



City of Key West, FL

Old City Hall
510 Greene Street
Key West FL 33040

Action Minutes - Final

Key West Bight Management District Board

Wednesday, November 9, 2016

5:00 PM

Old City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3731 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

Call Meeting To Order - 5:00 P.M.

Roll Call

Absent 2 - Mr. Gardner Jr., and Mr. Hughes

Present 5 - Mr. Ashby, Mr. Bowman, Mr. Henson, Ms. Ovide, and Chairman Knowles

Pledge of Allegiance to the Flag

Approval of Agenda - The Agenda was approved unanimously.

Approval of Minutes

1 October 12, 2016 (Regular)

Attachments: [Minutes](#)

A motion was made by Mr. Henson, seconded by Mr. Bowman, that the Minutes be Approved. The motion passed by a unanimous vote.

Action Items

2 Approving purchase of 10 park benches and 20 dual trash receptacles from Swartz Associates, Inc. in the amount of \$61,700.00 per Key West City Ordinance Section 2-797(3).

Sponsors: City Manager Scholl

Attachments: [Executive Summary](#)
 [Swartz Proposal](#)
 [ITB 16-0025-MR Bid Tabulation](#)
 [Manatee Co SB Bid 16-0025-MR](#)
 [Addendum #1](#)

A motion was made by Mr. Ashby, seconded by Ms. Ovide, that the Item be Passed as presented. The motion carried by the following vote:

Absent: 2 - Mr. Gardner Jr., and Mr. Hughes

Yes: 5 - Mr. Ashby, Mr. Bowman, Mr. Henson, Ms. Ovide, and Chairman Knowles

- 3** Approving Task Order #5, for the installation of impact resistant 8 panel bi-folding doors at the Half Shell Raw Bar, to Allied General Contractors, Inc. in the amount not to exceed \$42,000.00.

Sponsors: City Manager Scholl

Attachments: [Executive Summary](#)
 [Task Order #5](#)
 [Res #16-175 Contracts Award](#)
 [Allied Contract](#)
 [Res #15-117 Half Shell Lease](#)

A motion was made by Mr. Bowman, seconded by Mr. Ashby, that the Item be Passed as presented. The motion carried by the following vote:

Absent: 2 - Mr. Gardner Jr., and Mr. Hughes

Yes: 5 - Mr. Ashby, Mr. Bowman, Mr. Henson, Ms. Ovide, and Chairman Knowles

- 4** Amending Resolutions #15-371 & #16-326 - Marketing Services Contract with Adept Strategy & Public Relations approving expenditures up to, but not guaranteed, the amount of each years approved budget.

Sponsors: City Manager Scholl

Attachments: [Executive Summary](#)
 [Res 15-371 Contract](#)
 [Contract](#)
 [CRA Resolution 16-326 Amending Resolution 15-371 - Adept Strategy and Public Relations](#)

A motion was made by Mr. Bowman, seconded by Ms. Ovide, that the Item be Passed and requiring the company to provide monthly reports for the Board included in the Manager's Report. The motion carried by the following vote:

Absent: 2 - Mr. Gardner Jr., and Mr. Hughes

Yes: 5 - Mr. Ashby, Mr. Bowman, Mr. Henson, Ms. Ovide, and Chairman Knowles

Reports

5 Manager's Report

Attachments: [October 2016 Monthly Report](#)
 [Port and Marine Project Status](#)
 [Ferry Terminal Passenger Count](#)
 [October 2016 Sales Comparison Report](#)
 [KWB Rent Gross Sales Comparison Report](#)
 [Schooner Western Union Preservation Society Update](#)

Received and Filed

6 Accounts Receivables

Attachments: [KWB Rent Roll November](#)
 [KWB Marina Tenant Charges November](#)

Received and Filed

7 Key West Bight Preservation Association Report

Not Received

Old Business:

Mr. Henson requested the Manager to include the number of gallons of fuel in the fuel report.

Public Comment

Board Comment:

Mr. Bowman wanted to have information regarding underground parking on the Caroline Street parking lot.

Adjournment - 5:32 P.M.