

Executive Summary



To: Patti McLauchlin, City Manager

From: Maria Ratcliff, Special Events Administrator

Date: July 19, 2022

RE: Recommendation to Approve "The Fantasy Market at the Key West Truman Waterfront Green Fields, October 28 & 29, 2022"

Action:

Respectfully request the City Commission approve "The Fantasy Market at the Key West Truman Waterfront" on Friday, October 28, 2022 from 10:00 a.m. to 5:00 p.m. & Saturday, October 29, 2022 from 11:00 a.m. to 7:00 p.m.

Background:

The City Manager's Office has received an application from "Daily Plan-it" for the Fantasy Market. The Fantasy Market replaces the Fantasy Fest Street Fair typically held on Friday's and Saturday's. It will include all types of vendors selling merchandise, art, food, beverage booths and a small stage with amplified music and emcee. Applicant has agreed to abide by City Codes and Ordinances, including providing insurance and was advised that the approval may be revoked by the Commission or the City Manager, due to exigent circumstances such as the resurgence of COVID-19 in the Community.

Financial Impact:

There will be no additional expenses to the city as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Fee Matrix.

Recommendation:

Request the City Commission approve the "The Fantasy Market" to be held at the Key West Truman Waterfront green fields on October 28th and 29th, 2022.