



THE CITY OF KEY WEST
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EXECUTIVE SUMMARY

Date: November 17, 2021

To: Patti McLauchlin, City Manager

From: Kelly Crowe, P.E., Project Manager

Cc: Mark Finigan, Finance Director
Steve McAlearney, Engineering Director
Kelly Crowe, P.E., City Engineer

Subject: Interlocal Agreement with The College of the Florida Keys for Bicycle and Pedestrian Amenity Installation and Maintenance for Final Mile Grant

Action Statement

Authorize City Manager to approve an Interlocal Agreement (ILA) outlining the installation and maintenance for bicycle and pedestrian amenities located on property owned by The College of the Florida Keys.

Background

The City was awarded a \$510,000 grant from the Florida Department Of Transportation (FDOT) Transportation Alternatives Program (TAP) for the purchase and installation of Bicycle, Pedestrian, and Bus Rider Amenities at high use bus stops and public areas along the Lower Keys Shuttle bus route. A total of 88 sites have been chosen to receive at least one of the following amenities: Bus Map Holders, Hailing Lights, Bike Racks, Bike Lockers, Trash cans, Recycle bins, and Bicycle Fixit stations.

Some of these sites are not owned by the City of Key West, and therefore need an Interlocal Agreement to outline expectations before, during and after installation. The attached ILA is for one site located on property owned by The College of the Florida Keys.

Purpose and Justification

Per the ILA, the City of Key West is responsible for installation of the amenities (paid for by the grant). The College of the Florida Keys representatives have seen the 90% site plans and have had the opportunity to comment.

The College of the Florida Keys ILA is for 1 site:

#20) College of the Florida Keys (southbound)

New bus stop amenities for this site include a bus map attached to existing signage pole, 5 bike racks and a fixit station.

The City of Key West will continue to assume maintenance of all Bus Stop amenities.

This project supports the Key West Forward Strategic Plan (Traffic & Pedestrian Friendliness Goal 2: Improve Public Transit), the Bike Ped Master Plan and the Transit Development Plan.

Financial Issues

The purchase and installation of all amenities will be reimbursed by the FDOT grant.

The maintenance at bus stops is already part of the City Transportation Department's budget and protocol. There will be no extra cost to the City.

Recommendation

Staff recommends authorizing City Manager approval of Interlocal Agreement with The College of the Florida Keys for installation and maintenance of bicycle and pedestrian amenities purchased through the FDOT Final Mile grant.