



MEMORANDUM

Date: June 4, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

From: Todd Stoughton
Assistant City Manager

Subject: **Request approval for the first extension (two years) to City's Agreement with Arnold's Towing & Marine Repair, Inc., for Initiated towing Services**

Introduction

Requesting the City Commission approve the first extension to the City's contracted towing company (Arnold's Auto & Marine Repair, Inc) agreement to provide initiated towing services for the City of Key West.

Background

On June 16, 2021, the City Commission approved Resolution No. 21-124 awarding RFP #004-21 to Arnold's Auto & Marine Repair, Inc. to provide initiated towing services for the City of Key West, Florida.

The current agreement is set to terminate on June 30, 2025, and pursuant to Section 1 of the agreement, both parties desire to extend the agreement for an additional two years, commencing July 1st, 2025, and terminating on July 1, 2027.

Procurement

In 2021, Arnold's Auto & Marine Repair, Inc. proposed paying the City \$90.00 per \$135.00 tow, which would equate to \$158,310.00 paid to the city for towing 1,759 vehicles at the lowest level of service. The proposed pay schedule will be updated via separate resolution.

Recommendation

Staff recommend that the City Commission approves the first extension to the City's towing agreement.