



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

EXECUTIVE SUMMARY

DATE: May 25, 2022
TO: Patti McLauchlin, City Manager
FROM: Kelly M. Crowe, Utilities Director
Cc: Todd Stoughton, Assistant City Manager

SUBJECT: **Rejecting Request for Qualifications Received for RFQ 22-003 Trenchless Installation of Utilities Across Fleming Channel and Directing Staff to Readvertise a new Request for Qualifications for Trenchless Installation of Utilities Across Fleming Channel.**

Action Statement:

This resolution will reject responses received for Request for Qualifications #22-003, pursuant to Sec. 2-834(4). The city may reject any bid, request for proposal, or statement of qualifications, if determined that acceptance of a statement of qualification is not in the best interest of the city, all statements of qualifications may be rejected for convenience.

Direct staff to readvertise a new request for qualifications for the trenchless installation of utilities across Fleming Channel.

Strategic Plan:

Key West Strategic Plan 2021 Priority 2: Adaption and Sea Level Rise lists Goal 2: Short-term Critical Projects and Plans to implement critical projects. This project to install critical utilities across Fleming Channel will result in infrastructure that is protected from storm impacts and damage.

Background:

Request for Qualifications RFQ 22-003 Trenchless Installation of Utilities Across Fleming Channel was broadcast on February 25, 2022, and amended to include an option for consultant firms to submit qualifications for design-build, design only, or both design-build and design methodologies. Two responses were received in the Clerk's Office on May 11, 2022, one for design only and one for design-build.

MEMORANDUM

Purpose and Justification:

Due to the difficulty of ranking two responses that are varied in approach to methodology, staff proposes to revise the request for qualifications and issue a new request for qualifications that provides more information that will attract additional consultant firms to submit their statement of qualifications.

Financial Impact:

Rejecting both statements of qualifications will have no financial impact.

Recommendation:

Staff recommends rejecting both statements of qualifications received for Request for Qualifications RFQ #22-003 Trenchless Installation of Utilities Across Fleming Channel and readvertising a new request for qualifications for the trenchless installation of utilities across Fleming Channel.