



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

TO: City Manager

THROUGH: David Fernandez, Mark Finigan, Doug Bradshaw

FROM: Elizabeth Ignoffo, E.I., Permits Engineer

DATE: July 30, 2013

SUBJECT: **Emergency Approval Time Extension to Contract**
Contractor: Charley Toppino & Sons, Inc.
SRTS-Poinciana Sidewalk Installation Project

31 additional calendar days are required to complete final construction of the SRTS-Poinciana Elementary School Sidewalk Installation Project. Construction delays were experienced due to multiple rain days, preventing asphalt installation and thermoplastic stripping. The contract amount does not increase, due to the time extension. Charley Toppino & Sons, Inc. was awarded the construction contract under Resolution No. 12-329, in the amount of \$531,676.00.

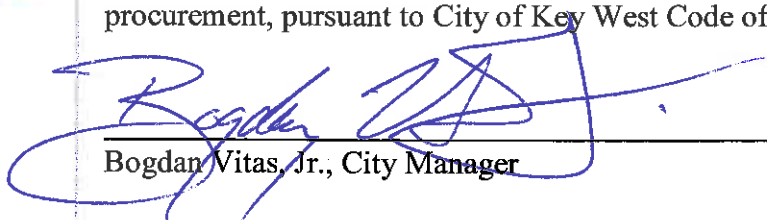
The contractor continues to perform work under this contract installing signs and painting curbs. Thermoplastic stripping is scheduled to occur the second week of August 2013.

City Commission authorization to extend the construction completion date from July 23, 2013 to August 23, 2013 is required.

City staff is requesting the City Manager to approve the time extension for the contract awarded to Charley Toppino & Sons, Inc., on an emergency basis, to be ratified by the City Commission. The basis for this emergency situation is as follows:

1. SRTS-Poinciana Elementary School Sidewalk Installation Project is ongoing. Stopping the construction project to wait for the City Commission to approve the time extension would delay the construction completion date further, which could result in the loss of federal funding; and
2. Construction delays were caused by rain events. The contract did not contain provisions to provide additional days for rain delays.

By signature of the City Manager, this request is declared to warrant emergency procurement, pursuant to City of Key West Code of Ordinances, Sec. 2-797, Subpart 2.


Bogdan Vitas, Jr., City Manager