



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### City Commission

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Tuesday, June 15, 2021

5:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**ALL VISUAL PRESENTATIONS (POWER POINT ONLY) FOR AGENDA ITEMS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.**

**CALL MEETING TO ORDER - 5:00 P.M.**

#### ROLL CALL

**Absent** 1 - Commissioner Weekley

**Present** 6 - Commissioner Davila, Commissioner Hoover, Vice Mayor Kaufman, Commissioner Lopez, Commissioner Wardlow and Mayor Johnston

#### PLEDGE OF ALLEGIANCE TO THE FLAG

**APPROVAL OF AGENDA - The agenda was unanimously approved as amended.**

#### PRESENTATIONS

**1** Parking Proposal

**Sponsors:** Commissioner Wardlow

**Attachments:** [Presentation](#)

Received and Filed

**2** Florida Keys Aqueduct Authority: Turkey Point Update

**Sponsors:** City Manager McLauchlin

**Attachments:** [Presentation](#)

Received and Filed

3 Fair Insurance Rates In Monroe (FIRM) Update

Sponsors: City Manager McLauchlin

Attachments: [FIRM Update FY2019-2020](#)

Received and Filed

4 Strategic Planning - Traffic and Pedestrian Friendliness -  
Elisa Levy

Sponsors: City Manager McLauchlin

Attachments: [Presentation](#)  
[Traffic and Pedestrian Friendliness Final Draft](#)

Received and Filed

**City Attorney's Report**

**City Manager's Report**

**CONSENT AGENDA\***

\*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member or citizen, in which event the item will be removed from the order and considered in its normal sequence on the agenda. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

**MINUTES**

5 \*June 2, 2021

Attachments: [Minutes](#)

Passed

**RESOLUTIONS**

- 6 \*Authorizing Key West Promotions, Inc. to conduct a Seafood Lobster Festival on Saturday, August 14, 2021 from Noon to 10:00 P.M. (street closure from 10:00 A.M. to Midnight (set up & tear down); Pursuant to terms and conditions set forth by the City Manager; Authorizing the closure of the 100, 200, 300, 400 & 500 blocks of Duval Street between Front and Southard Streets including the Greene Street intersection and Telegraph Lane & Charles Street from 10:00 A.M. to Midnight; Authorizing the sale and consumption of alcoholic beverages within the enclosed area.

**Sponsors:** City Manager McLaughlin

**Attachments:** [Resolution](#)  
[Executive Summary](#)  
[Application](#)  
[Safety Plan](#)

**Passed**

Enactment No: Res 21-122

- 7 \*Granting a Special Event Permit pursuant to Section 6-86 of the Code of Ordinances to the Conch Republic Seafood Company for a Static Boat & Car Display on November 11, 2021 from 11:00 A.M. to 10:00 P.M.; A Florida Power Boat Fashion Show on November 12, 2021 from 7:00 P.M. to 11:00 P.M. and Awards Ceremony during the Florida Power Boat Event at the Conch Republic Seafood Company, 631 Greene Street between the hours of 7:00 P.M. to 11:00 P.M. on November 10-13, 2021.

**Sponsors:** City Manager McLaughlin

**Attachments:** [Resolution](#)  
[Executive Summary](#)  
[Application](#)  
[Noise Exemption part of the application](#)

**Passed**

Enactment No: Res 21-123

- 8 \*Awarding the Bid of Arnold's Auto & Marine Repair, Inc. in response to RFP 004-21, for Wrecker/Towing Services; Authorizing the City Manager to execute a contract upon the consent of the City Attorney.

**Sponsors:** City Manager McLauchlin

**Attachments:** [Resolution](#)  
[Executive Summary](#)  
[Wreckertowing RFP](#)  
[Evaluation Proposal Ranking Results](#)  
[RFP 004-21 Advertisement](#)  
[Arnolds Towing Bid](#)  
[Anchor Towing Bid](#)  
[Notice of Evaluation Committee Meeting](#)

**Passed**

Enactment No: Res 21-124

- 9 \*Awarding the Bid of Charley Toppino & Sons, Inc. in response to Invitation to Bid (ITB) No. 21-007 for General Utilities & Infrastructure Services; Authorizing the (Interim) City Manager to negotiate and execute a contract upon advice of the City Attorney; Providing that work orders shall comply with procurement guidelines.

