

**CITY OF KEY WEST  
APPLICATION FOR A SPECIAL EVENT PERMIT**

Name of Applicant(s) Sean C. Edwards, MCPO, US Coast Guard

Address of Applicant(s) 2032 Halson Dr Key West FL 33040

Phone Number of Applicant(s) 305 213 5538 Fax: \_\_\_\_\_ Email Sean.C.edwards.mil@

Name of Non-Profit (s) N/A

Address of Non-Profit(s) N/A

Phone Number of Non-Profit(s) N/A

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving N/A

Date/Dates of Event Saturday, Nov 11, 2017 Veterans Day Parade

Hours of Operation 4pm (1600) - 8 pm (2000) - or Recommended Time ....

Estimated/anticipated number of persons per day unknown

Location of Event Deval Street

Street Closed 2:30 for staging of Parade

Detailed description of event Veterans Day Parade

Noise exemption required: Yes \_\_\_\_\_ No

Alcoholic beverages sold/served at event: Yes \_\_\_\_\_ No

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the city their agents or employees.

Sean Edwards

17 JUL 17

Applicants Signature

Date

Financial Statement of the event of the previous year must be submitted with application



**CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT  
APPROVALS**

**EVENT:** Veterans Day Provide  
**DATES:** Nov 11, 2017

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Latchuff 8-4-17  
 SIGNATURE DATE

[Empty box for comments]

COMMUNITY SERVICES

SIGNATURE DATE

[Empty box for comments]

POLICE DEPARTMENT

SIGNATURE DATE

[Empty box for comments]

FIRE DEPARTMENT

R. Hernandez / RB 8-4-17  
 SIGNATURE DATE

No service west of  
Simonton St. 4-8pm

KWDOT

SIGNATURE DATE

[Empty box for comments]

PORT AND MARINE SERVICES

SIGNATURE DATE

[Empty box for comments]

CODE COMPLIANCE

SIGNATURE DATE

[Empty box for comments]

ENGINEERING

SIGNATURE DATE

[Empty box for comments]

UTILITIES

SIGNATURE DATE

[Empty box for comments]

SPECIAL EVENT PERMIT HAS BEEN  APPROVED  DENIED



# CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Veterans Day Provide  
DATES: Nov 11, 2017

<u>DEPARTMENTS</u>	<u>COMMENTS</u>
EVENTS (INITIAL SIGNOFF), <u>Maria Latch</u> <u>8-4-17</u> SIGNATURE DATE	
COMMUNITY SERVICES SIGNATURE DATE	
POLICE DEPARTMENT SIGNATURE DATE	
FIRE DEPARTMENT SIGNATURE DATE	
KWDOT SIGNATURE DATE	
PORT AND MARINE SERVICES SIGNATURE DATE	
CODE COMPLIANCE <u>Jim Young</u> <u>4 Aug 17</u> SIGNATURE DATE	
ENGINEERING SIGNATURE DATE	
UTILITIES SIGNATURE DATE	

SPECIAL EVENT PERMIT HAS BEEN  APPROVED  DENIED



# CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Veterans Day Parade  
 DATES: Nov 11, 2017

## DEPARTMENTS

## COMMENTS

EVENTS (INITIAL SIGNOFF),

Maria Ratchford 8-4-17  
 SIGNATURE DATE

COMMUNITY SERVICES

SIGNATURE DATE

Steven Torrence  
 SIGNATURE DATE

Digitally signed by Steven Torrence  
 DN: cn=Steven Torrence, o=KAWPC, ou=KAWPD, email=sttorrence@cityofkeywest.fl.gov, c=US  
 Date: 2017.08.07 09:29:36 -0400'

Will require police resources -- escort and traffic control

FIRE DEPARTMENT

SIGNATURE DATE

KWDOT

SIGNATURE DATE

PORT AND MARINE SERVICES

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

ENGINEERING

SIGNATURE DATE

UTILITIES

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN        APPROVED        DENIED

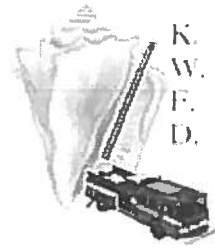


**CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT  
APPROVALS**

**EVENT:** Veterans Day Parade  
**DATES:** Nov 11, 2017

<u>DEPARTMENTS</u>	<u>COMMENTS</u>
<b>EVENTS (INITIAL SIGNOFF),</b> <u>Maria Rutch</u> <u>8-4-17</u> SIGNATURE                      DATE	
<b>COMMUNITY SERVICES</b> SIGNATURE                      DATE	
<b>POLICE DEPARTMENT</b> SIGNATURE                      DATE	
<b>FIRE DEPARTMENT</b> <u>Alan Averette</u> <u>8-8-17</u> SIGNATURE                      DATE	No objections
<b>KWDOT</b> SIGNATURE                      DATE	
<b>PORT AND MARINE SERVICES</b> SIGNATURE                      DATE	
<b>CODE COMPLIANCE</b> SIGNATURE                      DATE	
<b>ENGINEERING</b> SIGNATURE                      DATE	
<b>UTILITIES</b> SIGNATURE                      DATE	

SPECIAL EVENT PERMIT HAS BEEN  APPROVED  DENIED



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Sean C. Edwards

From: Division Chief/Alan Averette

Date: 08/08/2017

Reference: Veterans Day Parade

This office reviewed the special event application for the Veterans Day Parade to be held on Duval Street November 11, 2017.

The following conditions apply:

- All non walking floats need to have a Fire Safety Inspection before parade.
- **Event coordinator is responsible for scheduling the inspection with this office.**

If I can be of any further assistance please contact me.

*Alan Averette, Fire Marshal*

Key West Fire Department  
1600 N. Roosevelt Boulevard  
Key West, Florida 33040  
305-809-3933 Office  
aaverette@cityofkeywest-fl.gov

*Serving the Southernmost City*

326E L53M 13X



## CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Veterans Day Parade

DATES: Nov 11, 2017

**DEPARTMENTS**

**COMMENTS**

EVENTS (INITIAL SIGNOFF).

Maria Rutecki      8-4-17  
SIGNATURE                      DATE

COMMUNITY SERVICES

[Signature]  
SIGNATURE                      DATE

POLICE DEPARTMENT

SIGNATURE                      DATE

FIRE DEPARTMENT

SIGNATURE                      DATE

KWDOT

SIGNATURE                      DATE

PORT AND MARINE SERVICES

SIGNATURE                      DATE

CODE COMPLIANCE

SIGNATURE                      DATE

ENGINEERING

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UTILITIES

SIGNATURE                      DATE

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SIGNATURE DATE

✓ **POLICE DEPARTMENT**

SIGNATURE DATE

✓ **FIRE DEPARTMENT**

SIGNATURE DATE

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**ENGINEERING**

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**UTILITIES**

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN      APPROVED      DENIED