

**City of Key West**  
**Annual Budget**  
**Fiscal Year 2024/2025**

Fund: 001 General Fund  
Department: 1301 Finance

Key	Object	Account Description	Category	FY 2021/2022 Actuals	FY 2022/2023 Actuals	FY 2023/2024 Adopted	FY 2023/2024 6 Mth Amnd	FY 2024/2025 6 Mth Actuals	FY 2024/2025 Dept Req	FY 2024/2025 CM Review	FY 2024/2025 CC Adopted
0011301	5131200	Regular Salaries & Wages		\$848,495	\$761,408	\$940,925	\$955,913	\$432,121	\$1,128,989	\$1,128,989	\$1,138,315
0011301	5131400	Overtime		\$3,731	\$481	\$1,000	\$1,000	\$168	\$1,000	\$1,000	\$1,000
0011301	5131500	Special Pay		\$1,230	\$1,350	\$4,800	\$4,800	\$2,100	\$4,200	\$4,200	\$4,200
0011301	5132100	FICA Taxes		\$61,549	\$54,854	\$72,424	\$73,571	\$31,638	\$86,765	\$86,765	\$87,479
0011301	5132200	Retirement Contributions		\$47,188	\$50,970	\$75,354	\$76,553	\$31,468	\$84,119	\$84,119	\$84,739
0011301	5132300	Life & Health Insurance		\$160,840	\$159,617	\$209,887	\$209,887	\$82,172	\$230,271	\$230,271	\$230,271
<b>Personnel Services</b>				<b>\$1,123,033</b>	<b>\$1,028,679</b>	<b>\$1,304,390</b>	<b>\$1,321,724</b>	<b>\$579,667</b>	<b>\$1,535,344</b>	<b>\$1,535,344</b>	<b>\$1,546,004</b>
0011301	5133100	Professional Services		\$180	\$0	\$0	\$0	\$0	\$30,000	\$0	\$0
0011301	5133400	Other Contractual Service		\$5,997	\$5,983	\$6,000	\$6,000	\$2,473	\$6,000	\$6,000	\$6,000
		ARMORED CAR PICKUP									\$6,000
0011301	5134000	Travel & Per Diem		\$411	\$523	\$6,250	\$6,250	\$247	\$4,750	\$5,250	\$4,250
		FAPPO ANNUAL CONFERENCE TRAVEL									\$1,500
		FGFOA ANNUAL CONFERENCE TRAVEL									\$1,500
		INVESTMENT SEMINAR TRAVEL									\$500
		GRANT TRAVEL									\$500
		SUNPASS									\$250
0011301	5134100	Communications/Postage		\$15	\$7	\$100	\$100	\$84	\$150	\$150	\$150
0011301	5134400	Rentals & Leases		\$0	\$1,482	\$4,440	\$4,440	\$1,481	\$4,440	\$4,440	\$4,440
		COPIER/PRINTER/SCANNER MACHINE LEASE									\$4,440
0011301	5134600	Repairs and Maintenance		\$2,464	\$2,687	\$2,700	\$2,700	\$1,908	\$2,900	\$2,900	\$2,900
		COIN SORTER MAINTENANCE AGREEMENT									\$2,000
		FORMAX FOLDER/SEALER MAINTENANCE AGREEMENT									\$900
0011301	5134700	Printing & Binding		\$181	\$344	\$100	\$100	\$10	\$100	\$100	\$100
0011301	5134900	Other Current Charges		(\$170)	\$971	\$1,000	\$1,000	\$523	\$1,000	\$1,000	\$1,000
0011301	5135100	Office Supplies		\$7,476	\$5,906	\$7,000	\$7,000	\$4,627	\$7,500	\$7,500	\$7,500
0011301	5135200	Operating Supplies		\$0	\$1,140	\$500	\$500	\$0	\$500	\$500	\$500
		STAFF SHIRTS									\$500
0011301	5135400	Books-Subscrip-Membership		\$1,264	\$17,262	\$31,305	\$31,305	\$31,856	\$36,130	\$23,793	\$23,793

