

CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT

Name of Applicant(s) PREMIERE RACING INC / YACHTING RACE WEEK

Address of Applicant(s) 67B FRONT STREET MARBLEHEAD, MA 01945

Phone Number of Applicant(s) 781-639-9545 Fax: 781-639-9171 Email peter@premiere-racing.com

Name of Non-Profit (s) Key West Community Sailing Center

Address of Non-Profit(s) 705 Palm Avenue, Key West FL 33041

Phone Number of Non-Profit(s) 305-292-5993

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving \$1,000

Date/Dates of Event Friday January 16 - Friday January 23, 2015

Hours of Operation 8:00 AM - 8:00 PM

Estimated/anticipated number of persons per day 1,200

Location of Event Kelly's Caribbean - 301 Caroline Street

Street Closed Caroline Street - 1/2 Block between Whitehead & Duval

Detailed description of event Sailboat Regatta with related shoreside activities - socials, registrations, meeting areas for Race Week participants

Noise exemption required: Yes _____ No X

Alcoholic beverages sold/served at event: Yes _____ No X

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the city their agents or employees.


Applicants Signature

JULY 15 2014

Date

Financial Statement of the event of the previous year must be submitted with application

Revised for
Third Reading
11/19/02

ORDINANCE NO. 02-29

AN ORDINANCE OF THE CITY OF KEY WEST, FLORIDA, AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "AMUSEMENTS AND ENTERTAINMENT" BY AMENDING ARTICLE II PERTAINING TO SPECIAL EVENTS; AMENDING SECTION 6-26 TO REQUIRE A DOWN PAYMENT ON THE COST OF CITY SERVICES, TO ALLOW FOR INTEREST ON LATE PAYMENTS, AND TO INCREASE THE COST WAIVER TO \$1,000.00; ADDING SECTION 6-27 TO RESTRICT PLACEMENT OF FOOD, BEVERAGE AND MERCHANDISE BOOTHS; AMENDING SECTION 6-56 TO REQUIRE THE APPLICATION TO LIST AN EMERGENCY CONTACT PERSON; AMENDING SECTION 6-57 TO ESTABLISH A MINIMUM NON-PROFIT SHARE FOR SPECIAL EVENTS IN WHICH A STREET IS CLOSED; AMENDING SECTION 6-58 TO PROVIDE THAT MAJOR FESTIVAL SPONSORS MAKE APPLICATION SIX MONTHS IN ADVANCE AND APPROVE CERTAIN SALES OF ALCOHOLIC BEVERAGES; ADDING SECTION 6-61 PERTAINING TO HANDICAP-ACCESSIBLE BATHROOM FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Commission finds that a revision to the regulations governing special events and street closures would promote the health, safety and welfare of the citizens of Key West.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF KEY WEST, FLORIDA:

Section 1: That section 6-26 of the Code of Ordinances is hereby amended as follows*:

Sec. 6-26. Payment for city services.

(a) The organizer or sponsor of any festival, street fair, fair, carnival, athletic event, contest, competition, parade, fundraiser, rally, boat or car race or other special event which requires city authorization, whether by administrative permit or city commission approval, and which requires the provision of additional or extraordinary support services by police, fire, administrative, or other city departments in order to maintain order or safety or to escort participants shall pay to the city the cost of such services. A down payment of ten percent (10%) of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten (10) days prior to the event.

(b) The city manager shall establish a cost schedule for additional or extraordinary support services for the events referred to in subsection (a) of this section, which schedule shall be subject to approval of the city commission. The city manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the city manager or, if no such deadline is

*(Coding: Added language is underlined; deleted language is ~~struck through~~.)

established, then within thirty (30) days after the event the city may impose an interest charge on the amount due at the rate of one and one half percent (1-1/2%) per month.

(c) The city commission may grant special exceptions to this section for cause shown upon the public record.

