



THE CITY OF KEY WEST

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MEMORANDUM

EXECUTIVE SUMMARY

TO: Jim Scholl, City Manager
Sarah Spurlock, Assistant City Manager
Greg Veliz, Assistant City Manager

CC: James Bouquet, City Engineer
Doug Bradshaw, Director Port and Marine Services

FROM: Carolyn Sheldon, Senior Grants Administrator

DATE: November 26, 2014

RE: **Approval and authorization to execute the attached Boating Infrastructure Grant Program (BIGP) agreement between the Florida Fish and Wildlife Conservation Commission (FWC) and City of Key West in an amount not to exceed \$500,000.00 for transient bath house facilities/dockmaster's office and electrical upgrades to the Wahoo and Kingfish Piers at City Marina at Garrison Bight. Authorize necessary budget amendments and transfers to accept the funding.**

ACTION STATEMENT:

This resolution will approve and authorize the execution of the attached Boating Infrastructure Grant Program (BIGP) agreement between the Florida Fish and Wildlife Conservation Commission (FWC) and the City of Key West in an amount not to exceed \$500,000.00 for transient bath house facilities/dockmaster's office and electrical upgrades to the Wahoo and Kingfish Piers at City Marina at Garrison Bight. The agreement will remain in effect for twenty (20) years through June 30, 2035 although all tasks and deliverables must be completed on or before June 30, 2015. Necessary budget amendment and transfers to accept the funding will be authorized.

BACKGROUND:

The City Marina at Garrison Bight was built in the 1950's. To attract boaters, and especially transient boaters, the Marina transient docks and amenities must be renovated and updated. The bath house has exceeded its life expectancy, the utilities are not meeting the need resulting in frequent power outages to the docks and slips and the dockmaster's office is a leased trailer. The marina has experienced a 30 percent decline over the past few years in transient boater use

Key to the Caribbean – Average yearly temperature 77° F.

mainly because of the deteriorating infrastructure. A grant application to obtain funding for improving the Marina transient docks and amenities was submitted in August 2011. Final approval of the grant award was issued in May 2014 with the grant agreement finalized October 2014. The total approved estimated project cost is \$1,700,000.00 (\$500,000.00 Federal / \$1,200,000.00 City). Pre-award costs not to exceed \$55,000.00 (included in the total approved estimated project cost) have been approved for engineering, design and permitting.

PURPOSE AND JUSTIFICATION:

BIGP funding will assist with the construction of a combined transient bath house and dockmaster’s office as well as electrical upgrades to the Wahoo and Kingfish Piers. The electrical upgrades include an increase from 350 amp to 600 amp service. The new transient bath house includes restrooms, showers/dressing area, and laundry facilities with a folding area for transient boater use only. The BIGP grant is restricted to transient boating improvements. However, shared use of the dockmaster’s office for transient boater activity such as registration and use of a lounge area allows for a portion of the funding to be used for the construction of the dockmaster’s office on a prorated basis (based on the percentage of transient slips versus total number of slips).

OPTIONS / ADVANTAGES / DISADVANTAGES:

1. The City Commission can approve and authorize the execution of the attached Boating Infrastructure Grant Program (BIGP) agreement between the Florida Fish and Wildlife Conservation Commission (FWC) and the City of Key West. This will allow the City to receive an amount not to exceed \$500,000.00 in grant funding for transient bath house facilities/dockmaster’s office and electrical upgrades to the Wahoo and Kingfish Piers at City Marina at Garrison Bight.
2. The City Commission can reject the Boating Infrastructure Grant Program agreement with the Florida Fish and Wildlife Conservation Commission. With this option, the City would forgo up to \$500,000.00 in BIGP funding for transient boater improvements at the City Marina at Garrison Bight and would be required to cover 100% of the costs of constructing a new transient bath house/dockmaster’s office and electrical upgrades to the Wahoo and Kingfish Piers.

FINANCIAL IMPACT:

With the approval of the Boating Infrastructure Grant Program agreement, the City would receive up to \$500,000.00 for transient boater improvements at the City Marina at Garrison Bight. Funds would be deposited into the Garrison Bight State Grants account 413-0000-334.90-00 / GB1302 \$350,000.00 & GB1303 \$150,000.00.

Project costs associated with this grant are budgeted in FY 2015 as follows:

413-7551-575.62-00	\$ 371,063.00	GB1301 Dockmaster’s Office
413-7551-575.62-00	\$ 916,000.00	GB1302 Transient Bath House
413-7551-575.62-00	<u>\$ 505,387.00</u>	GB1303 Wahoo/Kingfish Electrical
Total	\$ 1,792,450.00	

RECOMMENDATION:

Staff recommends that the City Commission select Option 1, approving the attached Boating Infrastructure Grant Program (BIGP) agreement with the Florida Fish and Wildlife Conservation Commission (FWC) to receive an amount not to exceed \$500,000.00 for transient bath house facilities/dockmaster’s office and electrical upgrades to the Wahoo and Kingfish Piers at City Marina at Garrison Bight.