



THE CITY OF KEY WEST

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MEMORANDUM

TO: Jim Scholl, City Manager

FROM: Christina Hepworth, Fleet Manager – Community Services

VIA: Sarah Spurlock, Assistant City Manager- Administration
Greg Veliz, Director Community Services
Rod Delostrinos, Deputy Director Community Services

DATE: September 5, 2014

SUBJECT: Approving the disposal of obsolete city owned buses

ACTION STATEMENT: Approving the disposal of obsolete city owned buses whose original acquisition price exceeded \$20,000; Authorizing the city manager to dispose of this property through sealed bid of \$4000 for each bus.

BACKGROUND: The following city owned buses have exceeded the anticipated equipment life expectancy of 12 years or 500,000 miles:

FDOT#	Year/Make/Model	VIN#	Title#
186012	2001 Gillig	15GGE181011090404	83787343
186013	2001 Gillig	15GGE181211090405	83787240

PURPOSE & JUSTIFICATION: Disposal of surplus or obsolete personal property with acquisition prices in excess of \$20,000.00 per item shall be made only after approval by the City Commission.

As the buses' initial capital costs have declined over the last 13 years, the buses' repair and maintenance costs have increased. Bus 801 has not operated since February 2010 and Bus 802 has not operated since October 2012 due to the major component and systems failures.

OPTIONS:

1. Approve the disposal of obsolete city owned buses through sealed bid requiring a minimum bid of \$4000 for each bus
2. Disapprove the disposal of obsolete city owned buses through sealed bid

FINANCIAL IMPACT: The sale of the vehicles will result in a positive budget impact for the City.

RECOMMENDATION: Staff recommends approval of Option #1.