



EXECUTIVE SUMMARY

Date: April 4, 2017
To: Jim Scholl, City Manager
From: Janet Muccino, Project Manager
Subject: Approve the Award of ITB 017- 017

ACTION STATEMENT

Award Invitation to Bid 17-017, *Right-of-Way Improvements 2017*, contracts to Charley Toppino & Sons, Inc. and D.N. Higgins, Inc.. Transfer \$250,000. from the City Wide Paving Program to the Shoulder Restoration Program. Authorize the City Manager to execute the associated agreements and any necessary budget transfers.

BACKGROUND

Invitation to Bid (ITB) 17-017 *Right-of-Way Improvements 2017* provides for unit prices to construct roadway paving and utilities improvements, sidewalk replacement to maintain Americans with Disability Act (ADA) compliance, and shoulder restoration to provide for improved roadside drainage within the City. The Bid Proposal Total was based on quantities estimated for the following work locations planned for completion during FY 2017-2018 under this contract.

A. Asphalt Paving Locations

<u>Street / Segment</u>	<u>Proposed Work</u>
Ann Street (Front Street to Caroline Street)	Mill & Pave
Dey Street (Simonton Street to Elizabeth Street)	Mill & Pave
Greene St. (Duval to Simonton)	Mill & Pave
Southard Street (White to Whitehead)	Reconstruction
Kennedy Drive (South Roosevelt to Flagler)	Mill & Pave
Venetia Street (Bertha Street to Duncombe Street)	Mill & Pave
Duncombe Street (Flagler Avenue to Venetia Street)	Mill & Pave
Jose Marti Drive (Roosevelt Boulevard to Virginia Street)	Reconstruction
Whitehead Street (Virginia Street to United Street)	Mill & Pave
Windsor Lane (Olivia to Truman)	Mill & Pave
Grinnell Street (Eaton to Caroline)	Mill & Pave

B. Sidewalk and ADA Ramp Locations

<u>Street / Segment</u>	<u>Proposed Work</u>
Whitehead St. (Truman to Julia / Westside)	Remove & Replace
Whitehead St. (Julia to Virginia / Both Sides)	Remove & Replace
Whitehead St. (Virginia to Amelia / East Side)	Remove & Replace
Seminary St. (Whalton to United / Northside)	New Sidewalk
19 th St., 20 th St. & Donald Ave. (Donald to Duck to 19 th Terrace)	Remove & Replace
James St. (Eaton to Grinnell)	New Sidewalk
Virginia (White to Georgia)	Remove & Replace
White St. (Atlantic to Eaton)	Remove & Replace
Jose Marti (North Roosevelt to Virginia)	Remove & Replace

C. Swale /Shoulder Restoration Locations

<u>Street / Segment</u>	<u>Proposed Work</u>
2900 Fogarty	Swale/Shoulder Restoration
Tenth & Eleventh Avenue	Swale/Shoulder Restoration
8 th thru 5 th Street (Flagler to North Roosevelt)	Swale/Shoulder Restoration
Fogarty St. (Eighth to George)	Swale/Shoulder Restoration

On March 22, 2017, bids were received from Charley Toppino & Sons, Inc. (Toppino) and D.N. Higgins, Inc. (Higgins). Refer to Exhibits A and B for respective bid proposals. A Bid Tabulation is attached. To facilitate scheduling and concurrent construction of multiple projects, Engineering Services recommends awarding to both Toppino and Higgins, as both bidders are deemed qualified, responsible and responsive contractors. Award to multiple bidders is provided for in the Invitation to Bid, page 3 last sentence and in the Instructions to Bidder, Page 8, Item 13, Basis of Award, last sentence of ITB-17-017.

PURPOSE AND JUSTIFICATION

The City of Key West “Pavement Management Analysis Report” dated June 15, 2012 provided for a ranking system of City streets in need of repair and maintenance. Additionally, the ADA Settlement Agreement requires the continued upgrade and repair of sidewalks within the City. The approval of the award of two contracts will allow the City to continue the progress made in providing for a more drivable and walkable environment for the citizens and visitors to our City in a more expedient manner.

Continued improvements and maintenance of City infrastructure is critical to meeting the current and future needs of the citizens of Key West. The City's goal is to continue the maintenance and improvements of its streets (Strategic Plan "Infrastructure" Goal 4).

FINANCIAL ISSUES

The current Fiscal Year 2016/2017 budget provided for funding of this project under Account #102-4102-541-6300 as infrastructure improvements. The funding sources for this project are:

Project # II41021701: ADA Compliance Sidewalk & Intersection:	\$ 500,000.
Project # II41021702: City Wide Paving Program:	\$1,750,000.
Project # II41021703: Shoulder Restoration Program:	<u>\$ 250,000.</u>
	\$2,500,000.

Based on experience with previous City Right-of-Way Improvement contracts, Staff recommends transferring \$250,000. from the City-Wide Paving Program (II41021702) to the Shoulder Restoration Program (II41021703).

Individual work orders will be issued by Engineering Services for the selected project locations. Work will be performed on unit price basis in accordance with the Unit Price Schedule of Values included in the bid proposals. For each proposed project, a Work Order Proposal based on quantity estimates and schedule determined by Staff will be requested from the low bidder (Toppino). Should the low bidder not have the capacity to initiate and complete construction within the required schedule, a Work Order Proposal will be requested from the second low bidder (Higgins). Should the second low bidder not be able to meet the required schedule, the project will be pulled from the project rotation and rescheduled for a later date.

The total sum of all work orders issued to both contractors shall not exceed project funding unless otherwise approved by City Commission.

RECOMMENDATION

Staff recommends awarding ITB 17-017 *Right-of-Way Improvements 2017* contracts to Charley Toppino & Sons, Inc. and D.N. Higgins, Inc., approving the transfer of \$250,000. from the City Wide Paving Program (II41021702) to the Shoulder Restoration Program (II41021703), and authorizing the City Manager to execute the associated Agreements and any necessary budget transfers.