

MINUTES

SUSTAINABILITY ADVISORY BOARD MEETING

**OLD CITY HALL, COMMISSION CHAMBERS
512 GREENE STREET**

TUESDAY, SEPTEMBER 13, 2011

A meeting of the Sustainability Advisory Board of the City of Key West, Florida, was held in Old City Hall main chambers, 512 Greene Street, on Tuesday, September 13, 2011.

Chairman Dr. Ross Williams called the meeting to order at 5:30 p.m.

Answering roll call were Board Members Michael Larson, David Lybrand, Emil Oesterling, Vice-Chairman Richard Puente, Alice Tallmadge and Chairman Dr. Ross Williams.

Also present was Deputy City Clerk Angela Budde.

Board member Keia Rahming arrived at 5:35 P.M.

APPROVAL OF AGENDA:

Chairman Williams asked for any changes to be made to the agenda.

Without opposition, the agenda was accepted.

DISCUSSIONS:

Request for Proposal # 011-11 Climate Action Plan marketing and advertising. (Mr. Ohlinger)

Chairman Williams read the title of the item.

The following people spoke on the matter:

Beth Smith-Martin, 2503 Fogarty Avenue
Richard Keefe, Fl. Keys Tree Institute
Engineer Birch Ohlinger

Mr. Ohlinger explained City staff received 4 responders (3 local and 1 out of state) at the RFP opening on July 20, 2011. After the opening, City staff members were tasked with ranking the responders and to include the Sustainability Advisory Board Members in the process, the City Manager selected Board Member Emil Oesterling. Mr. Ohlinger reported after the ranking he would be placing before the City Commission a Resolution to accept staff ranking at their October 18 meeting.

Status of energy audits of City facilities (Police & Fire Stations). (Mr. Larson)

Chairman Williams read the title of the item.

Currently there was no update to report. Mr. Ohlinger mentioned he would follow up with the staff. Chairman Williams suggested Mr. Larson send ACM Finigan an e-mail to inquire of the status.

Discussion on Presentation from Doug Gregory and Rhonda Haag. (Mr. Larson)

Chairman Williams read the title of the item.

Mr. Larson discussed a South Florida Regional Summit to be held at the Murray E. Nelson Government & Cultural Center located at 102050 Overseas Hwy - MM 102 in Key Largo on December 8th and 9th, 2011.

REPORTS

Matrix (Mr. Oesterling)

Chairman Williams read the title of the item.

Mr. Oesterling discussed the items on the Matrix with his fellow Board members. There were no updates to report.

Current City Construction projects Spreadsheet (Mr. Ohlinger)

Chairman Williams read the title of the item.

Mr. Ohlinger discussed the ongoing projects on the spreadsheet with the Board members.

ADJOURNMENT:

There being no further business the Chairman adjourned the meeting at 6:07 p.m.


Angela Budde, Deputy City Clerk