(d) The first ~~\$500.00~~ \$1,000.00 of costs as specified in subsection (a) of this section may be waived for any organizer or sponsor which has qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the event a public accommodation subject to the human rights provision of the section 38-225.

(e) Any nonprofit organization accepting the waiver provided for by subsection (d) of this section shall, within 90 days following the special event, submit to the city commission an accounting of expenses and revenues incurred and generated during the event.

Section 2. That section 6-27 is hereby added to the Code of Ordinances as follows:

Sec. 6-27. Food, beverage and merchandise booths.

No booth or stall set up for a special event and serving any amount or type of food and/or beverage, or selling merchandise, shall be placed directly in front of, or within five(5) feet of the property line of, a restaurant or a bar or a retail store (selling

primarily the same or similar merchandise), unless the owner of the restaurant, the bar or the store consents. This section shall not apply to major festivals as defined in section 6-58.

Section 3. That section 6-56 of the Code of Ordinances is hereby amended as follows:

Sec. 6-56. Application.

(a) Except as provided in section 6-58, At least 60 days prior to a proposed special event that will result in the closing of a public street, the sponsor shall submit an application to the city manager. An application may be made either by a tax-exempt nonprofit organization (nonprofit) or jointly by a nonprofit and a private person or business entity.

(b) If the city manager approves the application, he shall then schedule it for consideration by the city commission. However, if the special event proposes to close only one block, is intended to end prior to 9:00 p.m. on any day of the year, and does not seek either a fee cost waiver or a noise exemption, the city manager may give final approval to the application.

(c) Each application shall include the name of a sponsor's contact person and that person's 24-hour telephone number(s), in case of emergency.

Section 4. That section 6-57 of the Code of Ordinances is hereby amended as follows:

**Sec. 6-57. Donation of percentage of revenue
to nonprofit organization.**

~~A percentage of the revenues of a special event that causes the closing of a city street must be donated to the nonprofit organization and, at the sponsor's option, to additional charities. On the application form issued by the city manager, the nonprofit must state the amount or percentage of revenues it anticipates to receive from the special event.~~ When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least twenty-five percent (25%) of the sponsor's gross revenues or \$1,000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manager with a letter of assent.

Section 5. That section 6-58 of the Code of Ordinances is hereby amended as follows:

Sec. 6-58. Major festival.

(a) A major festival is a special event of regional impact. Major festivals are: ~~Faney~~Fantasy Fest, Hemingway Days, Goombay Festival, Conch Republic Celebration, the Poker Run, the Valentine's Day event for Wesley House, the Red Ribbon event at ~~Mango's~~ Mangoes, and such other special events as may be added or subtracted by resolution of the city commission. Private persons

or business entities who sponsor major festivals are not required to provide funds to a non-profit organization per section 6-57. An application for a major festival must be received in the city manager's office at least six (6) months in advance of the scheduled event. ~~have a non-profit coapplicant or to provide a percentage of revenues to a charitable cause.~~

(b) A business that seeks to sell alcoholic beverages at a major festival pursuant to an APS state license, and which is not a bar or restaurant or other concern that sells alcoholic beverages in the ordinary course of its business, must obtain the written approval of the major festival sponsor and provide such approval to the city of Key West.

Section 6. That section 6-61 is hereby added to the Code of Ordinances as follows:

Sec. 6-61. Temporary bathroom facilities.

Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent (5%) of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

Section 7. If any section, provision, clause, phrase, or application of this Ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, the remaining provisions of this Ordinance shall be deemed severable

therefrom and shall be construed as reasonable and necessary to achieve the lawful purposes of this Ordinance.

Section 8. All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

Section 9. This Ordinance shall go into effect on January 1, 2003.

