



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Key West Bight Management District Board

Wednesday, February 15, 2017

5:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

Call Meeting To Order - 5:00 P.M.

Roll Call

Absent 2 - Mr. Gardner Jr., and Mr. Hughes

Present 5 - Mr. Ashby, Mr. Bowman, Ms. Ovide, Mr. Henson, and Chairman Knowles

Pledge of Allegiance to the Flag

Approval of Agenda - Mr. Bradshaw stated that item 4 would need to be postponed to the next meeting on March 15, 2017 in order for the full board to be present. The Agenda was approved unimously as changed.

Approval of Minutes

1 January 11, 2017 (Regular)

Attachments: [Minutes](#)

A motion was made by Vice Chair Henson, seconded by Ms. Ovide, that the Minutes be Approved. The motion passed by a unanimous vote.

Presentations

2 Adept Marketing Quarterly Update

Attachments: [Key West Historic Seaport-Social Media Quarterly Report](#)
[Key West Historic Seaport - Social Media Report](#)

Received and Filed

Reports

- 3 Key West Bight Preservation Association Report
Not Received

Action Items

- 4 Approving use of Caroline Street Tax Increment Financing (TIF) dollars to construct Affordable Work Force Housing Units Above Commercial Space at 907 Caroline Street.

Attachments: [Executive Summary](#)
[907 Caroline St 15-Year Proforma](#)
[907 Caroline St - Floor Plans](#)

A motion was made by Ms. Ovide, seconded by Vice Chair Henson, that the Item be Postponed to March 15, 2017. The motion passed unanimously.

- 5 Approving a request for Lease Renewal for Renata Lavenir dba Conch Electric Cars at the Key West Bight Ferry Terminal.

Attachments: [Executive Summary](#)
[Tenant Renewal Request](#)
[Draft Lease](#)
[Rent History](#)
[Corporate filings](#)

A motion was made by Vice Chair Henson, seconded by Ms. Ovide, that the Item be Passed. The motion carried by the following vote:

Absent: 2 - Mr. Gardner Jr., and Mr. Hughes

Yes: 5 - Mr. Ashby, Mr. Bowman, Ms. Ovide, Vice Chair Henson, and Chairman Knowles

Reports

6 Manager's Report

Attachments: [January 2017 Monthly Report](#)
[Port and Marine Project Status](#)
[Ferry Terminal Passenger Count](#)
[January Year-to-Year Sales Comparison Report](#)
[Key West Bight Rent Gross Sales Comparison Report](#)
[Schooner Wester Union Preservation Society Update](#)
[Adept PR-Bight Board Update](#)

Received and Filed

7 Accounts Receivables

Attachments: [Tenant Balances February 2017](#)
[Key West Bight Marina Tenant Charges February 2017](#)
[Key West Bight Rent Roll February 2017](#)

Received and Filed

Old Business

Public Comment

Board Comments

Adjournment - 5:40 P.M.