

EXECUTIVE SUMMARY



To: Jim Scholl, City Manager
From: David Fernandez, Assistant City Manager
Meeting Date: June 15, 2010
RE: RFQ #10-009 City of Key West Carrying Capacity Traffic Study.

Action Statement: A resolution approving staff's short of three firms from the original 6 responses. Ranking of consulting firms by the Commission in response to RFQ #10-009 City of Key West Carrying Capacity Traffic Study.

Background:

The City of Key West is seeking a consultant to assess the capacity of City streets and related transportation infrastructure. According to the project scope of services, the study is expected to address specialized vehicles and their impacts to roadways and adjacent land uses, including impacts associated with mobility, noise, and air quality. The study is also expected to address volume of vehicles, circulation, conflicts between vehicular and non-vehicular traffic, and methods for reducing impacts of traffic in residential neighborhoods. Cumulative impacts of regulated vehicles and non-regulated vehicles, as well as pedestrians will be analyzed as well. Independent assessments, as well as existing City determinations will be used to determine the capacity of roadways and form the basis for future regulation and monitoring for a 10 year planning period, beginning in 2010. This study is intended to fulfill information needs associated with Ordinance No. 10-07, which established a city-wide moratorium February 16th until August 16th (see attached). The RFQ ranking was publicly advertised on May 12, 2010 according to the City's procurement procedures (see RFQ attached).

Purpose and Justification:

The City received six proposals for RFQ #10-009. The respondents were evaluated by the City Manager-appointed selection team (comprised of Assistant City Manager David Fernandez, Captain Scott Smith, and Ashley Monnier), and were ranked into a short list for City Commission consideration. The selection team evaluated the respondents based on the following criteria and point system:

- Past performance on similar projects: 30 points
- Approach and understanding of the project: 35 points
- Experience of key personnel: 15 points
- Demonstrated community engagement experience: 10 points
- References: 10 points

Staff ranked the respondent firms in the following order:

1. AECOM
150 N. Orange Ave.
Suite 200
Orlando, Fl 32801
United States

2. Calvin, Giordano & Associates, Inc.
1800 Eller Drive
Suite 600
Ft. Lauderdale, Fl 33316

3. Renaissance Planning Group
121 S. Orange Avenue
Suite 1200
Orlando, Fl 32801

4. The Corradino Group, Inc.
4055 NW 97th Avenue
Miami, Fl 33178

5. URS Corporation Southern
7650 Corporate Center Drive
Suite 400
Miami, Fl 33126

6. T.Y. Lin International/HJ Ross
201 Alhambra Circle
Suite 900
Coral Gables, Fl 33134

The short list created by staff consists of the following firms in ranked order:

1. AECOM
2. Calvin, Giordano & Associates, Inc.
3. Renaissance Planning Group

Copies of the ranked proposals are attached. Short-listed respondents are required to present their qualifications and approach to the City Commission for final award consideration. Once the City Commission ranks the respondents, staff is directed to negotiate a final contract (including a detailed scope and fee) subject to City Commission approval.

Options:

Option 1: The City Commission could rank the short listed firms in order of most qualified first based on submittals and presentation.

Option 2: The City Commission could rank reject all proposals and re-advertise RFQ.

Option 3: The City Commission could rank request additional presentations at the next City Commission meeting.

Financial Issues:

Approving staff rankings will not incur any financial impact to the City. A subsequent contract and task order will be presented to the City Commission at a later meeting date. Under state law, the City is unable to request fees for architectural and engineering firms in competitive processes. Therefore, this request is qualification-based and does not include estimated fees.

Recommendation

Staff recommends approval of Option 1.

Attachments:

Attachment A: RFQ #10-009

Attachment B: Ordinance No. 10-07

Attachment C: AECOM Proposal

Attachment D: Calvin, Giordano & Associates, Inc. Proposal

Attachment E: Renaissance Planning Group Proposal