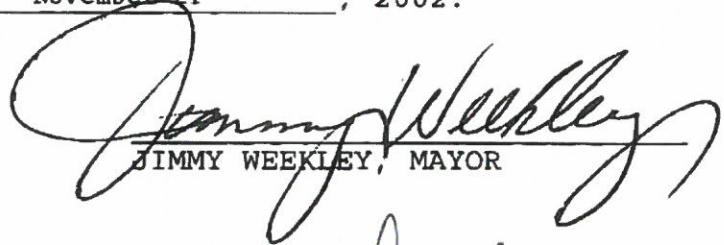
Read and passed on first reading at a regular meeting held this 16th day of October, 2002.

Read and passed on second reading at a regular meeting held this 6th day of November, 2002.

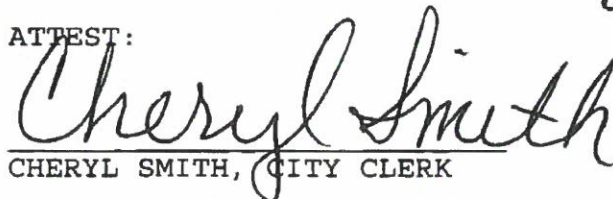
Read and passed on final reading at a regular meeting held this 19th day of November, 2002.

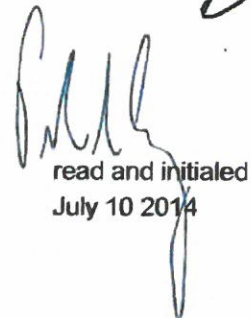
Authenticated by the presiding officer and Clerk of the Commission on 21st day of November, 2002.

Filed with the Clerk November 21, 2002.


JIMMY WEEKLEY, MAYOR

ATTEST:


CHERYL SMITH, CITY CLERK


read and initialed
July 10 2014



THE CITY OF KEY WEST
POST OFFICE BOX 1409
KEY WEST, FLORIDA 33041-1409
WWW.KEYWESTCITY.COM

MEMORANDUM

TO: Mayor & Members of the City Commission

FROM: Robert Tischenkel *RT*
City Attorney

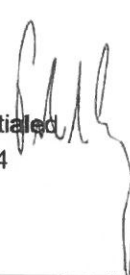
DATE: October 17, 2002

RE: Special Events Ordinance
Second Reading

The following are the changes made to the Special Events Ordinance for second reading:

- Section 6-26. The requirement of certified check or credit card applies only to the down payment.
- Section 6-27. The requirement of payment for parking meters has been removed altogether. In its place is a new section concerning food and beverage booths, and a prohibition against their placement in front of or near restaurants and bars.
- Section 6-56. The contact person's telephone number is now required.
- Section 6-57. Each nonprofit organization named by a sponsor in the application must provide a letter of assent to the City Manager.
- The effective date of the ordinance is January 1, 2003.

read and initialed
July 10 2014



8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.
Sponsor's Signature _____
9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.
Sponsor's Signature _____
10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.
Sponsor's Signature _____
11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.
Sponsor's Signature _____
12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.
Sponsor's Signature _____
13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during the special event.
Sponsor's Signature _____
14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.
Sponsor's Signature _____
15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.
Sponsor's Signature _____

16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature _____

17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature _____

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature _____

Complete Checklist for Event Recycling City of Key West

- Identify contact person at the festival responsible for working with recycling.
Name of person: Kelly Gorman Phone number: 781-639-9545
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.
Aluminum Glass #1 Plastic #2 Plastic Steel
Corrugated Cardboard Other:
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).
Amount of recycling and garbage containers needed: minimum of six (6) 32 gallon containers and one (1) rolloff bin
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.
Arrangements made: Arrangements to be finalized with Margret Lara of Waste Management and existing arrangements at Kelly's Caribbean.
- Capacity of containers on grounds: TBD
Contact person for containers: Margret Lara Phone #: 305-797-3312
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.
Arrangements made: Waste Management has been consulted - arrangements to be made
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.
Arrangements made: Waste Management has been consulted - arrangements to be made
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems.

