



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Key West Bight Management District Board

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Wednesday, September 18, 2019

4:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**ALL VISUAL PRESENTATIONS (POWER POINT ONLY) FOR AGENDA ITEMS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.**

**Call Meeting To Order- 4:01 P.M.**

#### Roll Call

**Absent** 2 - Mr. Gibson, and Mr. Hughes

**Present** 5 - Mr. Ashby, Mr. Langley, Ms. Ovide, Mr. Henson, and Chairman Knowles

#### Pledge of Allegiance to the Flag

#### Approval of Minutes

1 August 14, 2019

Attachments: [Minutes](#)

A motion was made by Vice Chair Steve Henson, seconded by Ms. Kathryn Ovide, that the Minutes be Approved. The motion passed by an unanimous vote.

**Approval of Agenda - The agenda was approved unanimously.**

2 Key West Bight Preservation Association

Received and Filed

#### Action Items

3 First Amendment to Lease with AER Photography for Unit F on Lazy Way Lane

**Attachments:** [Executive Summary](#)  
[Tenant Request](#)  
[First Amendment to Lease](#)  
[Exhibit "A" lease](#)

A motion was made by Mr. Ashby, seconded by Vice Chair Henson, that the Action Item be Passed. The motion carried by the following vote:

**Absent:** 2 - Mr. Gibson, and Mr. Hughes

**Yes:** 5 - Mr. Ashby, Mr. Langley, Ms. Ovide, Vice Chair Henson, and Chairman Knowles

4

**Attachments:** [Executive Summary](#)  
[Proposal - Additional Work](#)  
[Res #18-216](#)

A motion was made by Vice Chair Henson, seconded by Ms. Ovide, that the Action Item be Amended to include an additional \$2,500.00 for lighting displays. The motion carried by the following vote:

**Absent:** 2 - Mr. Gibson, and Mr. Hughes

**Yes:** 5 - Mr. Ashby, Mr. Langley, Ms. Ovide, Vice Chair Henson, and Chairman Knowles

5 Approving Task Order for FY20 ongoing Marketing Services to Adept Strategy & Public Relations for Marketing Services in an amount of \$230,000.

**Attachments:** [Executive Summary](#)  
[Adept Proposal](#)  
[Contract](#)  
[Res #15-371](#)  
[Res #16-326](#)  
[Res #16-375](#)  
[Res #18-360](#)

A motion was made by Vice Chair Henson, seconded by Ms. Ovide, that the Action Item be Passed. The motion carried by the following vote:

**Absent:** 2 - Mr. Gibson, and Mr. Hughes

Yes: 5 - Mr. Ashby, Mr. Langley, Ms. Ovide, Vice Chair Henson, and Chairman Knowles

## Reports

### 6 Director's Reports

**Attachments:** [August 2019 Monthly Report.pdf](#)  
[Port and Marine Project Status 9-13-19](#)  
[Accounts Receivable Sep 2019](#)  
[FT Passenger Counts \(2017 to 2019\)](#)  
[July 2018-2019 Sales Comparison Report](#)  
[KWB Marine Tenant Charges Sep 2019](#)  
[KWB Rent & Gross Sales Comparison Report](#)  
[KWB Rent Roll Sep 2019](#)

Received and Filed

### 7 Schooner Western Union Report

**Attachments:** [Schooner Western Union Update](#)

Received and Filed

### 8 Adept Report

**Attachments:** [Adept Report](#)

Received and Filed

## Public Comments

## Board Member Comments

Adjournment - 4:39 P.M.