



City of Key West, FL

Old City Hall
510 Greene Street
Key West FL 33040

Action Minutes - Final Bahama Village Redevelopment Advisory Committee

Thursday, September 1, 2011

5:30 PM

Old City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number at 305-809-1000 or the ADA Coordinator at 305-809-3951 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

Call Meeting To Order

5:31 P.M.

Roll Call

Present 7 - Dr. Becker, Mr. Castillo, Mr. Curtis, Ms. Ward Grant, Mr. Leamard, Ms. Mobley, and Ms. Turner

Pledge of Allegiance to the Flag

Approval of Agenda

Approval of Minutes

1 June 2, 2011 (Regular)

Attachments: [Minutes](#)

A motion was made by Vice Chair Aaron Castillo, seconded by Member Peggy Ward Grant, that the Minutes be Passed. The motion passed by an unanimous vote.

Action Items

2 Adopting Program/Project guidelines governing program/project activity post CRA appropriations.

Passed and adopted by the Bahama Village Redevelopment Committee at a meeting held this 1 day of September, 2011.

Sponsors: Assistant City Manager Finigan

Attachments: [Standard Operating Procedures for Projects](#)
[Standard Operating Procedures for Programs](#)

A motion was made by Vice Chair Aaron Castillo, seconded by Member Annette Mobley to amend the language as read in Section 2 titled "Recipients Responsibilities", and that the Action Item be Passed . The motion passed by an unanimous vote.

- 3 Adopting change order guidelines governing program/project activity that does not result in an increase post CRA appropriation.

Passed and adopted by the Bahama Village Redevelopment Committee at a meeting held this 1 day of September, 2011.

Sponsors: Dr. Becker

Attachments: [Recommended Standard Operating Procedures for Change Orders](#)

A motion was made by Member Randy Becker, seconded by Vice Chair Aaron Castillo, that the Action Item be Passed. The motion passed by an unanimous vote.

- 4 Adopting a policy for availability of program funding on a 12 month basis retroactive to existing programs to the date they were appropriated their funding from the CRA.

Passed and adopted by the Bahama Village Redevelopment Committee at a meeting held this 1 day of September, 2011.

Sponsors: Dr. Becker

A motion was made by Member Randy Becker, seconded by Member Peggy Ward Grant, that the Action Item be Passed. The motion passed by an unanimous vote.

- 5 Presentations for approval of program/project concepts for the development of the Truman Waterfront "6.6" Acre parcel that overlays the Bahama Village Redevelopment Tax Increment Fund area.

Sponsors: Dr. Becker, Ms. Turner and Mr. Curtis

Attachments: [Dr. Becker's proposal](#)
 [Mr. Curtis's Proposal](#)

A motion was made by Member Randy Becker with amendments, seconded by Member Jerry Curtis, that the Action Item be Passed. The motion passed by an unanimous vote.

- 6 Authorizing the following individual Carmen Turner attend the 2011 Florida Redevelopment Association Conference to be held in Orlando October 19-21, 2011. Directing City Staff to prepare and finalize all travel and registration associated.

Sponsors: Assistant City Manager Finigan

Attachments: [FRA Conference](#)

A motion was made by Vice Chair Aaron Castillo nominating Ms. Carmen Turner to attend the FRA conference, seconded by Member Jerry Curtis, that the Action Item be Passed. The motion passed by an unanimous vote.

- 7 Authorizing the modification of the TIF Application for funding cycle 2013 requiring all applicants to provide the following:

1.) If an application is for a program the applicant must provide evidence on how such program will become self sustaining once TIF appropriation have expired.

2.) If an application is for a project the applicant must provide evidence on how such a project will provide appropriate repair and maintenance coverage for the improvements funded by TIF allocations for a period of no less than 10 years.

Passed and adopted by the Bahama Village Redevelopment Committee at a meeting held this 1 day of September, 2011.

Sponsors: Assistant City Manager Finigan

A motion was made by Member Randy Becker, seconded by Member Peggy Ward Grant, that the Action Item be Passed. The motion passed by an unanimous vote.

Discussion Items

- 8 Personal Property - indemnification and acceptance by the applicant of any personal property that's purchased in support of the

program and or project would be titled in the name of the City or in least of some extent a UCC filed against it somehow that if the program ended today the property would be returned to the City to possibly be used at a future date to be used in a subsequent program.

Real Property - enables the Committee to be reimbursed for proceeds if that improvement was sold prior to date certain.

Sponsors: Assistant City Manager Finigan and Mr. Leamard

Received and Filed

Citizen Comments

Committee Comments

Adjournment

6:35 P.M.