**Sponsors:** City Manager McLauchlin

**Attachments:** [Resolution](#)  
[Executive Summary](#)  
[ITB 20-007](#)  
[Charley Toppino & Sons - GUIC 21-007](#)

**Passed**

Enactment No: Res 21-125

10

**Request to Postpone to July 20, 2021**

\*Authorizing a waiver of the one percent public art set-aside requirement for the Community Health of South Florida, Inc. (CHI) Health Center at 727 Fort Street, with permission to use donated or loaned art works to fulfill that obligation, pursuant to Section 2-487(c)(1)c of the Code of Ordinances.

**Sponsors:** City Manager McLauchlin

**Attachments:** [Resolution](#)  
[Executive Summary](#)

Postponed to July 20, 2021

11

**\*Accepting/Denying** the attached Contract Amendment Request from Waste Management of Florida, Inc. (WMI) for amendments to Solid Waste and Recycling Collection Service Rates for Residential and Commercial Units.

**Sponsors:** City Manager McLauchlin

**Attachments:** [Resolution](#)  
[Executive Summary](#)  
[Waste Management Commercial Disposal Amended Request](#)  
[WMI Request](#)  
[Res. 14-134 - Contract](#)  
[Res. 14-254 - Amendment 1](#)  
[Res. 16-048 - Amendment 2](#)

Postponed to July 20, 2021

**Approval of the Consent Agenda**

A motion was made by Vice Mayor Kaufman, seconded by Commissioner Lopez to Approve the Consent Agenda. The motion was carried unanimously.

- 12 Urging residents and visitors to participate in a celebration in March 2022 to commemorate 200 years of Key West and the Florida Keys as a Territory of the United States; Authorizing the City Clerk to provide copies of this Resolution to certain named dignitaries.

**Sponsors:** Vice Mayor Kaufman

**Attachments:** [Resolution](#)

**A motion was made by Commissioner Lopez, seconded by Vice Mayor Kaufman, that the Resolution be Passed. The motion passed by unanimous vote.**

Enactment No: Res 21-126

- 13 Urging the Monroe County Board of County Commissioners to work cooperatively with the City of Key West and the Key West Housing Authority to ensure ongoing operation of the senior living facility at Poinciana Gardens; Urging the County Commissioners to consolidate the facilities by moving residents and staff of Bayshore Manor to the Poinciana Gardens Facility in the best interests of the staff and residents of both facilities; Urging the County Commissioners to operate the facility known as Poinciana Gardens as widely accessible to senior citizens and disabled residents; Especially to persons in lower income categories.

**Sponsors:** City Manager McLauchlin

**Attachments:** [Resolution](#)

**A motion was made by Commissioner Davila, seconded by Commissioner Lopez, that the Resolution be Passed. The motion passed by unanimous vote.**

Enactment No: Res 21-127

14

Approving the attached "City Manager Profile" as a tool to be used in the search for the position of City Manager pursuant to Section 2-143 of the Code of Ordinances.

**Sponsors:** City Manager McLauchlin

**Attachments:** [Resolution](#)  
[Key West Profile Draft](#)  
[Res 21-069 Authorize City Manager Search](#)

**A motion was made by Commissioner Wardlow, seconded by Commissioner Lopez, that the Resolution be Passed with additional direction to the City Attorney to prepare an Employment Contract naming Patti McLauchlin as City Manager for two years and to bring said contract before the Commission at the next City Commission Meeting. The motion carried by the following vote:**

**Absent:** 1 - Commissioner Weekley

**Yes:** 6 - Commissioner Davila, Commissioner Hoover, Vice Mayor Kaufman, Commissioner Lopez, Commissioner Wardlow and Mayor Johnston

Enactment No: Res 21-128

#### **CITIZEN COMMENTS**

#### **COMMISSION COMMENTS**

#### **ADJOURNMENT - 6:46 P.M.**