



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

**TO:** Jim Scholl, City Manager

**FROM:** Christina Hepworth, Fleet Manager – Community Services

**VIA:** Sarah Spurlock, Assistant City Manager- Administration  
Greg Veliz, Assistant City Manager-Operations  
Rod Delostrinos, Director Community Services  
Marcus Davila, Deputy Director Community Services

**DATE:** December 4, 2014

**SUBJECT:** Approving the disposal of obsolete city owned buses

**ACTION STATEMENT:** Approving the disposal of obsolete city owned buses whose original acquisition price exceeded \$20,000; Authorizing the city manager to dispose of this property through sealed bid.

**BACKGROUND:** The following city owned buses have exceeded the anticipated equipment life expectancy of 12 years or 500,000 miles:

FDOT#	Year/Make/Model	VIN#	Title#
186012	2001 Gillig	15GGE181011090404	83787343
186013	2001 Gillig	15GGE181211090405	83787240

**PURPOSE & JUSTIFICATION:** Disposal of surplus or obsolete personal property with acquisition prices in excess of \$20,000.00 per item shall be made only after approval by the City Commission.

As the buses' initial capital costs have declined over the last 13 years, the buses' repair and maintenance costs have increased. Bus 801 has not operated since February 2010 and Bus 802 has not operated since October 2012 due to the major component and systems failures. The fleet department has removed all parts that could be useful in the remaining fleet. The cost associated with the removal of the buses from the island, outweighs the value of the asset.

**OPTIONS:**

1. Approve the disposal of obsolete city owned buses through sealed bid
2. Disapprove the disposal of obsolete city owned buses through sealed bid

**RECOMMENDATION:** Staff recommends approval of Option #1.

*Key to the Caribbean – Average yearly temperature 77° F.*