



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Screening Advisory Committee for a New City Manager

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Monday, June 14, 2021

4:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**Call Meeting To Order - 4:00 P.M.**

#### Roll Call

**Absent** 1 - Chairman Holland

**Present** 6 - Ms. Ward-Grant, Vice Chair Lee, Mr. Lewin, Ms. Sharpe, Mr. Sullivan, and Mr. Valdez

#### Pledge of Allegiance to the Flag

#### Approval of Agenda

**4:04 P.M. - Sam Holland virtually arrived at Meeting via Zoom.**

#### Presentation

1 Sunshine Law and Public Records - City Attorney Shawn Smith

Received and Filed

#### Action Items

2 Election of Chair and Vice Chair

A motion was made by Mr. Sullivan to nominate Mr. Lee as Chairman. Mr. Lee declined then made a motion, seconded by Mr. Lewin, nominating Sam Holland as Chairman. The motion passed by unanimous vote.

A motion was made by Mr. Sullivan, seconded by Mr. Lewin, nominating Mr. Lee as Vice - Chairman. The motion passed by unanimous vote.

Mr. Holland, now acting as Chairman, immediately passed the gavel to Mr. Lee, now acting as Vice-Chairman to preside over the meeting.

3 Profile for New City Manager - Bob Slavin

Attachments:     [Draft City Manage Profile](#)  
                              [Current City Manager Job Description](#)

A motion was made by Mr. Sullivan, seconded by Mr. Valdez, to recommend Patti McLaughlin as City Manager for two years, that this committee will continue over the course of time in some oversight role that will be developed for consideration by City Commission, and also to approve the Profile for a New City Manager. The motion carried by the following vote:

Yes: 7 - Ms. Ward-Grant, Vice Chair Lee, Mr. Lewin, Ms. Sharpe, Mr. Sullivan, Mr. Valdez, and Chairman Holland

**Discussion Items**

4 City Manager Experience

Received and Filed

5 Military Importance

Received and Filed

6 Timeline

Received and Filed

7 Meeting Dates

Received and Filed

**Citizen Comments**

**Adjournment - 4:29 P.M.**