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		ACFR AWARD SUBMISSION									\$530
		AGA MEMBERSHIP 2 @ \$100									\$200
		DEBTBOOK SUBSCRIPTION									\$20,000
		eCIVIS - GRANT SOFTWARE									\$2,363
		FAPPO MEMBERSHIP									\$275
		FGFOA MEMBERSHIP - 4 @ \$50									\$200
		GFOA MEMBERSHIP - 1 @ \$225									\$225
0011301	5135500	Training		\$0	\$35	\$4,505	\$4,505	\$1,154	\$4,505	\$4,550	\$3,550
		CPFO PROGRAM									\$1,200
		FAPPO CONFERENCE REGISTRATION									\$500
		FGFOA ANNUAL CONFERENCE REGISTRATION									\$750
		INVESTMENT SEMINAR REGISTRATION									\$100
		MISC WEBINAR REGISTRATIONS									\$1,000
<b>Operating Expenditures</b>				<b>\$17,816</b>	<b>\$36,339</b>	<b>\$63,900</b>	<b>\$63,900</b>	<b>\$44,363</b>	<b>\$97,975</b>	<b>\$56,183</b>	<b>\$54,183</b>
<b>Finance - Total</b>				<b>\$1,140,850</b>	<b>\$1,065,018</b>	<b>\$1,368,290</b>	<b>\$1,385,624</b>	<b>\$624,030</b>	<b>\$1,633,319</b>	<b>\$1,591,527</b>	<b>\$1,600,187</b>



**SALARY BUDGET  
FY 24/25 POSITION CONTROL**

SS Cap (does not incl Med)  
174,900 FY25

**7.65%**

**\$17,713** PY \$17,491

COST CENTER/ POSITION TITLE	GRD/ STEP	FY 23/24 Apprvd FTEs	FY 24/25 Proposed FTEs	Health Insurance FTEs	PART TIME	CTRCT COUNT	TEMP COUNT	Notes	Change in FTEs	Annual Salary	12	12	14	15	21	22	23	TOTAL
											FY 24/25 Salary	Longevity	Over time	Special Pay	FICA Medicare	Retire Contrib	Health Life Ins	
<b>1301 FINANCE</b>																		
ACCOUNTING COORDINATOR	G 117	1.00	1.00	1.00						65,308	68,574						5,486	
ACCOUNTING COORDINATOR	G 117	1.00	1.00	1.00						70,192	73,702						5,896	
ACCOUNTS PAYABLE SPECIALIST	G 118	1.00	1.00	1.00						65,313	68,579						5,486	
ASSISTANT FINANCE DIRECTOR	U 136	1.00	1.00	1.00						100,702	105,737						8,459	
BUDGET SPECIALIST	N 126	1.00	1.00	1.00						74,931	78,678						6,294	
CENTRAL PURCHASING AGENT	G 126	1.00	1.00	1.00						76,263	80,077							
CHIEF ACCOUNTANT	U 130	1.00	1.00	1.00						97,889	102,784						8,223	
COORDINATOR III	G 116	1.00	1.00	1.00						67,340	70,707						5,657	
DEPART AUDITOR-CONTRACT ADMIN	N 122	1.00	1.00	1.00						67,751	71,139						5,691	
DIRECTOR OF FINANCE	N 140	1.00	1.00	1.00						147,263	154,626			4200			12,370	
FINANCIAL/PAYROLL SPECIALIST	N 126	1.00	1.00	1.00						82,235	86,347						6,908	
PROCUREMENT MANAGER	N 129	1.00	1.00	1.00						80,274	84,288						6,743	
SENIOR GRANTS ADMINISTRATOR	N 126	1.00	1.00	1.00						88,648	93,080						7,446	
		<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>0.00</b>	<b>-</b>	<b>-</b>		<b>0.00</b>	<b>1,084,109</b>	<b>1,138,315</b>	<b>0</b>	<b>1,000</b>	<b>4,200</b>	<b>87,479</b>	<b>84,739</b>	<b>230,271</b>	<b>1,546,003</b>
											<b>Base</b>	<b>Taxes</b>	<b>Pension</b>	<b>26,329</b>	<b>Merit Contingency</b>			
											2% Merit Inc	22,766	1742	1821				