




MEMORANDUM

Date: July 13, 2023

To: Honorable Mayor and Commissioners

Via: Albert P. Childress 
City Manager

From: Maria Ratcliff
Special Event Administrator

Subject: **Recommendation to Approve the “Noise Exemption for the Keys VIP, Inc. Wedding at the Southernmost House at 1400 Duval Street on Saturday, September 9, 2023, from 7:00 p.m. to 11:00 p.m.”**

Introduction

The City Manager’s Office requests the approval of the “Noise Exemption at the Southernmost House – 1400 Duval Street on Saturday, September 9, 2023, from 7:00 p.m. to 11:00 p.m. for for a wedding on the grounds of the Mansion.

Background

The City Manager’s Office has received an application from the “Keys VIP, Inc.” for wedding at the Southernmost House – 1400 Duval Street on Saturday, September 9, 2023, from 7:00 p.m. to 11:00 p.m. Per Ordinances 6-86, residents will be notified of the requested noise exemption times within one hundred feet from the event. The applicant has agreed to abide by City Codes and Ordinances, including providing insurance.

Procurement

There will be no additional expenses to the city as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Matrix.

Recommendation

The City Manager’s Office recommends the Mayor & City Commission approve the requested noise exemption times at the Southernmost House – 1400 Duval Street on Saturday, September 9, 2023, from 7:00 p.m. to 11:00 p.m.