



THE CITY OF KEY WEST

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EXECUTIVE SUMMARY

Date: October 15, 2012
To: Bob Vitas, City Manager
From: Karen Olson, Special Projects Designer
CC: David Fernandez, ACM
Mark Finigan, ACM
Doug Bradshaw, Senior Project Manager

Subject: Approve Task Order #1 of General Architectural Services Contract for design/ technical services of the Garrison Bight Marina Transient Facility / Dock Master Building in the lump sum amount of \$122,204.00.

Action Statement

This Resolution approves Task Order #1 for the design / technical services for the Garrison Bight Marina Transient Facility / Dock Master Building to William P Horn Architect, PA.

Background

City Marina at Garrison Bight requires infrastructure improvements to its transient facilities. The City has received a Boating Infrastructure Grant (BIG) in the amount of \$500,000.00 (res. 11-241) for these improvements. These facilities will include new restroom facilities and electrical wiring to its transient docks.

The wiring portion of this grant will be performed under a separate task order and will use \$150,000.00 of grant funds available. Leaving up to \$350,000.00 in grant funding for the transient restrooms.

The design will also include new Dock master offices, storage and public restrooms in the same footprint. This additional space will not be covered by the grant funding. The City Marina has a total budget for the combined transient / dock master facility of \$1,050,000.00.

MEMORANDUM

Key to the Caribbean – Average yearly temperature 77° F.

Purpose and Justification

The transient bath house which includes toilet facilities and showers has exceeded its life expectancy. Although renovated, the facility is substandard and detracts from our transient guests staying at the marina.

The dock master offices are located in a trailer directly adjacent to the transient bath house. The space is small with no public restrooms and lacks adequate storage and work space.

The combined use facility will provide a modern transient facility with toilet facilities, showers, laundry, dock master offices, storage, work space and public restrooms. Placing the two facilities under one roof will offer a cost savings to the City.

The Facility will be designed to meet Florida Green Building Code (FGBC).

Staff has reviewed the task order and finds the costs presented, including the FGBC Submittal /Certification, can be supported for this facility. Furthermore all hourly rates are in compliance the William P. Horns Master Agreement with the City for General Architectural Services.

Options

Option #1 Reject proposed task order #1.

Option #2 Approve proposed task order #1 to William P Horn Architect, PA for the design / technical services of the new Garrison Bight Marina Transit Facility / Dock Master Building in the amount of \$122,204.00.

Financial Issues

The city has budgeted \$1,050,000.00 for this project with up to \$350,000.00 in reimbursable grant funds. The total budget will include design / technical services, existing facility demolition/removal, new facility, landscaping, site and utility improvements and FGBC certification.

The City Marina has budgeted for this project in account 413-7551-575-6200.

Recommendation

Staff recommends option #2, Approve proposed task order #1 to William P Horn Architect,PA for the design / technical services of the new Garrison Bight Marina Transit Facility / Dock Master Building in the amount of \$122,204.00.