** [Presentation](#)

Received and Filed

**PROCLAMATIONS CONTINUED****7** Adoption Awareness Month

**Sponsors:** Mayor Cates

**Attachments:** [Proclamation](#)

Received and Filed

## City Attorney's Report

## City Manager's Report

## CONSENT AGENDA\*

**\*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member or citizen, in which event the item will be removed from the order and considered in its normal sequence on the agenda. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.**

## MINUTES

**8** \*October 18, 2016 (Regular)

**Attachments:** [Minutes](#)

**Approved**

## RESOLUTIONS

**9** \*Re-appointing Denise Bravo to the Tree Commission.

**Sponsors:** Mayor Cates

**Attachments:**      [Resolution](#)  
                                 [Resume](#)

## Passed

Enactment No: Res 16-312

**10** \*Authorizing Free Bus Transportation on December 23rd and December 24th, 2016; And authorizing Free Metered Parking in Old Town Key West from December 23rd through and including December 25th, 2016.

**Sponsors:** City Manager Scholl

**Attachments:**      [Resolution](#)  
                               [Executive Summary](#)  
                               [December 2015 route summary report](#)

**Passed**

Enactment No: Res 16-313

- 11                   \*Renewing the Contract for Medical Director of EMS for the second one year option period with Drs. Herrera and Guerdan in conformance with the terms and conditions of the Contract authorized in Resolution 14-346.

**Sponsors:**       City Manager Scholl

**Attachments:**    [Resolution](#)  
                          [Executive Summary](#)  
                          [Resolution 15-314](#)  
                          [\\*Large File\\* Resolution 14-346](#)

**Passed**

Enactment No: Res 16-314

- 12                   \*Renewing the attached "Agreement" for EMS Billing between the City of Key West and Ambulance Medical Billing (AMB), a subdivision of Credit Bureau Systems, Inc. (CBS) for a period of one year.

**Sponsors:**       City Manager Scholl

**Attachments:**    [Resolution](#)  
                          [Executive Summary](#)  
                          [Resolution 15-315](#)  
                          [\\*Large File\\* Resolution 14-347](#)

**Passed**

Enactment No: Res 16-315

- 13                   \*Approving the attached supplement Joint Participation Agreement #1 (SJPA) for FY 16-17 between the Florida Department of Transportation (FDOT) Commuter Assistance Grant Program and the City of Key West for State Commuter Operating Assistance Funding (Contract G0580) for the Lower Keys Shuttle in an amount of up to \$353,000.00 (total project cost \$706,000.00).

**Sponsors:**       City Manager Scholl

**Attachments:**    [Resolution](#)  
                          [Executive Summary](#)  
                          [Resolution 16-171](#)  
                          [Joint Participation Agreement](#)

**Passed**

Enactment No: Res 16-316

- 14                    \*Awarding the Bid of Flowers Chemical Laboratories in response to ITB #027-16 for water testing at the City Marina at Garrison Bight in the total amount of \$10,175.00; Authorizing the City Manager to execute a contract in substantial conformance with Bid documents.

**Sponsors:**            City Manager Scholl

**Attachments:**        [Resolution](#)  
                              [Executive Summary](#)  
                              [City Clerk's Bid Tabulation](#)  
                              [Flowers Chemical Laboratories, Inc. proposal](#)  
                              [City Bid Documents for ITB #027-16](#)  
                              [Addendum #1](#)  
                              [Addendum #2](#)

**Passed**

Enactment No: Res 16-317

- 15                    \*Approving the attached Joint Participation Agreement (JPA) for FY 2017 between the Florida Department of Transportation (FDOT) and the City of Key West for Annual Block Grant Program Funding assistance for operating a fixed route Bus System in an amount not to exceed 50% of the total project cost at \$430,276.00, or reimbursement of up to \$215,138.00, in operating assistance (Contract Number G0G47); Providing any necessary budget amendments.

**Sponsors:**            City Manager Scholl

**Attachments:**        [Resolution](#)  
                              [Executive Summary](#)  
                              [Resolution #16-171](#)  
                              [Joint Participation Agreement G0G47](#)

**Passed**

Enactment No: Res 16-318

### **Approval of the Consent Agenda**

**A motion was made by Commissioner Weekley, seconded by Commissioner Wardlow to Approve the Consent Agenda. The motion carried unanimously.**

16

Recommending that the use of Monroe County Land Authority funds in the City Of Key West should be prioritized to fund the acquisition and construction of low and very low income housing.