- Monitor recycling containers for correct usage during the event and take actions to solve problems.
Problems: _____ to be monitored on site
Actions taken: _____

- View trash barrels and note any recyclables in the trash. Take actions to solve problems.
Problems: _____ to be monitored on site

- Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program
Comments: _____ to be done on site

- Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.
- At the end of the event, remove signs and arrange for their return to owners.
- Place recycling containers in the pick-up location, as arranged with the providers of the containers.
- Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.
Amount of material: _____ to be done on site

- Contamination: _____
- Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.
- Share the results with event organizers.
- Security deposit of \$1000.00 must be submitted prior to the event.
- Security deposit returned: _____

*For more information about event recycling and waste reduction, contact Waste Management at
305 296-2825*

PREMIERE RACING, INC. 01-97
67 B FRONT STREET
P.O. BOX 1067
MARBLEHEAD, MA 01945
(781) 639-9545

BANK OF AMERICA, NA
AMHERST, MA 01002
5-13/110

6674

7/15/2014

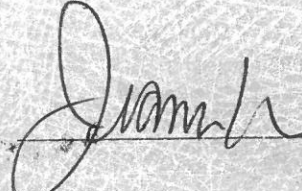
PAY TO THE ORDER OF City of Key West

\$**1,000.00

One Thousand and 00/100***** DOLLARS

▲ TAMPER RESISTANT TONER AREA ▲

City of Key West
ATTN MARIA RATCLIFF
PO Box 1409
Key West, FL 33041-1409



MEMO

2015 Street Closure Recycling Deposit



City of Key West
*** CUSTOMER RECEIPT ***
Oper: KEYWSJS2 Type: OC Drawer: 1
Date: 7/30/14 45 Receipt no: 34545

Description	Quantity	Amount
ZZ UNUSUAL PAYMENT	1.00	\$1000.00

G/L account number:
00100002200100

PREMIER RACING RECYCLE DEPOSIT

Tender detail		
CK CHECK	6674	\$1000.00
Total tendered		\$1000.00
Total payment		\$1000.00

Trans date: 7/30/14 Time: 9:26:22

© 2011 INTUIT INC. # 1785 1-800-438-8810



Special Event Recycle Plan

Premiere Racing's Key West Race Week / Yachting Race Week

January 18 – 23, 2015

Recycle Coordinator: Kelly Gorman, Premiere Racing

Contact: (781) 639 – 9545 office / (617) 429 – 1555 cell

Email: kelly@premiere-racing.com

Recycle Coordinator will:

- Educate and/or train recycling staff, attendees, and participants of event policies;
- Coordinate the lease of recycle bins and the pickup of recyclables;
- Report the volume recycled to the City of Key West (Annalise Mannix 809-3747 or designee);
- Ensure food waste or other trash containers are adjacent to recycle bins;
- Designate a volunteer responsible for ensuring against comingling of recyclables and trash;
- Locate recycling areas with trash receptacles near any port-o-lets, and at the event entrance and exit;
- Distribute reusable water bottles to all staff and volunteers.

Minimum City Requirements

- Note that there will be no food or beverage vending;
- Recycle bins will be provided alongside trash barrels and dumpsters;
- Containers will be clearly marked and visible;
- Waste Management will deliver recyclables to the recycle center.

Recycling instructions will be provided to all volunteers and support staff.

There will be a minimum of six (6) 32 gallon totes located in the area. Waste Management has been consulted and will provide the totes.

Premiere Racing will contract with Waste Management to pick up recyclables and report the volume.

For cardboard, the usual containers will be available and we will monitor breakdown and disposal.

Recycle bins will be clearly marked "Recyclables" and monitored.



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3888

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

A handwritten signature in blue ink is written over a horizontal line. The signature is stylized and appears to be the name "Sally".



Detail by Entity Name

Florida Profit Corporation

KELLY'S CARIBBEAN BAR & GRILL, INC.

