




MEMORANDUM

Date: December 14, 2023

To: Honorable Mayor and Commissioners

Via: Albert P. Childress
City Manager 

From: Katie P. Halloran
Planning Director

Subject: **Mallory Square Seawall Inspection**

Introduction

Approve a Task Order in the amount of \$89,861 to Tetra Tech, Inc. (Tetra Tech) for inspection services at Mallory Square seawall.

Background

Inspection services are required for the seawall at Mallory Square and are in conjunction with the Master Plan for Mallory Square. Based on the age of the seawall, this request was made by the design team, Sasaki Inc., to be done as part of the first phase of surveys and inspections. This task order has been coordinated with the Engineering Department, Ports and Marine Department, and Senior Property Manager.

This task order will be contracted under our General Engineering Services agreement and will include a structural diving inspection for \$56,433. A Structural conditions assessment report with repair alternatives with estimating will cost \$33,428. Any repairs that are recommended will be included in the Mallory Square redevelopment.

Procurement

The Task Order will be funded under project code IS43022101 using funding account number 101-4302 543-6300.

Recommendation

Staff recommends the City Commission approval of Task Order in the amount of \$89,861 to Tetra Tech, Inc. (Tetra Tech) for inspection services at Mallory Square seawall. Allow the City Manager to execute the contract and any necessary budget transfers upon consent of the City Attorney.

Exhibit A – General Services agreement for Tetra Tech

Exhibit B – Resolution 23-029

Exhibit C – Tetra Tech Task Order 23-XX