



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Development Review Committee

Thursday, June 27, 2019

10:00 AM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

ALL VISUAL PRESENTATIONS (POWER POINT ONLY) FOR AGENDA ITEMS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.

Call Meeting To Order

10:01 AM

Roll Call

Mr. Jeffrey Burgess was in attendance.

Absent 13 - Crowe, Delostrinos, DeMaria, Mr. Fraser, Ms. Green, Hernandez, Ms. Higgins, Mr. Jones, McAlearney, Stoughton, Mr. Torrence, Mr. Wampler, and Mr. Wilkins

Present 5 - Anson, Ignoffo, Ms. Paul-Leto, Ms. Torregrosa, and Wright

Pledge of Allegiance to the Flag

Approval of Agenda

A motion was made by Ms. Elizabeth Ignoffo, seconded by Mr. Tim Anson that the Agenda be approved. The motion passed by unanimous vote.

Approval of Minutes

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May 23, 2019

Attachments: [Minutes](#)

A motion was made by Ms. Elizabeth Ignoffo, seconded by Mr. Tim Anson that the Minutes be approved. The motion passed unanimously.

Discussion Items

- 2 **Transient Unit & License Transfer - One (1) Unit & License assigned to 1213 Georgia Street Unit 1 (RE# 00035240-000000) to 5 Key Cove Drive #5 (RE# 00002410-000501)** - A request to transfer one transient unit & license from property located within the Historic Medium Density Residential (HMDR) zoning district to property located within the Commercial General (CG) zoning district pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Receiver Site - Property Card \(#5\)](#)
 [Application - 5 Key Cove Dr #5](#)

Received and Filed

- 3 **Transient Unit & License Transfer - One (1) Unit & License in unassigned status (previously 421 Simonton Street; RE# 00006360-000000) to 10 Key Cove Drive #10 (RE# 00002410-000510)** - A request to transfer one transient unit & license in unassigned status to property located within the Commercial General (CG) zoning district pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Application \(#10\)](#)
 [Survey & Site Plans](#)
 [Property Record Card Receiver Site](#)
 [Property Record Card Sender Site](#)

Received and Filed

- 4 **Transient Unit & License Transfer - One (1) Unit & License in unassigned status (previously 421 Simonton Street; RE# 00006360-000000) to 9 Key Cove Drive #9 (RE# 00002410-000509)** - A request to transfer one transient unit & license in unassigned status to property located within the Commercial General (CG) zoning district pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Application \(#9\)](#)
 [Property Record Card Receiver Site](#)
 [Property Record Card Sender Site](#)
 [Survey](#)

Received and Filed

- 5 **Transient Unit & License Transfer - One (1) Unit & License in unassigned status (previously 421 Simonton Street Unit 1; RE# 00006360-000000) to 8 Key Cove Drive #8 (RE# 00002410-000508)** - A request to transfer one transient unit & license from unassigned status to property located within the Commercial General (CG) zoning district pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Application \(#8\)](#)
 [Property Record Card Receiver Site](#)
 [Property Record Card Sender Site](#)
 [Survey & site plans](#)

Received and Filed

- 6 **Transient Unit & License Transfer - One (1) Unit & License assigned to 307 Elizabeth Street Unit 4 (RE# 00003690-000000) to 6 Key Cove Drive #6 (RE# 00002410-000506)** - A request to transfer one transient unit & license from property located within the Historic Medium Density Residential (HMDR) zoning district to property located within the Commercial General (CG) zoning district pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Application \(#6\)](#)
 [Property Record Card Sender Site](#)
 [Property Record Card](#)
 [survey](#)

Received and Filed

- 7 **Transient Unit & License Transfer - One (1) Unit & License assigned to 307 Elizabeth Street Unit 3 (RE# 00003690-000000) to 4 Key Cove Drive # 4 (RE# 00002410-000504)** - A request to transfer one transient unit & license from property located within the Historic Medium Density Residential (HMDR) zoning district to property located within the Commercial General (CG) zoning district pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Application \(#4\)](#)
 [Property Record Card Receiver Site](#)
 [Property Record Card Sender Site](#)
 [Surveys](#)

Received and Filed

- 8 **Transient Unit & License Transfer - One (1) Unit & License assigned to 307 Elizabeth Street Unit 2 (RE#00003690-000000) to 7 Key Cove Drive #7 (RE# 00002410-000503)** - A request to transfer one transient unit & license from property located within the Historic Medium Density Residential (HMDR) zoning district to property located within the Commercial General (CG) zoning district pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Application \(#7\)](#)
 [Survey](#)
 [Property Record Card Sender Site](#)
 [Property Record Card Receiver Site](#)

Received and Filed

- 9 **Change of Non-Conforming Use - 409 Caroline Street (RE # 00001580-000000)** - A request for a change of non-conforming use in order to increase the amount of restaurant seats from 49 seats to 156 seats at a property located within the Historic Residential / Office (HRO) zoning district pursuant to the Land Development Regulations of the City of Key West, Florida.

Attachments: [Application](#)
 [Plan - seating](#)
 [Keys Energy Comments](#)
 [Utilities Comments](#)

Received and Filed

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Major Development Plan, Conditional Use, and Landscape

Waiver - 521 Thomas Street (RE# 00010110-000000)

- A request for a Major Development Plan, Conditional Use, and Landscape Waiver approval for the construction of a two-story structure chiller plant use to be located within the Historic Public and Semipublic Services (HPS) zoning district pursuant to the code of Ordinances of the City of Key West, Florida.

- Attachments:** [Application](#)
 [Development Analysis](#)
 [Survey](#)
 [Plans](#)
 [Monroe County - Jackson Square Chiller Drawings 28 May 2019](#)
 [Keys Energy Comments](#)
 [Utilities Comments](#)

Received and Filed

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Conditional Use - 1314 Simonton (RE# 00035990-000000)

- A request for a conditional use to allow for a restaurant within a mobile food truck on property located within the Historic Commercial Tourist (HCT) zoning district pursuant to the code of Ordinances of the City of Key West, Florida.

- Attachments:** [Application](#)
 [Keys Energy Comments](#)
 [Utilities Comments](#)

Received and Filed

Reports

Adjournment

10:41 AM