



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Development Review Committee

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Thursday, November 21, 2019

10:00 AM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**ALL VISUAL PRESENTATIONS (POWER POINT ONLY) FOR AGENDA ITEMS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.**

#### Call Meeting To Order

10:02 AM

#### Roll Call

**Amanda Brady, Chief Licensing Official was present at this meeting.**

**Absent** 16 - Anson, Mr. Ramsingh, Mr. Burgess, Crowe, Delostrinos, DeMaria, Ms. Green, Hernandez, Ms. Higgins, Ignoffo, Mr. Justice, McAlearney, McDonald, Stoughton, Mr. Torrence, and Mr. Wilkins

**Present** 5 - Mr. Bishop, Mr. Fraser, Ms. Paul-Leto, Mr. Willman, and Ms. Torregrosa

#### Pledge of Allegiance to the Flag

#### Approval of Agenda

A motion was made by Ms. Enid Torregrosa, seconded by Mr. Matt Willman that the Agenda be approved with the proposed add-on. The motion passed unanimously.

#### Approval of Minutes

1                      October 24, 2019

**Attachments:**      [Minutes](#)

A motion was made by Mr. Matt Willman, seconded by Ms. Enid Torregrosa that the Minutes be approved. The motion passed unanimously.

## Action Items

### 2 2020 Meeting Dates

**Attachments:** [2020 DRC meeting dates](#)

A motion to approve the proposed 2020 DRC meeting dates was made by Ms. Enid Torregrosa and seconded by Mr. Matt Willman. The motion passed unanimously.

## Discussion Items

### 3 Change of Non-Conforming Use - 408 Greene Street (RE# 00001500-000000) - A request for a change of non-conforming use in order to change the use from retail to a restaurant on property located within the Historic Residential / Office (HRO) zoning district pursuant to Section 122-32(e) of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

**Attachments:** [Application](#)  
[Utilities Comments](#)  
[Urban Forestry Comments](#)  
[Floodplain Comments](#)

**Received and Filed**

4

**Proposed Add On:**

**Easement - 528 FRONT STREET (RE# 00000310-000000) -**

Approving an Easement to maintain the existing overhang, retaining wall and accessible ramp to restaurant that extend 656.0-square feet, more or less, onto the Front Street right-of-way on a property located within the Historic Residential Commercial Core (HRCC-1) zoning district at 528 Front Street, Key West, Florida; Pursuant to Section 2-938 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida; Providing fees and conditions, Providing for an effective date.

- Attachments:**     [Application](#)  
                                  [Specific Purpose Survey](#)  
                                  [Urban Forestry Comments](#)  
                                  [Utilities Comments](#)  
                                  [Keys Energy Comments](#)

**Chairman Roy Bishop stated Keys Energy has concerns with clearance to the existing power lines. This item was not added as a proposed add-on to the agenda.**

**Reports**

**Adjournment**

10:17AM