Filing Information

Document Number S71141
FEI/EIN Number 650281285
Date Filed 08/01/1991
State FL
Status ACTIVE

Principal Address

301 WHITEHEAD STREET
KEY WEST, FL 33040 UN

Changed: 01/07/2012

Mailing Address

2699 S. BAYSHORE DR.
5TH FLOOR
MIAMI, FL 33133

Changed: 06/13/1994

Registered Agent Name & Address

KAUFMAN, JAMES
2699 S. BAYSHORE DRIVE
5TH FLOOR
MIAMI, FL 33133

Name Changed: 09/16/1991

Address Changed: 09/16/1991

Officer/Director Detail

Name & Address

Title P

TILLMAN, FRED
301 WHITEHEAD ST.
KEY WEST, FL 33040

Annual Reports

Report Year	Filed Date
2012	01/07/2012
2013	06/14/2013
2014	03/21/2014

Document Images

03/21/2014 -- ANNUAL REPORT	View image in PDF format
06/14/2013 -- ANNUAL REPORT	View image in PDF format
01/07/2012 -- ANNUAL REPORT	View image in PDF format
02/21/2011 -- ANNUAL REPORT	View image in PDF format
02/15/2010 -- ANNUAL REPORT	View image in PDF format
01/12/2009 -- ANNUAL REPORT	View image in PDF format
02/13/2008 -- ANNUAL REPORT	View image in PDF format
01/10/2007 -- ANNUAL REPORT	View image in PDF format
07/11/2006 -- ANNUAL REPORT	View image in PDF format
05/02/2005 -- ANNUAL REPORT	View image in PDF format
02/13/2004 -- ANNUAL REPORT	View image in PDF format
02/05/2003 -- ANNUAL REPORT	View image in PDF format
02/26/2002 -- ANNUAL REPORT	View image in PDF format
03/05/2001 -- ANNUAL REPORT	View image in PDF format
01/28/2000 -- ANNUAL REPORT	View image in PDF format
03/04/1999 -- ANNUAL REPORT	View image in PDF format
02/10/1998 -- ANNUAL REPORT	View image in PDF format
04/11/1997 -- ANNUAL REPORT	View image in PDF format
02/29/1996 -- ANNUAL REPORT	View image in PDF format
02/07/1995 -- ANNUAL REPORT	View image in PDF format

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State of Florida, Department of State



**KEY WEST FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE**

Please Check All That Apply To This Event

Cooking

- Deep Frying/Open Flame
- Charcoal Grill
- Gas Grill
- Food Warming Only
- Catered Food
- Plan for Cooking Oil Disposal
- No Cooking on Site

Electrical Power

- Generator
- 110 AC with Extension Cords
- DC Power

Road Closure

- Map of Closed Road with Fire Lane & Vendor Booth(s) Locations

Tents (More Than 200 SqFt.)

- Flame Resistance Certificate
- Size, Type, Location of Tent(s)

Food Booths

- Food Booths – Total # _____
- Vendor Booths – Total # _____
- Total Number of Booths - _____

Parade

- Floats – Total # _____

Key West Race Week 2014

Event Financial Summary

Preliminary - June 2014

2014

REVENUE	
ENTRY FEES	\$130,550
SHORESIDE TICKETS	\$12,200
PUBLICATION ADVERTISING	\$15,270
MISCELLANEOUS REVENUE	\$13,400
SPONSOR PROGRAM	\$204,000
INDUSTRY PARTNER PROGRAM	\$29,000
MONROE COUNTY TDC GRANT	\$100,000
MOBILE MARINA/TWP ADMIN	\$67,500
TOTAL REVENUE	\$571,920

EXPENSES	
SPONSOR	\$36,324
MARKETING/PROMOTION	\$224,835
OFF SITE - EVENT RELATED	\$113,300
RACE COMMITTEE/ SHORE /JURY	\$42,052
ON-SITE OFFICE	\$9,100
RC & SAFETY BOATS	\$17,482
RACE COMMITTEE EQUIPMENT	\$4,980
SITE	\$81,135
ENTERTAINMENT	\$3,700
MERCHANDISE EXPENSES	\$6,000
INDUSTRY PARTNER PROGRAM	\$7,362
Truman Waterfront Property Fee	\$5,000

