



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Key West Bight Management District Board

Wednesday, July 12, 2017

5:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

ALL VISUAL PRESENTATIONS FOR AGENDA ITEMS MUST BE RECEIVED (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.

Call Meeting To Order - 5:04 P.M.

Roll Call

Absent 1 - Mr. Hughes

Present 6 - Mr. Ashby, Mr. Bowman, Langley, Ms. Ovide, Mr. Henson, and Chairman Knowles

Pledge of Allegiance to the Flag

Approval of Agenda - The Agenda was approved without change unanimously.

Approval of Minutes

1 June 14, 2017 (Regular)

Attachments: [Minutes](#)

A motion was made by Ms. Ovide, seconded by Vice Chair Henson, that the Minutes be Approved. The motion passed by a unanimous vote.

Key West Bight Tenant's Association Report

Captain George reported that the Association is in agreement that the Key West Bight Management District Board continue after the bond has been paid off. He also reported on the excessive noise at the Bight from the Waterfront Brewery. There will be a Code Compliance Hearing on July 26, 2017 at 1:30 p.m. regarding this case.

Action Items

- 2 Approving the Change of the Meeting Date in September
- Attachments:** [September Dates](#)
- A motion was made by Ms. Ovide, seconded by Mr. Langley, to change the meeting date and time for the September Board meeting to September 14, 2017 at 4:00 P.M. The motion passed by a unanimous vote.
- 3 Approving Sea Tech of the Florida Keys, Inc. (Sea Tech) for ITB#17-020 Construction Services Contract - Key West Historic Seaport and authorizing the City Manager to execute a one-year ~~three (3)-year~~ contract, subject to City Attorney review.
- Sponsors:** City Manager Scholl
- Attachments:** Executive Summary
 Bid Tab ITB #17-020
 Seatech Proposal
 Allied Proposal
 Sea Tech Agreement
 ITB #17-020
 Res #16-175 Contracts Award
- A motion was made by Mr. Ashby, seconded by Vice Chair Henson, recommending that a one-year contract be awarded to SeaTech. The motion carried by the following vote:
- Absent:** 1 - Mr. Hughes
- Yes:** 6 - Mr. Ashby, Mr. Bowman, Mr. Langley, Ms. Ovide, Vice Chair Henson, and Chairman Knowles
- 4 Approving a one (1) year contract extension for Allied General Contractors, Inc. to their Construction Services Contract - Key West Historic Seaport.
- Sponsors:** City Manager Scholl
- Attachments:** Executive Summary
 Allied Contract
 Pricing Hold
 Resolution 16-175
- Passed**
- Absent:** 1 - Mr. Hughes

Yes: 6 - Mr. Ashby, Mr. Bowman, Mr. Langley, Ms. Ovide, Vice Chair Henson, and Chairman Knowles

5 Approving the 2017-2018 Proposed Key West Historic Seaport Budget

Sponsors: City Manager Scholl

Attachments: [405 Budget FY 17-18 Presentation](#)
[405 CM Review Proposed Budget](#)
[Summary FY 17-18 405 Budget](#)

A motion was made by Mr. Ashby, seconded by Ms. Ovide, that the proposed FY 17-18 Budget be Passed adding an additional \$10,000.00 to the Bight Before Christmas line item. The motion carried by the following vote:

Absent: 1 - Mr. Hughes

Yes: 6 - Mr. Ashby, Mr. Bowman, Mr. Langley, Ms. Ovide, Vice Chair Henson, and Chairman Knowles

Reports

6 Manager's Report

Attachments: [June 2017 Monthly Report](#)
[Port and Marine Project Status 7-1-17](#)
[Ferry Terminal Passenger Count](#)
[June 2016-2017 Sales Comparison Report](#)
[KWB Rent Gross Sales Comparison Report](#)
[KWB Diesel Sales \(Gallons\) June 2016 vs June 2017](#)
[KWB Gas Sales \(Gallons\) June 2016 vs June 2017](#)
[2017-06 Schooner Western Union Preservation Society UPDATE](#)
[July Adept PR Update](#)

Received and Filed

7 Account Receivables

Attachments: [KWB Marina Tenant Charges July 2017](#)
[KWB Tenant Balances - July 2017](#)
[KWB Rent Roll July 2017](#)

Received and Filed

Discussion Items

8 Request for Relief from Construction Allen King of Afternoon Delight 3

Attachments: [Request For Relief](#)

Mr. King was advised to provide documentation to staff for review regarding his request for rent relief due to construction.

Received and Filed

Old Business

Public Comment

Board Comments

Ms. Ovide requested that Mr. William Barry from the Schooner Western Union Preservation Society be in attendance at the next meeting on August 9, 2017.

Adjournment - 6:56 P.M.