**Sponsors:** Commissioner Kaufman

**Attachments:** [Resolution](#)

**A motion was made by Commissioner Romero, seconded by Commissioner Kaufman, that the Resolution be Passed. The motion carried by the following vote:**

**No:** 1 - Commissioner Romero

**Absent:** 1 - Commissioner Lopez

**Yes:** 5 - Commissioner Kaufman, Commissioner Payne, Commissioner Wardlow, Commissioner Weekley and Mayor Cates

Enactment No: Res 16-319

17

#### **QUASI-JUDICIAL HEARING: EASEMENT**

Approving an Easement of 287 ± square feet along the Greene and Whitehead Streets Right-of-Ways, to address an area to renovate an existing overhang and two second story balconies on the property located at 111/115 Whitehead Street (RE #00000660-000000, AK # 1000671), Key West, Florida; Providing fees and conditions.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)  
[Easement Agreement](#)  
[Executive Summary](#)  
[Application](#)  
[Insurance Certificate](#)  
[Survey](#)

**A motion was made by Commissioner Weekley, seconded by Commissioner Payne, that the Resolution be Passed. The motion passed by a unanimous vote.**

Enactment No: Res 16-320

18

**QUASI-JUDICIAL HEARING: EASEMENT**

Approving an Easement of 448 ± square feet, more or less, to address the encroachment of an existing second story balcony which encroaches onto the Duval Street Right-of-Way located at 224 Duval Street (RE #00001380-000000, AK #1001406), Key West, Florida; Providing fees and conditions.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)  
[Executive Summary](#)  
[Easement Agreement](#)  
[Liability Insurance](#)  
[Easement Application](#)  
[Specific Purpose Survey](#)

**A motion was made by Commissioner Weekley, seconded by Commissioner Payne, that the Resolution be Passed. The motion passed by a unanimous vote.**

Enactment No: Res 16-321

19

**QUASI-JUDICIAL HEARING: MAJOR DEVELOPMENT PLAN:**

Granting Major Development Plan pursuant to Section 108-91 B.2.(a) of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida for the construction of 37 deed restricted apartments on the property located at 2700-2706 Flagler Avenue (RE #00065090-000000, AK #1065617) within the Public and Semipublic Services (PS) Zoning District.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)  
[Executive Summary](#)  
[Package](#)  
[Planning Board Resolution](#)

**A motion was made by Commissioner Weekley, seconded by Commissioner Wardlow, that the Resolution be Passed. The motion carried by the following vote:**

**No:** 2 - Commissioner Kaufman and Commissioner Romero

**Absent:** 1 - Commissioner Lopez

**Yes:** 4 - Commissioner Payne, Commissioner Wardlow, Commissioner Weekley and Mayor Cates

Enactment No: Res 16-322

**ORDINANCES - SECOND READING (Public Hearing)****20**

An Ordinance of the City Of Key West, Florida, amending Chapter 114 of the Land Development Regulations entitled "Signs" by amending Section 114-1 "Definitions" and amending Division 3 of Chapter 114 "Historic District"; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Sponsors:** City Manager Scholl

**Attachments:** [Ordinance](#)  
[Executive Summary](#)  
[Signage Corridors Overlay Plan to Accompany Ordinance](#)  
[\\*Large File\\* Planning Board Resolution 2016-17](#)  
[Planning Board Staff Report and Analysis](#)

**A motion was made by Commissioner Weekley, seconded by Commissioner Kaufman, that the Ordinance be Adopted. The motion carried by the following vote:**

**Absent:** 1 - Commissioner Lopez

**Yes:** 6 - Commissioner Kaufman, Commissioner Payne, Commissioner Romero, Commissioner Wardlow, Commissioner Weekley and Mayor Cates

Enactment No: Ord 16-22

**21**

An Ordinance of the City of Key West, Florida, amending the Historic Architectural Review Commission's Guidelines for banners, flags, signage and lighting as referenced in Section 90-142 of the Land Development Regulations; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Sponsors:** City Manager Scholl

**Attachments:** [Ordinance](#)  
[Supplement to Ordinance](#)  
[Executive Summary](#)  
[\\*Large File\\* Planning Board Resolution 2016-18](#)  
[Planning Board Staff Report and Analysis](#)  
[Current Guidelines for Signage](#)

**A motion was made by Commissioner Weekley, seconded by Commissioner Payne, that the Ordinance be Adopted. The motion passed by a unanimous vote.**

Enactment No: Ord 16-23



**22**

An Ordinance of the City of Key West, Florida, amending Chapter 102 entitled "Historic Preservation" by amending Section 102-217 "Required Public Meetings", relaxing the requirements to obtain staff approval to demolish certain non-historic, non-contributing buildings or structures in the Historic District; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Sponsors:** City Manager Scholl

**Attachments:** [Ordinance](#)  
[Executive Summary](#)  
[Planning Board Resolution 2016-46](#)

**A motion was made by Commissioner Weekley, seconded by Commissioner Kaufman, that the Ordinance be Adopted. The motion passed by a unanimous vote.**

Enactment No: Ord 16-24

**CITIZEN COMMENTS**

**COMMISSION COMMENTS**

**ADJOURNMENT - 8:16 P.M.**