MOBILE MARINA/TWP ADMIN	\$80,300
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TOTAL EXPENSES	\$631,570
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TOTAL REVENUE	\$571,920
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PROFIT/LOSS	(\$59,650)
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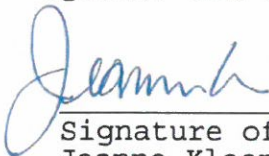


THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

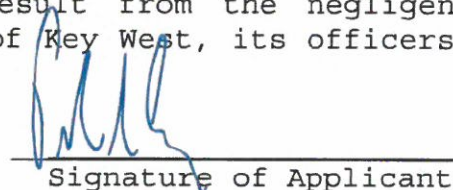
**RELEASE AND INDEMNIFICATION
Premier Racing
Use of the Truman Waterfront Property
January 1 through February 1, 2015
6:00 a.m. to 8:00 p.m.**

I **Peter Craig** being authorized to act on behalf of and legally bind **Premier Racing** doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.



Signature of Witness
Jeanne Kleene
Print Name

JULY 15 2014
Date



Signature of Applicant

Peter Craig
Print Name

JULY 15 2014
Date



Key West Community Sailing Center

PO Box 828, 705 Palm Avenue, Key West, Florida 33041, Phone 305-292-5993, Email
kwsccommodore@gmail.com

Date: July 10, 2014
To: Jim Scholl
Key West City Manager
3132 Flagler Avenue
Key West, FL 33040

From: Jane Rohrschneider (305-942-9080)
Subject: Premier Racing, Key West Race Week 2015
Commodore
Key West Community Sailing Center

Special Events Permit Application

This letter is to document the fact that the Key West Community Sailing Center is the non-profit organization that will be receiving the donation from the Premiere Racing / Yachting Race Week Special Event and Street Closure.

Thank you for your assistance with their application.

Jane Rohrschneider, Commodore KWCS

CC: Premier Racing

John Alexander, Secretary KWCS

RECEIVED

JUL 29 2014
CITY MANAGER



Key West Community Sailing Center

PO Box 828, 705 Palm Avenue, Key West, Florida 33041, Phone 305-292-5993, Email
kwsccommodore@gmail.com

Date: July 10, 2014
To: Jim Scholl
Key West City Manager
3132 Flagler Avenue
Key West, FL 33040

From: Jane Rohrschneider (305-942-9080)
Subject: Premier Racing, Key West Race Week 2015
Commodore
Key West Community Sailing Center

Special Events Permit Application

This letter is to document the fact that the Key West Community Sailing Center is the non-profit organization that will be receiving the donation from the Premiere Racing / Yachting Race Week Special Event and Street Closure.

Thank you for your assistance with their application.

Jane Rohrschneider, Commodore KWCS

CC: Premier Racing

John Alexander, Secretary KWCS

Key West Race Week / Caroline Street

CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Maria Latuff
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

SIGNATURE DATE

POLICE DEPARTMENT

Steve Torrence 7/31/14
SIGNATURE DATE

Requires Extra Duty Officers for
Street Closure --

FIRE DEPARTMENT

SIGNATURE DATE

KEY WEST DOT

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

DOUG BRADSHAW/PORT

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE

Key West Race Week / Caroline Street

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Maria Latuff
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KEY WEST DOT

Roger Hernandez / C.S. 8-8-14
SIGNATURE DATE

Bus route detours

CODE COMPLIANCE

SIGNATURE DATE

DOUG BRADSHAW/PORT

SIGNATURE DATE

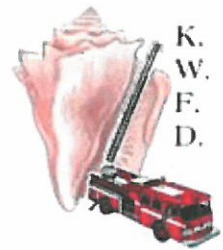
PARKING DEPARTMENT

SIGNATURE DATE

Key West Race Week/Caroline St.

