



EXECUTIVE SUMMARY

TO: Jim Scholl, City Manager

FROM: Steve McAlearney, Director of Engineering

CC: Greg Veliz, Assistant City Manager
Mark Finigan, Finance Director

DATE: March 25, 2019

SUBJECT: **Approve Recommendation of and Approve Award to AECOM an FDOT approved and funded contract to provide Cultural Resource Services**

ACTION STATEMENT:

Approve selection committee recommendation of AECOM to provide Cultural Resources Services, and upon consent of City Attorney, approve award of a contract in an amount not to exceed \$202,491.41 and authorize the City Manager to execute this FDOT approved contract which is also completely funded by FDOT. The not to exceed amount is dependent upon the completion of Task 1 (\$50,002.00) resulting in a required Cultural Resources Assessment Survey (Task 2: \$152,489.41).

BACKGROUND:

With Resolution 17-191, the City Commission approved a Local Agency Program (LAP) Agreement which repurposed certain earmarked federal funds for use to fund cultural resources services for the Bahama Village area, Southard Street and Greene Street. A cultural resource assessment is a requirement for federally funded projects in historically significant areas. Subsequently, the Greene Street portion of the project was completed via a previous City funded project.

In Resolution 18-357, the Commission authorized Supplemental Agreement No. 1 (SA-1) to the LAP Agreement, removing Amelia and Geraldine Street from the scope of work and adding Petronia Street and Emma Street in response to community input.

In accordance with FDOT LAP Program procedure, where each step must be approved by FDOT, an RFQ was advertised, competitive qualifications received, and a contract negotiated with the most qualified firm. AECOM was judged the most qualified firm by a City selection committee at a publicly advertised ranking meeting and the ranking was then approved by FDOT.

PURPOSE & JUSTIFICATION:

Bahama Village and the Southard Street portion between Duval and Thomas Streets fall under a body of federal and state laws and regulations mandates, including the National Historic Preservation Act, that the transportation project development process take into consideration cultural resources that may be affected by project activities.

Street and sidewalk projects are consistent with the 2011 Key West Strategic Plan Infrastructure Goal #4, *Long term sustainability of the City's hard assets.*



FINANCIAL IMPACT:

Project funded by FDOT grant money via LAP agreement FM# 440023-1, Federal ID: D617-050-B, Contract G0097, Account 102-0000-331-4901 (Internal Improvements / Revenue / FDOT (LAP) Grant). City will issue a purchase order to AECOM under Project II41021804, Account 102-4102-541-6300 (Internal Improvements / Streets / Infrastructure).

RECOMMENDATION:

Staff recommends approving the recommendation and the award of a contract to AECOM for Cultural Resources Services in an amount not to exceed \$202,491.41 and, upon consent of City Attorney, authorize the City Manager to execute the contract.