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):		CONDITIONS/RESTRUCTIONS
_____ SIGNATURE	_____ DATE	_____ _____ _____
PUBLIC WORKS		_____ _____ _____
_____ SIGNATURE	_____ DATE	_____ _____ _____
POLICE		_____ _____ _____
_____ SIGNATURE	_____ DATE	_____ _____ _____
FIRE DEPARTMENT		SEE ATTACHED MEMO
<u>Daniel Blanco</u> SIGNATURE	_____ DATE	08/08/2014 _____ _____ _____
PORT/KEY WEST DOT		_____ _____ _____
_____ SIGNATURE	_____ DATE	_____ _____ _____
CODE COMPLIANCE		_____ _____ _____
_____ SIGNATURE	_____ DATE	_____ _____ _____
KEY WEST PROPERTY MANAGEMENT		_____ _____ _____
_____ SIGNATURE	_____ DATE	_____ _____ _____
PARKING DEPARTMENT		_____ _____ _____
_____ SIGNATURE	_____ DATE	_____ _____ _____



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Premier Racing, Inc

From: Division Chief/Fire Marshal Danny Blanco

Date: 08/8/2014

Reference: Premier Racing

This office reviewed the special event application for the Premier Racing Inc. social and activities to be held at Kelly's Caribbean Grill located at 301 Caroline St. from January 16, 2015 to January 23, 2015.

The following conditions apply:

- The Caroline Street closure needs to allow for emergency vehicle passage.
- One Lane needs to be maintained clear on the Caroline Street closure to allow for Emergency vehicle passage.
- Event organizer is responsible for 1 Fire Inspector @ \$40.00 an hour. They will be present for the entire event to conduct a Fire Safety Watch.

If I can be of any further assistance please contact me.

Danny Blanco, Fire Marshal

Key West Fire Department
1600 N. Roosevelt Boulevard
Key West, Florida 33040
305-809-3933 Office
305-292-8284 Fax
dblanc@keywestcity.com

Serving the Southernmost City

Key to the Caribbean – average yearly temperature 77 ° Fahrenheit.

3016 USMC B3X

Key West Race Week / Caroline Street

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Maria Latush
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

✓ **PUBLIC WORKS**

SIGNATURE DATE

✓ **POLICE DEPARTMENT**

SIGNATURE DATE

✓ **FIRE DEPARTMENT**

SIGNATURE DATE

✓ **KEY WEST DOT**

SIGNATURE DATE

✓ **CODE COMPLIANCE**

SIGNATURE DATE

DOUG BRADSHAW/PORT

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE

Event Name: KEY WEST RACE WEEK / YACHTING RACE WEEK - *Caroline Street*

Special Event Checklist

Everything must be checked off before submitting the special event application

X	TITLE	COMMENTS
✓	Special Event Application	
<i>N/A</i>	Noise Exemption (If applicable)	N/A
<i>N/A</i>	\$50.00 for Noise	N/A
✓	Ordinance initialed	Attachment 1 - A
✓	Recycling checklist completed	Attachment 1 - B
✓	Recycling deposit \$1,000.00	Check will be mailed
✓	Recycling Plan	Attachment 1 - C
✓	Authorization Letter for continuous cleaning of recycled area	Attachment 1 - D
<i>*</i>	Signatures of No Objection of Street closure (If applicable)	In process
<i>*</i>	Insurance naming the City as additional insured	Attachment 2 - Renewal to be provided in December
✓	Financial of previous event (If applicable)	Attachment 3
✓	Release & Idemnification Form	Signed - based on prior year
✓	Site Map (where barricades, stages, etc are to go)	Attachment 4
✓	Letter from non profit that states they will be receiving the funds	Attachment 5